

**CITY OF MOUND MISSION STATEMENT:** The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

## **AGENDA**

**MOUND CITY COUNCIL  
REGULAR MEETING**

**TUESDAY, MARCH 11, 2025 - 6:00 PM  
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

*\*Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer *dissenting* comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further *support* from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

- |    |  |                       |
|----|--|-----------------------|
| 4. | <b><u>*Consent Agenda</u></b>  | <b><u>Page</u></b>    |
|    | *A. Approve payment of claims  | 549-584               |
|    | *B. Approve minutes: February 25, 2025   | 585-592               |
|    | February 18, 2025 City Council/Planning Commission Special   | 593-595               |
|    | *C. Approve Resolution approving variance for lakeshore setback for deck replacement at 4366 Wilshire Boulevard  | 596-625<br><b>598</b> |
|    | *D. Approve Resolution approving variance for undersized lot at 2914 Meadow Lane   | 626-646<br><b>628</b> |
|    | *E. Approve Resolution approving variance for front setback for replacement house at 4609 Tuxedo Blvd.   | 647-672<br><b>649</b> |
|    | *F. Approve Resolution approving Public Gathering Permit for MN Bass Nation for use of Surfside Park and Beach for weigh in station for 2025 Minnetonka Classic fishing contest on Lake Minnetonka on Saturday, May 31, 2025 | 673-676<br><b>675</b> |
|    | *G. Approve Ordinance amending Chapter 46 of the Mound City Code Offenses and Miscellaneous Provisions   | 677-679               |
|    | *H. Approve Ordinance repealing and replacing Chapter 119 of the Mound City Code in its entirety related to signage  | 680-701               |

**PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.**

\*I. Approve Resolution authorizing publication by title and summary pursuant to Minn. Stat. §412.191, Subd. 4, of an Ordinance repealing and replacing Chapter 119 of the Mound City Code in its entirety related to signage **702**

\*J. Approve 2025 Planning Commission Work Plan and Staff Project List **703**

**\*ROLL CALL VOTE TO APPROVE CONSENT AGENDA\***

5. Comments and suggestions from citizens present on any item not on the agenda.  
*\*If you are bringing an item to the attention of the Mayor or Council, please state your first and last name, and address for the record. (Please limit your comments to 3 minutes)*

6. Orono Police Department with the February 2025 Activity Report **704-710**

7. State of the Water Presentation **711-720**

8. Comments/Reports from Council members  
Council Member Pugh  
Council Member McEnaney  
Council Member Castellano  
Council Member Herrick  
Mayor Holt

9. Information/Miscellaneous

A. Comments/Reports from City Manager

B. Reports: Liquor Store – February 2025 **721**  
Fire – January 2025 **722-723**  
**724-727**

C. Minutes: February 4, 2025 – Planning Commission

D. Correspondence:

10. Adjourn

# **COUNCIL BRIEFING**

## **Tuesday, March 11, 2025**

Council meetings are held in the City Council Chambers in the Centennial Building on the second and fourth Tuesday each month at 6:00 PM with agendas and meeting details/locations posted to the City website the Thursday prior under the “Mayor and Council” section of the “Government” tab of the Home Page. [Government | Mound, MN \(cityofmound.com\)](#)

**\*\*\* All Meetings at City Council Chambers, Centennial Building \*\*\***

### **Upcoming Meetings Schedule:**

March 11 – City Council Regular Meeting, 6:00 PM

March 25 – City Council Regular Meeting, 6:00 PM

April 8 – City Council Regular Meeting, 6:00 PM

April 22 – City Council Regular Meeting, 6:00 PM

May 13 – City Council Regular Meeting, 6:00 PM

May 27 – City Council Regular Meeting, 6:00 PM

### **Events and Activities:**

Subscribe to RAVE messaging tool for emergency notifications and updates

[RAVE Emergency Notifications | Mound, MN \(cityofmound.com\)](#)

Like and follow City of Mound Facebook [link goes here]

### **City Offices:**

**Closed Monday, May 26, 2025 for Memorial Day**

### **City Official's Absences**

Please notify the City Manager in advance of an absence.

### **Inquire in advance, please.....**

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist decision-making.

2025 City of Mound Claims 03-11-25

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YEAR	BATCH NAME	DOLLAR AMOUNT
2024	MINGER2024AP-21	\$ 11,979.66
2024	2024AP-22	\$ 1,952.33
2024	2024AP-23	\$ 1,011.37
2024	BOLT#1-2025	\$ 254,088.42
2025	UBREFUNDSFEB25	\$ 448.29
2025	VOLREC022425	\$ 1,064.20
2025	022525CITYMANUAL	\$ 35,692.42
2024	PAYREQ022525	\$ 281,017.14
2025	031125CITY	\$ 238,129.15
2025	031125HWS	\$ 106,907.85
<b>TOTAL CLAIMS</b>		<b>\$ 932,290.83</b>

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## Payments

Current Period: Closing 2024

**Payment Batch MINGER2024AP-21** **\$11,979.66**

Refer	11470 MINGER CONSTRUCTION, INC.	-	
AP Payment	E 602-49450-500 Capital Outlay FA		\$11,979.66
			PAY REQUEST #8 & FINAL- INCLUDES RELEASE OF ALL RETAINAGE 2023 LIFT STATION IMPROVEMENT PROJ PW 23-03 F-1 LAKEWINDS LS - WORK COMPLETED SEPT 26 THRU NOV 25, 2024

Invoice 022525	2/19/2025				Project PW2303
Transaction Date	2/25/2025	Due 0	Accounts Payable	20200	<b>Total</b> <b>\$11,979.66</b>

### Fund Summary

	20200	Accounts Payable
602 SEWER FUND		\$11,979.66
		\$11,979.66

Pre-Written Checks	\$0.00	
Checks to be Generated by the Computer	\$11,979.66	
Total	\$11,979.66	

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Payments

Current Period: Closing 2024

<b>Payments Batch 2024AP-22</b>				<b>\$1,952.33</b>
Refer	12210 KOSKELA, DUSTIN			-
Cash Payment	E 101-43100-218	Clothing and Uniforms	REIMBURSE D. KOSKELA - 3 PAIRS-UTILITY/CARGO PANTS- UNIFORM ALLOWANCE	\$23.00
Invoice 122324		12/23/2024		
Cash Payment	E 101-45200-218	Clothing and Uniforms	REIMBURSE D. KOSKELA - 3 PAIRS-UTILITY/CARGO PANTS- UNIFORM ALLOWANCE	\$22.99
Invoice 122324		12/23/2024		
Cash Payment	E 601-49400-218	Clothing and Uniforms	REIMBURSE D. KOSKELA - 3 PAIRS-UTILITY/CARGO PANTS- UNIFORM ALLOWANCE	\$22.99
Invoice 122324		12/23/2024		
Cash Payment	E 602-49450-218	Clothing and Uniforms	REIMBURSE D. KOSKELA - 3 PAIRS-UTILITY/CARGO PANTS- UNIFORM ALLOWANCE	\$22.99
Invoice 122324		12/23/2024		
Transaction Date	2/25/2025	Due 12/31/2024	Accounts Payable 20200	<b>Total \$91.97</b>
Refer	12207 ORONO, CITY OF			-
Cash Payment	E 101-41600-450	Board of Prisoners	HENNEP CTY JAIL CHARGES- PER DIEM FEES DECEMBER 2025	\$1,098.56
Invoice 20142537		2/20/2025		
Transaction Date	2/25/2025	Due 12/31/2024	Accounts Payable 20200	<b>Total \$1,098.56</b>
Refer	12209 T-MOBILE PHONE CO.			-
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- DECEMBER 2024	\$23.81
Invoice 122024		12/31/2024	Project T-MOBL	
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- DECEMBER 2024	\$23.81
Invoice 122024		12/31/2024	Project T-MOBL	
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE SVC- 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- DECEMBER 2024	\$63.48
Invoice 122024		12/31/2024	Project T-MOBL	
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	T-MOBILE SVC- 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- DECEMBER 2024	\$63.48
Invoice 122024		12/31/2024	Project T-MOBL	
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- DECEMBER 2024	\$23.81
Invoice 122024		12/31/2024	Project T-MOBL	
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- DECEMBER 2024	\$23.80
Invoice 122024		12/31/2024	Project T-MOBL	
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	T-MOBILE SVC- 5 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- DECEMBER 2024	\$158.71
Invoice 122024		12/31/2024	Project T-MOBL	

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**Payments**

**Current Period: Closing 2024**

Transaction Date	2/25/2025	Due 12/31/2024	Accounts Payable	20200	Total	\$380.90	
Refer	12208 T-MOBILE PHONE CO.						
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- NOVEMBER 2024			\$23.81	
Invoice 113024	11/30/2024				Project T-MOBL		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- NOVEMBER 2024			\$23.81	
Invoice 113024	11/30/2024				Project T-MOBL		
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE SVC- 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- NOVEMBER 2024			\$63.48	
Invoice 113024	11/30/2024				Project T-MOBL		
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	T-MOBILE SVC- 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- NOVEMBER 2024			\$63.48	
Invoice 113024	11/30/2024				Project T-MOBL		
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- NOVEMBER 2024			\$23.81	
Invoice 113024	11/30/2024				Project T-MOBL		
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- NOVEMBER 2024			\$23.80	
Invoice 113024	11/30/2024				Project T-MOBL		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	T-MOBILE SVC- 5 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- NOVEMBER 2024			\$158.71	
Invoice 113024	11/30/2024				Project T-MOBL		
Transaction Date	2/25/2025	Due 12/31/2024	Accounts Payable	20200	Total	\$380.90	

**Fund Summary**

	20200 Accounts Payable
101 GENERAL FUND	\$1,366.73
222 AREA FIRE SERVICES	\$317.42
601 WATER FUND	\$70.61
602 SEWER FUND	\$70.61
609 MUNICIPAL LIQUOR FUND	\$126.96
	<u>\$1,952.33</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,952.33
Total	<u>\$1,952.33</u>

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Payments

Current Period: Closing 2024

<b>Payments Batch 2024AP-23</b>				<b>\$1,011.37</b>
Refer	140 EDDIES AUTO AND MARINE			-
AP Payment	E 222-42260-409	Other Equipment Repair	TUBE- FIRE VEHICLE #42 DUTY VEHICLE	\$27.65
Invoice	59936		9/17/2024	
AP Payment	E 222-42260-409	Other Equipment Repair	WASHER- FIRE VEHICLE #47	\$85.00
Invoice	61798		9/17/2024	
Transaction Date	3/6/2025	Due 12/31/2024	Accounts Payable 20200	<b>Total \$112.65</b>

Refer	142 LOST LAKE VILLAS HOMEOWNER			-
Cash Payment	E 285-46388-381	Electric Utilities	REIMBURSE LOST LAKE VILLAS HOMEOWNERS ASSOC FOR VILLA DOCKS ELECTRICITY JULY 2024	\$223.67
Invoice	022825		2/28/2025	
Cash Payment	E 285-46388-381	Electric Utilities	REIMBURSE LOST LAKE VILLAS HOMEOWNERS ASSOC FOR VILLA DOCKS ELECTRICITY AUGUST 2024	\$236.92
Invoice	022825		2/28/2025	
Cash Payment	E 285-46388-381	Electric Utilities	REIMBURSE LOST LAKE VILLAS HOMEOWNERS ASSOC FOR VILLA DOCKS ELECTRICITY SEPTEMBER 2024	\$226.57
Invoice	022825		2/28/2025	
Cash Payment	E 285-46388-381	Electric Utilities	REIMBURSE LOST LAKE VILLAS HOMEOWNERS ASSOC FOR VILLA DOCKS ELECTRICITY OCTOBER 2024	\$161.75
Invoice	022825		2/28/2025	
Cash Payment	E 285-46388-381	Electric Utilities	REIMBURSE LOST LAKE VILLAS HOMEOWNERS ASSOC FOR VILLA DOCKS ELECTRICITY NOVEMBER 2024	\$16.21
Invoice	022825		2/28/2025	
Cash Payment	E 285-46388-381	Electric Utilities	REIMBURSE LOST LAKE VILLAS HOMEOWNERS ASSOC FOR VILLA DOCKS ELECTRICITY DECEMBER 2024	\$33.60
Invoice	022825		2/28/2025	
Transaction Date	3/6/2025	Due 12/31/2024	Accounts Payable 20200	<b>Total \$898.72</b>

Fund Summary

	20200	Accounts Payable
222 AREA FIRE SERVICES		\$112.65
285 HRA/HARBOR DISTRICT		\$898.72
		<u>\$1,011.37</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,011.37
<b>Total</b>	<b>\$1,011.37</b>

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Payments

Current Period: March 2025

Payments Batch BOLT#1-2025		\$254,088.42	
Refer	12155 BOLTON AND MENK, INCORPORA		
AP Payment	E 101-43100-300 Professional Svcs	GIS UPDATES ENG SVCS JAN 1 THRU JAN 31, 2025	\$1,444.34
Invoice	0356910	2/26/2025	
AP Payment	E 601-49400-300 Professional Svcs	GIS UPDATES ENG SVCS JAN 1 THRU JAN 31, 2025	\$1,444.33
Invoice	0356910	2/26/2025	
AP Payment	E 602-49450-300 Professional Svcs	GIS UPDATES ENG SVCS JAN 1 THRU JAN 31, 2025	\$1,444.33
Invoice	0356910	2/26/2025	
AP Payment	E 401-43100-300 Professional Svcs	MSA SYSTEM COORDINATION UPDATES ENG SVCS JAN 1 THRU JAN 31, 2025	\$340.64
Invoice	0356921	2/26/2025	
Transaction Date	3/4/2025	U.S. Bank 10100 10100	<b>Total</b> \$4,673.64
Refer	12156 BOLTON AND MENK, INCORPORA		
AP Payment	E 101-43100-300 Professional Svcs	GENERAL ENGINEERING SVCS JAN 1 THRU JAN 31, 2025	\$232.56
Invoice	0356909	2/26/2025	
AP Payment	E 602-49450-300 Professional Svcs	GENERAL ENGINEERING SVCS JAN 1 THRU JAN 31, 2025	\$728.35
Invoice	0356909	2/26/2025	
AP Payment	E 601-49400-300 Professional Svcs	GENERAL ENGINEERING SVCS JAN 1 THRU JAN 31, 2025	\$450.00
Invoice	0356909	2/26/2025	
AP Payment	E 101-43100-300 Professional Svcs	GENERAL ENGINEERING SVCS JAN 1 THRU JAN 31, 2025	\$728.34
Invoice	0356909	2/26/2025	
AP Payment	E 601-49400-300 Professional Svcs	GENERAL ENGINEERING SVCS JAN 1 THRU JAN 31, 2025	\$728.35
Invoice	0356909	2/26/2025	
Cash Payment	G 101-23523 LAKE MINNETONKA FLAT	MTKA FLATS CONDO DEVELOPMENT PROJECT GENERAL ENG SVCS JAN 1 THRU JAN 31, 2025	\$77.52
Invoice	0356909	2/26/2025	
Cash Payment	E 601-49400-500 Capital Outlay FA	2025 LEAD SVC LINE REPLACEMENT PROJ- PW 25-17 ENG SVCS JAN 1 TO JAN 31, 2025	\$606.00
Invoice	0356919	2/26/2025	
AP Payment	E 602-49450-500 Capital Outlay FA	2024 SEWER TELEVISION PROJ- PW 24-04 ENG SVCS JAN 1 THRU JAN 31, 2025	\$3,194.04
Invoice	0356905	2/26/2025	
Cash Payment	G 101-23446 LIFESTYLE HOMES MOUN	LIFESTYLE HOMES/ ARTESSA DEVELOPMENT PROJ ENG SVCS JAN 1 THRU JAN 31, 2025	\$463.56
Invoice	0356917	2/26/2025	
Transaction Date	3/4/2025	U.S. Bank 10100 10100	<b>Total</b> \$7,208.72
Refer	12158 BOLTON AND MENK, INCORPORA		
AP Payment	E 401-43100-303 Engineering Fees	WCA ADMINISTRATION STORMWATER- LGU 2024 ANNUAL WCA REPORTING ENG SVCS JAN 1 THRU JAN 31, 2025	\$374.00
Invoice	0356916	2/26/2025	

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Payments

Current Period: March 2025

AP Payment	E 401-43124-303	Engineering Fees	2024 PAVER SIDEWALK REPLACEMENT-DOWNTOWN SIDEWALKS GROUP 2 PHASE 3 PW 24-08 ENG SVCS JAN 1 THRU JAN 31, 2025	\$232.56
Invoice	0356922	2/26/2025		Project PW2408
Transaction Date	3/3/2025		U.S. Bank 10100 10100	<b>Total</b> \$606.56
Refer	12161 BOLTON AND MENK, INCORPORA			
AP Payment	E 602-49450-500	Capital Outlay FA	2023 LIFT STATION- LAKEWINDS F-1 LS IMPROV PROJ PW 23-03 ENG SVCS JAN 1 THRU JAN 31, 2025	\$1,012.52
Invoice	0356902	2/26/2025		Project PW2303
AP Payment	E 404-45200-303	Engineering Fees	2023 HARBOR DISTRICT PARK IMPROV PROJ PW 23-09 ENG SVCS JAN 1 THRU JAN 31, 2025	\$1,964.04
Invoice	0356918	2/26/2025		Project PW2309
Transaction Date	3/3/2025		U.S. Bank 10100 10100	<b>Total</b> \$2,976.56
Refer	5820 BOLTON AND MENK, INCORPORA			
AP Payment	E 602-49450-500	Capital Outlay FA	2024 LIFT STATION A-3 SUNSET IMPROV PROJ PW 24-03 ENG SVCS JAN 1 THRU JAN 31, 2025	\$1,737.04
Invoice	0334446	2/26/2025		Project PW2403
AP Payment	E 602-49450-500	Capital Outlay FA	2025 LIFT STATION C-4 WOODLAND IMPROV PROJ PW 25-03 ENG SVCS JAN 1 THRU JAN 31, 2025	\$36,063.26
Invoice	0334446	2/26/2025		Project PW2503
AP Payment	E 601-49400-500	Capital Outlay FA	WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS PROJ PW 25-12 WATER PLANT DESIGN & TOPO SURVEY ENG SVCS JAN 1 THRU JAN 31, 2025	\$144,000.00
Invoice	0334446	2/26/2025		Project PW2512
AP Payment	E 401-43122-303	Engineering Fees	2025 COUNTY RD 15 SIDEWALK IMPROV FAIRVIEW TO SETON - PROJ PW 25-08 ENG SVCS JAN 1 THRU JAN 31, 2025	\$18,353.44
Invoice	0334446	2/26/2025		Project PW2508
AP Payment	E 401-43123-303	Engineering Fees	2025 COUNTY RD 15 SIDEWALK IMPROV BELMONT TO FAIRVIEW -PROJ PW 25-09 ENG SVCS JAN 1 THRU JAN 31, 2025	\$9,383.36
Invoice	0334446	2/26/2025		Project PW2509
AP Payment	E 401-43120-303	Engineering Fees	2025 STREET RECONSTRUCTION IMPROV - PROJ PW 25-01 ENG SVCS JAN 1 THRU JAN 31, 2025	\$22,626.44
Invoice	0334446	2/26/2025		Project PW2501
AP Payment	E 401-43121-303	Engineering Fees	2025 STREET MILL & OVERLAY IMPROV PROJ PW 25-02 ENG SVCS JAN 1 THRU JAN 31, 2025	\$5,198.60
Invoice	0334446	2/26/2025		Project PW2502
Cash Payment	E 404-45200-303	Engineering Fees	2025 LOST LAKE COMMONS PARK IMPROV PROJ PHASE 2 PW 25-10 ENG SVCS JAN 1 TO JAN 31, 2025	\$937.28
Invoice	0334446	2/26/2025		Project PW2510
Transaction Date	3/4/2025		U.S. Bank 10100 10100	<b>Total</b> \$238,299.42
Refer	1380 BOLTON AND MENK, INCORPORA			

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**Payments**

**Current Period: March 2025**

<b>Cash Payment</b>	E 602-49450-500	Capital Outlay	FA	2025 MANHOLE REHAB IMPROVEMENT PROJ PW 25-04 ENG SVCS JAN 1 THRU JAN 31, 2025	<b>\$138.00</b>
Invoice 0356912		2/26/2025		Project PW2504	
<b>Cash Payment</b>	E 602-49450-500	Capital Outlay	FA	2023 SEWER TELEVISIONING IMPROVEMENT PROJ PW 23-04 ENG SVCS JAN 1 THRU JAN 31, 2025	<b>\$77.52</b>
Invoice 0356903		2/26/2025		Project PW2304	
<b>Cash Payment</b>	E 427-43121-440	Other Contractual	Servic	2025 CRACK SEAL PROJ PW 25-06 ENG SVCS JAN 1 THRU JAN 31, 2025	<b>\$27.00</b>
Invoice 0356906		2/26/2025		Project PW2506	
<b>Cash Payment</b>	E 427-43121-440	Other Contractual	Servic	2025 SEALCOAT PROJ PW 25-07 ENG SVCS JAN 1 THRU JAN 31, 2025	<b>\$27.00</b>
Invoice 0356906		2/26/2025		Project PW2507	
<b>Cash Payment</b>	E 602-49450-500	Capital Outlay	FA	2025 SEWER TELEVISIONING IMPROVEMENT PROJ PW 25-04 ENG SVCS JAN 1 THRU JAN 31, 2025	<b>\$54.00</b>
Invoice 0356914		2/26/2025		Project PW2504	
Transaction Date	3/4/2025			U.S. Bank 10100 10100	<b>Total \$323.52</b>

**Fund Summary**

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$2,946.32
401 GENERAL CAPITAL PROJECTS		\$56,509.04
404 COMMUNITY INVESTMENT RESERVE		\$2,901.32
427 STREET MAINTENANCE		\$54.00
601 WATER FUND		\$147,228.68
602 SEWER FUND		\$44,449.06
		<u>\$254,088.42</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$254,088.42
<b>Total</b>	<b>\$254,088.42</b>

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**Payments**

Current Period: February 2025

Payments Batch UBREFUNDSFEB25		\$448.29	
Refer	12154 ALL AMERICAN TITLE - BLAINE	-	
Cash Payment	R 601-49400-36200 Miscellaneous Reven	5918 GUMWOOD RD- UTILITY REFUND- A. NEWMAN- ALL AMERICAN TITLE - BLAINE	\$358.86
Invoice	022525	2/17/2025	
Transaction Date	2/26/2025	U.S. Bank 10100 10100	<b>Total</b> \$358.86
Refer	12131 ATTORNEYS TITLE GROUP	-	
Cash Payment	R 601-49400-36200 Miscellaneous Reven	5947 GUMWOOD RD- UTILITY REFUND- C. WHITBECK - ATTORNEYS TITLE GROUP, LLC	\$17.73
Invoice	022525	2/17/2025	
Transaction Date	2/26/2025	U.S. Bank 10100 10100	<b>Total</b> \$17.73
Refer	12153 KRAWIECKI, MARK	-	
Cash Payment	R 601-49400-36200 Miscellaneous Reven	1736 SHOREWOOD LN - UTILITY REFUND- MARK KRAWIECKI	\$6.43
Invoice	022525	2/17/2025	
Transaction Date	2/26/2025	U.S. Bank 10100 10100	<b>Total</b> \$6.43
Refer	12132 LAND TITLE - RSVL	-	
Cash Payment	R 601-49400-36200 Miscellaneous Reven	5912 BARTLETT BLVD- UTILITY REFUND- P. STAMM- LAND TITLE - RSVL	\$23.18
Invoice	022525	2/17/2025	
Transaction Date	2/26/2025	U.S. Bank 10100 10100	<b>Total</b> \$23.18
Refer	12121 WATERMARK TITLE AGENCY, MTK	-	
Cash Payment	R 601-49400-36200 Miscellaneous Reven	5020 EDGEWATER DR - UTILITY REFUND- C. HOMMER- WATERMARK TITLE AGENCY, MTKA	\$22.09
Invoice	022525	2/17/2025	
Transaction Date	2/26/2025	U.S. Bank 10100 10100	<b>Total</b> \$22.09
Refer	12109 WEST TITLE - ST. LOUIS PARK	-	
Cash Payment	R 601-49400-36200 Miscellaneous Reven	4880 ISLAND VIEW DR- UTILITY REFUND- C. STEWART -WEST TITLE- ST. LOUIS PARK	\$20.00
Invoice	022525	2/17/2025	
Transaction Date	2/26/2025	U.S. Bank 10100 10100	<b>Total</b> \$20.00

**Fund Summary**

	10100 U.S. Bank 10100	
601 WATER FUND		\$448.29
		<u>\$448.29</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$448.29
<b>Total</b>	<u>\$448.29</u>

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## Payments

Current Period: February 2025

**Payments Batch VOLREC022425** **\$1,064.20**

Refer	12218 <i>SURFSIDE BAR &amp; GRILL</i>	-		
Cash Payment	E 101-41110-431 Meeting Expense		VOLUNTEER & COMMISSIONS APPRECIATION RECOGNITION EVENT 2-24- 25 @ SURFSIDE BAR & GRILL	<b>\$1,064.20</b>

Invoice 022625	2/24/2025			
Transaction Date	2/26/2025	U.S. Bank 10100 10100	<b>Total</b>	<b>\$1,064.20</b>

### Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND	\$1,064.20	
	\$1,064.20	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,064.20
Total	\$1,064.20

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Payments

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Payments Batch 022525CITYMANUAL		\$35,692.42	
Refer	12215 ABEL ONSITE HEATING & COOLIN	-	
Cash Payment	E 101-41910-400 Repairs & Maintenance-	SUPPLY & INSTALL NEW BOILER PUMP, BEARING, & SEALS TO ADDRESS WATER LEAKS @ CENTENNIAL BLDG	\$2,610.08
Invoice	33128225 1/23/2025		
Cash Payment	E 101-42110-400 Repairs & Maintenance-	SERVICE BOTH UNIT HEATERS IN POLICE GARAGE	\$450.00
Invoice	36718114 2/13/2025		
Cash Payment	E 285-46388-400 Repairs & Maintenance-	PROVIDE & INSTALL Q MARK BLOWER MOTOR IN PARKING RAMP VESTIBULE	\$993.13
Invoice	36753771 2/18/2025		
Transaction Date	2/25/2025	U.S. Bank 10100 10100	<b>Total \$4,053.21</b>
Refer	12216 CAMPBELL KNUTSON, P.A.	-	
Cash Payment	E 101-41600-304 Legal Fees	PROSECUTION SERVICES JANUARY 2025	\$3,384.14
Invoice	3570-0999G 1/31/2025		
Transaction Date	2/25/2025	U.S. Bank 10100 10100	<b>Total \$3,384.14</b>
Refer	12204 CINTAS- (HWS)	-	
Cash Payment	E 609-49750-210 Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 2/20/25	\$68.25
Invoice	4221786617 2/20/2025		
Transaction Date	2/24/2025	U.S. Bank 10100 10100	<b>Total \$68.25</b>
Refer	12201 CINTAS	-	
Cash Payment	E 101-45200-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED, RESTOCKED HARD SURFACE DISINFECTANT, FINGERTIP & TRIANGULAR BANDAGES, SPLINT 1-2-25 - PUBLIC WORKS SHOP	\$19.19
Invoice	5247160902 1/2/2025		
Cash Payment	E 101-43100-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED, RESTOCKED HARD SURFACE DISINFECTANT, FINGERTIP & TRIANGULAR BANDAGES, SPLINT 1-2-25 - PUBLIC WORKS SHOP	\$19.19
Invoice	5247160902 1/2/2025		
Cash Payment	E 601-49400-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED, RESTOCKED HARD SURFACE DISINFECTANT, FINGERTIP & TRIANGULAR BANDAGES, SPLINT 1-2-25 - PUBLIC WORKS SHOP	\$19.18
Invoice	5247160902 1/2/2025		
Cash Payment	E 602-49450-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED, RESTOCKED HARD SURFACE DISINFECTANT, FINGERTIP & TRIANGULAR BANDAGES, SPLINT 1-2-25 - PUBLIC WORKS SHOP	\$19.18
Invoice	5247160902 1/2/2025		
Transaction Date	2/24/2025	U.S. Bank 10100 10100	<b>Total \$76.74</b>
Refer	12203 CINTAS	-	

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Payments

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Cash Payment	E 602-49450-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 2/17/25	\$7.06
Invoice	4221277308	2/17/2024		
Cash Payment	E 601-49400-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 2/17/25	\$7.06
Invoice	4221277308	2/17/2024		
Cash Payment	E 101-43100-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 2/17/25	\$7.06
Invoice	4221277308	2/17/2024		
Cash Payment	E 101-45200-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 2/17/25	\$7.06
Invoice	4221277308	2/17/2024		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT - 2/17/25	\$19.72
Invoice	4221277308	2/17/2024		
Cash Payment	E 101-43100-218	Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 2/17/25	\$19.73
Invoice	4221277308	2/17/2024		
Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 2/17/25	\$19.73
Invoice	4221277308	2/17/2024		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 2/17/25	\$19.72
Invoice	4221277308	2/17/2024		
Transaction Date	2/24/2025		U.S. Bank 10100 10100	<b>Total</b> \$107.14
Refer	12210	CORE & MAIN LP		
Cash Payment	E 601-49400-210	Operating Supplies	16 QTY CURB BOXES- WATER SYSTEM	\$1,625.54
Invoice	W439917	2/13/2024		
Cash Payment	E 601-49400-210	Operating Supplies	REPAIR CLAMPS- WATER DEPT	\$744.35
Invoice	W390488	2/10/2025		
Transaction Date	2/25/2025		U.S. Bank 10100 10100	<b>Total</b> \$2,369.89
Refer	12212	CUMMINS INC.		
Cash Payment	E 602-49450-440	Other Contractual Servic	SERVICE CALL 2-7-25 ON BACKUP GENERATOR C-1 @ 4922 THREE POINTS BLVD	\$814.92
Invoice	E4-250294388	2/10/2025		
Cash Payment	E 602-49450-440	Other Contractual Servic	CREDIT INVOICE ADJUSTMENT- ON ACCOUNT	-\$331.80
Invoice	EB-250187583	1/6/2025		
Transaction Date	2/25/2025		U.S. Bank 10100 10100	<b>Total</b> \$483.12
Refer	12211	GRAINGER		
Cash Payment	E 601-49400-220	Repair Supplies & Equip	WHEEL CUTTER- WATER DEPT	\$26.04
Invoice	9395134142	2/4/2025		
Cash Payment	E 101-43100-220	Repair Supplies & Equip	FLUORESCENT LINEMARKING PAINT	\$61.08
Invoice	9411860324	2/18/2025		
Transaction Date	2/25/2025		U.S. Bank 10100 10100	<b>Total</b> \$87.12
Refer	12202	LAKESIDE EMBROIDERY		
Cash Payment	E 101-43100-218	Clothing and Uniforms	EMBROIDER CITY OF MOUND LOGO LEFT CHEST, USA FLAG UPPER RIGHT ARM- 1 HOODED LONG SLEEVE T-SHIRTS- STREETS DEPT STAFF	\$18.00
Invoice	3216	2/23/2025		

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Transaction Date	2/24/2025	U.S. Bank 10100	10100	Total	\$18.00
Refer	12205 LEAGUE MN CITIES INSURANCE T				
Cash Payment	E 101-41110-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$21.59
Invoice 022425	2/7/2024				
Cash Payment	E 101-41310-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$119.29
Invoice 022425	2/7/2024				
Cash Payment	E 101-41500-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$465.70
Invoice 022425	2/7/2024				
Cash Payment	E 101-42115-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$67.77
Invoice 022425	2/7/2024				
Cash Payment	E 101-42400-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$303.22
Invoice 022425	2/7/2024				
Cash Payment	E 101-43100-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$4,621.87
Invoice 022425	2/7/2024				
Cash Payment	E 101-45200-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$2,308.33
Invoice 022425	2/7/2024				
Cash Payment	E 222-42260-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$6,927.35
Invoice 022425	2/7/2024				
Cash Payment	E 601-49400-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$2,712.74
Invoice 022425	2/7/2024				
Cash Payment	E 602-49450-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$2,712.74
Invoice 022425	2/7/2024				
Cash Payment	E 609-49750-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$1,972.82
Invoice 022425	2/7/2024				
Cash Payment	E 281-45210-151	Worker s Comp Insuran	1ST INSTALLMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26		\$11.58
Invoice 022425	2/7/2024				
Transaction Date	2/24/2025	U.S. Bank 10100	10100	Total	\$22,245.00
Refer	12217 OOMA, INC.				
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL		\$200.29
Invoice 108761	2/6/2025		Project T-MOBL		
Cash Payment	E 101-41910-321	Telephone, Cells, & Rad	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL		\$400.58
Invoice 108761	2/6/2025		Project T-MOBL		
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL		\$100.14
Invoice 108761	2/6/2025		Project T-MOBL		

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Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL						\$100.14
Invoice 108761		2/6/2025						Project T-MOBL	
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL						\$100.14
Invoice 108761		2/6/2025						Project T-MOBL	
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL						\$100.14
Invoice 108761		2/6/2025						Project T-MOBL	
Cash Payment	E 285-46388-300	Professional Srvs	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL						\$400.58
Invoice 108761		2/6/2025						Project T-MOBL	
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL						\$400.58
Invoice 108761		2/6/2025						Project T-MOBL	
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	PROFESSIONAL AIRDIAL INSTALLATION-T-MOBILE PROJECT CONVERSION FROM ANALOG TO DIGITAL						\$200.29
Invoice 108761		2/6/2025						Project T-MOBL	
Transaction Date	2/25/2025		U.S. Bank 10100	10100				<b>Total</b>	\$2,002.88
Refer	12206 T-MOBILE PHONE CO. -								
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- JANUARY 2025						\$23.81
Invoice 022525		2/21/2025							
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- JANUARY 2025						\$23.81
Invoice 022525		2/21/2025							
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE SVC- 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- JANUARY 2025						\$63.48
Invoice 022525		2/21/2025							
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	T-MOBILE SVC- 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- JANUARY 2025						\$63.48
Invoice 022525		2/21/2025							
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- JANUARY 2025						\$23.81
Invoice 022525		2/21/2025							
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	T-MOBILE SVC- IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- JANUARY 2025						\$23.80
Invoice 022525		2/21/2025							
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	T-MOBILE SVC- 5 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS- JANUARY 2025						\$158.71
Invoice 022525		2/21/2025							
Transaction Date	2/25/2025		U.S. Bank 10100	10100				<b>Total</b>	\$380.90

**CITY OF MOUND**  
**Payments**

**Current Period: February 2025**

Refer	12213 <i>ULINE</i>	-			
<b>Cash Payment</b>	E 601-49400-210 Operating Supplies		36 CT 8 OZ COLD PACKS- WATER DEPT		<b>\$100.50</b>
Invoice	188747196		2/4/2025		
Transaction Date	2/25/2025		U.S. Bank 10100	10100	<b>Total</b> <u>\$100.50</u>
Refer	12214 <i>VERIZON WIRELESS</i>	-			
<b>Cash Payment</b>	E 101-43100-321 Telephone, Cells, & Rad		CELL PHONE CHARGES 1-14-25 THRU 2-13-25		<b>\$30.31</b>
Invoice	6105967239		2/13/2025		
<b>Cash Payment</b>	E 601-49400-321 Telephone, Cells, & Rad		CELL PHONE CHARGES 1-14-25 THRU 2-13-25		<b>\$98.88</b>
Invoice	6105967239		2/13/2025		
<b>Cash Payment</b>	E 602-49450-321 Telephone, Cells, & Rad		CELL PHONE CHARGES 1-14-25 THRU 2-13-25		<b>\$98.89</b>
Invoice	6105967239		2/13/2025		
<b>Cash Payment</b>	E 101-42400-321 Telephone, Cells, & Rad		CELL PHONE CHARGES 1-14-25 THRU 2-13-25		<b>\$12.38</b>
Invoice	6105967239		2/13/2025		
<b>Cash Payment</b>	E 101-45200-321 Telephone, Cells, & Rad		CELL PHONE CHARGES 1-14-25 THRU 2-13-25		<b>\$17.93</b>
Invoice	6105967239		2/13/2025		
<b>Cash Payment</b>	E 101-41310-321 Telephone, Cells, & Rad		CELL PHONE CHARGES 1-14-25 THRU 2-13-25		<b>\$57.14</b>
Invoice	6105967239		2/13/2025		
Transaction Date	2/25/2025		U.S. Bank 10100	10100	<b>Total</b> <u>\$315.53</u>

**Fund Summary**

	10100 U.S. Bank 10100
101 GENERAL FUND	\$15,553.03
222 AREA FIRE SERVICES	\$7,286.35
281 COMMONS DOCKS FUND	\$11.58
285 HRA/HARBOR DISTRICT	\$1,393.71
601 WATER FUND	\$5,477.96
602 SEWER FUND	\$3,464.66
609 MUNICIPAL LIQUOR FUND	\$2,505.13
	<u>\$35,692.42</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$35,692.42
Total	<u>\$35,692.42</u>

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Payments Batch PAYREQ022525 \$281,017.14

Refer 12219 ADOLFSON & PETERSON CONSTR \_
Cash Payment G 101-23498 MOUND HARBOR-ARTESS IMPROVEMENT SECURITY ESCROW \$281,017.14
REDUCTION RELEASE- ARTESSA MOUND
HARBOR 2ND EDITION PROJECT

Invoice 022525 2/25/2025
Transaction Date 2/26/2025 U.S. Bank 10100 10100 Total \$281,017.14

Fund Summary

10100 U.S. Bank 10100
101 GENERAL FUND \$281,017.14
\$281,017.14

Table with 2 columns: Description and Amount. Rows include Pre-Written Checks (\$0.00), Checks to be Generated by the Computer (\$281,017.14), and Total (\$281,017.14).

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## Payments

Current Period: February 2025

<b>Payments Batch 031125CITY</b>						<b>\$238,129.15</b>
Refer 12147 <i>ABM EQUIPMENT AND SUPPLY, IN</i>						
Cash Payment	E 602-49450-404	Equip & Vehicle Repairs	SERVICE VACON- REPLACE WIRELESS TRANSMITTER- INSTALLED & UPDATED RECEIVER FOR BOOM FUNCTIONS		\$4,931.07	
Invoice 0181729		2/21/2025				
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b>	<b>\$4,931.07</b>	
Refer 129 <i>ACME TOOLS</i>						
Cash Payment	E 222-42260-210	Operating Supplies	MILWAUKEE M18 CORDLESS LITHIUM DRILL		\$129.00	
Invoice 25633977		2/27/2025				
Cash Payment	E 222-42260-210	Operating Supplies	MILWAUKEE M18 FUELED COMPACT DRILL		\$199.00	
Invoice 25633977		2/27/2025				
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b>	<b>\$328.00</b>	
Refer 127 <i>BINDER LIFT, INC</i>						
Cash Payment	E 222-42260-219	Safety supplies	PATIENT LIFT ASSIST DEVICE 34" - 62" ; & VINYL BARIATRIC PATIENT LIFT ASSIST DEVICE 58" - 82" W/ BAG - FIRE DEPT		\$1,267.75	
Invoice 251105		2/26/2025				
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b>	<b>\$1,267.75</b>	
Refer 12155 <i>CADY BUILDING MAINTENANCE</i>						
Cash Payment	E 101-41930-460	Janitorial Services	MARCH 2025 CLEANING SVCS- CITY HALL /POLICE		\$631.80	
Invoice 4991794		2/1/2025				
Cash Payment	E 222-42260-460	Janitorial Services	MARCH 2025 CLEANING SVCS- FIRE DEPT		\$340.20	
Invoice 4991794		2/1/2025				
Cash Payment	E 101-41910-460	Janitorial Services	MARCH 2025 CLEANING SVCS- CENTENNIAL BLDG		\$486.00	
Invoice 4991794		2/1/2025				
Cash Payment	E 602-49450-460	Janitorial Services	MARCH 2025 CLEANING SVCS- PUBLIC WORKS BLDG		\$121.50	
Invoice 4991794		2/1/2025				
Cash Payment	E 601-49400-460	Janitorial Services	MARCH 2025 CLEANING SVCS- PUBLIC WORKS BLDG		\$121.50	
Invoice 4991794		2/1/2025				
Cash Payment	E 101-43100-460	Janitorial Services	MARCH 2025 CLEANING SVCS- PUBLIC WORKS BLDG		\$121.50	
Invoice 4991794		2/1/2025				
Cash Payment	E 101-45200-460	Janitorial Services	FEBRUARY 2025 CLEANING SVCS- PUBLIC WORKS BLDG		\$121.50	
Invoice 4991794		2/1/2025				
Transaction Date	2/6/2025		U.S. Bank 10100 10100	<b>Total</b>	<b>\$1,944.00</b>	
Refer 12164 <i>CENTERPOINT ENERGY (MINNEG</i>						
Cash Payment	E 602-49450-383	Gas Utilities	5808 GRANDVIEW BLVD LS GENERATOR NATL GAS SVC 1-20-25 THRU 2-20-25		\$55.43	
Invoice 031125		2/20/2025				
Cash Payment	E 602-49450-383	Gas Utilities	3080 HIGHLAND BLVD LS GENERATOR NATL GAS SVC1-20-25 THRU 2-20-25		\$28.96	
Invoice 031125		2/20/2025				

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Cash Payment	E 602-49450-383	Gas Utilities	4518 ISLAND VIEW DRIVE LS GENERATOR NATL GAS SVC 1-20-25 THRU 2-20-25	\$58.82
Invoice	031125	2/20/2025		
Cash Payment	E 602-49450-383	Gas Utilities	4956 ISLAND VIEW DRIVE LS GENERATOR NATL GAS SVC1-20-25 THRU 2-20-25	\$40.52
Invoice	031125	2/20/2025		
Cash Payment	E 602-49450-383	Gas Utilities	5701 BARTLETT BLVD LS GENERATOR NATL GAS SVC 1-20-25 THRU 2-20-25	\$60.15
Invoice	031125	2/20/2025		
Cash Payment	E 602-49450-383	Gas Utilities	4351 WILSHIRE BLVD LS GENERATOR NATL GAS SVC 1-20-25 THRU 2-20-25	\$47.06
Invoice	031125	2/20/2025		
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$290.94
Refer	12126	COMPASS MINERALS AMERICA		
Cash Payment	E 101-43100-224	Street Maint Materials	BULK COARSE HWY MIX- 24.17 TON DELIVERED 2-12-25	\$2,489.27
Invoice	1457728	2/12/2025		
Cash Payment	E 101-43100-224	Street Maint Materials	BULK COARSE HWY MIX- 24.88 TON DELIVERED 2-13-25	\$2,562.39
Invoice	1458724	2/13/2025		
Cash Payment	E 101-43100-224	Street Maint Materials	BULK COARSE HWY MIX- 25.07 TON DELIVERED 2-14-25	\$2,581.96
Invoice	1459679	2/14/2025		
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$7,633.62
Refer	12137	COPPIN SEWER & WATER		
Cash Payment	E 601-49400-440	Other Contractual Servic	DIG UP & REPLACE DAMAGED STOP BOX @ 2350 CHATEAU LN	\$2,800.00
Invoice	2743	2/27/2025	Project WATER	
Cash Payment	E 601-49400-440	Other Contractual Servic	DIG UP & REPLACE DAMAGED STOP BOX @ 1716 EAGLE LN	\$2,800.00
Invoice	2744	2/27/2025	Project WATER	
Cash Payment	E 601-49400-440	Other Contractual Servic	DIG UP & REPLACE DAMAGED STOP BOX @ 1704 EAGLE LN	\$2,800.00
Invoice	2745	2/27/2025	Project WATER	
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$8,400.00
Refer	128	DARLINGS SALES & SERVICE CO.		
Cash Payment	E 222-42260-409	Other Equipment Repair	CLEAN WATER INLET SCREENS ON FIRE DEPT WASHER/EXTRACTOR FOR TURN- OUT GEAR	\$287.00
Invoice	103731	2/28/2025		
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$287.00
Refer	12129	FIVE TECHNOLOGY		
Cash Payment	E 101-41920-440	Other Contractual Servic	MONTHLY MANAGED SVC & NETWORK MTCE- MARCH 2025	\$1,290.00
Invoice	10325-14	3/1/2025		
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$1,290.00
Refer	12130	FOLEY, MIKE		
Cash Payment	E 222-42260-300	Professional Srvs	CONTRACTED MAINTENANCE TECHNICIAN SERVICES- MOUND FIRE DEPT - M. FOLEY 2- 16-25 THRU 3-01-25	\$400.00
Invoice	031125	3/1/2025		

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Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$400.00</b>
Refer	12114 FRONTIER/CITIZENS COMMUNICA				-
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	NETWORK ETHERNET SVC 2-22-25 THRU 3-21-25			\$166.25
Invoice 031125	2/22/2025				
Cash Payment	E 101-41920-321 Telephone, Cells, & Rad	NETWORK ETHERNET SVC 2-22-25 THRU 3-21-25			\$175.00
Invoice 031125	2/22/2025				
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$341.25</b>
Refer	12117 FRONTLINE PLUS FIRE AND RESC				-
Cash Payment	E 101-42115-329 Sirens/Phone Linesl	ANNUALCITY-WIDE SIREN WARNING SYSTEM CONTRACT SVC AGREEMENT			\$1,300.00
Invoice 14382	2/13/2025				
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,300.00</b>
Refer	11437 GARDNER, SHANE				-
Cash Payment	E 222-42260-433 Dues and Subscriptions	REIMBURSE S. GARDNER- FIREFIGHTER BLUE CARD CE RENEWAL- 1 YEAR			\$125.00
Invoice 031125	2/28/2025				
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$125.00</b>
Refer	120 GOPHER STATE ONE CALL				-
Cash Payment	E 601-49400-395 Gopher One-Call	FEBRUARY 2025 LOCATES			\$22.28
Invoice 5020622	2/28/2025				
Cash Payment	E 602-49450-395 Gopher One-Call	FEBRUARY 2025 LOCATES			\$22.27
Invoice 5020622	2/28/2025				
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$44.55</b>
Refer	11432 HAWKINS, INCORPORATED				-
Cash Payment	E 601-49400-227 Chemicals	150 LB CHLORINE CYLINDERS			\$140.00
Invoice 6985124	2/15/2025				
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$140.00</b>
Refer	11443 HECKSEL MACHINE SHOP, INC.				-
Cash Payment	E 601-49400-220 Repair Supplies & Equip	STEEL PIPES, ROUND SHAFTS, STEEL FLATS- WATER DEPT			\$226.00
Invoice 112260	2/12/2025				
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$226.00</b>
Refer	11459 HENNEPIN COUNTY-AR				-
Cash Payment	E 101-43100-438 Licenses and Taxes	2025 HAZARDOUS WASTE LICENSE- WASTE SITE 5468 LYNWOOD BLVD			\$72.00
Invoice 0113693	2/5/2025				
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$72.00</b>
Refer	11445 HOME DEPOT/GECF (P/W)				-
Cash Payment	E 601-49400-220 Repair Supplies & Equip	SUPPLIES- WATER DEPT- BITS, CHALK KIT, BUTANE FUEL, BATTERY, THREAD CUTTING OIL, BERN MAKER, CHALK REEL, OIL, LOCK DRY LUBE			\$527.65
Invoice 7083719	1/14/2025				
Cash Payment	E 601-49400-220 Repair Supplies & Equip	SUPPLIES- WATER DEPT- 600 AMP AC/DC DIGITAL CLAMP METER			\$149.00
Invoice 2617662	1/29/2025				

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Cash Payment	E 281-45210-220	Repair Supplies & Equip	SUPPLIES- DOCK PROGRAM- 10 CARPENTER PENCILS, 4 INKZALL JOBSITE PERMANENT MARKERS, 2 QTY 25' STANLEY POWER LOCK TAPE MEASURES, #8 FLATHEAD COARSE THREAD CONSTRUCTION SCREWS	\$110.82
Invoice	H2841-189318	2/24/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$787.47
Refer	11455	HOWLING WOLF EMBROIDERY, IN	-	
Cash Payment	E 222-42260-210	Operating Supplies	14 HI-VIZ NEON YELLOW/GREEN JACKETS, 15 DUTY SHIRTS, PLUS 8 PROVIDED DUTY SHIRTS- ALL EMBROIDERED WITH MOUND FIRE LOGOS, AMERICAN FLAG PATCHES	\$2,178.00
Invoice	5270	2/14/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$2,178.00
Refer	123	HYDROCORP	-	
Cash Payment	E 601-49400-440	Other Contractual Servic	INSPECT BACK FLOW & RPZ VALVES- FEBRUARY 2025 REPORTING	\$892.13
Invoice	CI-05043	2/28/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$892.13
Refer	125	HYDROVERGE	-	
Cash Payment	E 601-49400-220	Repair Supplies & Equip	VALVE BOX REPAIR KIT- REPLACEMENT COUNTER FOR HYDRANT BUDDY	\$540.00
Invoice	225930	2/26/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$540.00
Refer	11456	IMAGE TREND, INC.	-	
Cash Payment	E 222-42260-205	Computer Hardware/Sof	MOUND FIRE CAD DISTRIBUTION REPORTING SOFTWARE ANNUAL FEE 2025	\$1,929.38
Invoice	113705	2/12/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$1,929.38
Refer	11464	JUBILEE FOODS- (HWS)	-	
Cash Payment	E 609-49750-210	Operating Supplies	DAWN DISH SOAP- HWS	\$7.49
Invoice	022825	2/13/2025		
Cash Payment	E 609-49750-210	Operating Supplies	DISTILLED WATER FOR EYE WASH STATION- HWS	\$1.79
Invoice	022825	2/17/2025		
Cash Payment	E 609-49750-255	Misc Merchandise For R	4 QTY 24 PACKS BOTTLED WATER FOR RESALE- HWS	\$23.56
Invoice	022825	2/14/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$32.84
Refer	100	KIROV, ANDREW	-	
Cash Payment	E 101-41115-440	Other Contractual Servic	TAPE & RECORD CITY COUNCIL MEETING 2- 11-25 LESS THAN 2 HOURS COVERAGE, EDIT & UPLOAD	\$150.00
Invoice				
Cash Payment	E 101-41115-440	Other Contractual Servic	TAPE & RECORD CITY COUNCIL MEETING 2- 25-25 - 2.25 HOURS COVERAGE, EDIT & UPLOAD	\$168.75
Invoice				
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$318.75
Refer	11466	LANO EQUIPMENT, INCORPORAT	-	

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Cash Payment E 101-43100-220 Repair Supplies & Equip AIR, CABIN, ENGINE & OIL FILTERS, WET BATTERY 1000 CCA- STREETS BOBCAT SKID LOADER #120 \$478.82

Invoice 03-1136449 2/25/2025

Cash Payment E 101-45200-220 Repair Supplies & Equip CAP PART- PARKS TOOLCAT #121 \$21.98

Invoice 03-1135276 2/18/2025

Transaction Date 3/5/2025 U.S. Bank 10100 10100 Total \$500.80

Refer 101 LAWSON PRODUCTS, INC

Cash Payment E 101-45200-220 Repair Supplies & Equip MISC PARTS - DRILL BITS, ADHESIVE, CUT-OFF WHEEL, NYLON CABLE TIES, ELECTROLOK RINGS, STEEL HAIR PIN COTTER, AEROSOL NUT & BIT LOOSENER & RUST PROTECTANT, HEX CAP SCREWS, SEALBUTT CONNECTORS, ZINC FENDER WASHERS, STEEL FLAT WASHERS, HAND CLEANER- PUB WKS SHOP \$98.09

Invoice 9312227789 2/13/2025

Cash Payment E 602-49450-220 Repair Supplies & Equip MISC PARTS - DRILL BITS, ADHESIVE, CUT-OFF WHEEL, NYLON CABLE TIES, ELECTROLOK RINGS, STEEL HAIR PIN COTTER, AEROSOL NUT & BIT LOOSENER & RUST PROTECTANT, HEX CAP SCREWS, SEALBUTT CONNECTORS, ZINC FENDER WASHERS, STEEL FLAT WASHERS, HAND CLEANER- PUB WKS SHOP \$98.09

Invoice 9312227789 2/13/2025

Cash Payment E 602-49450-220 Repair Supplies & Equip MISC PARTS - DRILL BITS, ADHESIVE, CUT-OFF WHEEL, NYLON CABLE TIES, ELECTROLOK RINGS, STEEL HAIR PIN COTTER, AEROSOL NUT & BIT LOOSENER & RUST PROTECTANT, HEX CAP SCREWS, SEALBUTT CONNECTORS, ZINC FENDER WASHERS, STEEL FLAT WASHERS, HAND CLEANER- PUB WKS SHOP \$98.08

Invoice 9312227789 2/13/2025

Cash Payment E 101-43100-220 Repair Supplies & Equip MISC PARTS - DRILL BITS, ADHESIVE, CUT-OFF WHEEL, NYLON CABLE TIES, ELECTROLOK RINGS, STEEL HAIR PIN COTTER, AEROSOL NUT & BIT LOOSENER & RUST PROTECTANT, HEX CAP SCREWS, SEALBUTT CONNECTORS, ZINC FENDER WASHERS, STEEL FLAT WASHERS, HAND CLEANER- PUB WKS SHOP \$98.09

Invoice 9312227789 2/13/2025

Transaction Date 3/5/2025 U.S. Bank 10100 10100 Total \$392.35

Refer 102 MAYER LUMBER COMPANY, INCO

Cash Payment E 281-45210-400 Repairs & Maintenance- SPRUCE-2 X4- 12-QTY 6- DOCK PROGRAM REPAIRS \$44.22

Invoice 655517 2/21/2025

Cash Payment E 281-45210-400 Repairs & Maintenance- CEDAR- 5/4 X 6 X 10 -QTY 55 - DOCK PROGRAM REPAIRS \$1,133.00

Invoice 655517 2/21/2025

Cash Payment E 281-45210-400 Repairs & Maintenance- TREATED WOOD 25 QTY 2 X 4 X 8; - DOCK PROGRAM REPAIRS \$143.00

Invoice 655517 2/21/2025

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Cash Payment	E 281-45210-400	Repairs & Maintenance-	ROUGH CEDAR 1 X 4 X 8- QTY 70 - DOCK PROGRAM REPAIRS	\$554.40
Invoice 655517	2/21/2025			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	CREDIT RETURN LUMBER 2024- PARKS	-\$367.40
Invoice 655517	2/21/2025			
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$1,507.22
Refer	103 MCCARVILLE, MICHAEL			
Cash Payment	E 222-42260-409	Other Equipment Repair	O-REILLY AUTO PARTS- POWER SOCKET- FIRE DEPT- REIMBURSE M. MCCARVILLE	\$15.18
Invoice 031125	2/22/2025			
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$15.18
Refer	104 METROPOLITAN COUNCIL WASTE			
Cash Payment	E 602-49450-388	Waste Disposal-MCIS	WASTEWATER SVCS APRIL 2025	\$73,997.16
Invoice 0001184792	3/3/2025			
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$73,997.16
Refer	105 MINNESOTA DEPT OF HEALTH			
Cash Payment	R 601-49400-37170	State fee - Water	1ST QTR 2025 COMMUNITY WATER SUPPLY SVC CONNECTION FEE- 3762 CONNECTIONS	\$9,217.00
Invoice 031125	2/14/2025			
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$9,217.00
Refer	155 MINNESOTA DEPT OF HEALTH			
Cash Payment	E 601-49400-438	Licenses and Taxes	1WATER SUPPLY SYSTEM OPERATOR RENEWAL- CLASS D LICENSE- L. PITSENBERGER	\$23.00
Invoice 031125-2	3/6/2025			
Cash Payment	E 601-49400-438	Licenses and Taxes	1WATER SUPPLY SYSTEM OPERATOR RENEWAL- CLASS D LICENSE- M. TESSEN	\$23.00
Invoice 031125-2	3/6/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$46.00
Refer	106 MINNESOTA ELEVATOR, INCORP			
Cash Payment	E 101-41930-440	Other Contractual Servic	FEBRUARY 2025- YEARLY SVCE- PUBLIC SAFETY BLDG ELEVATOR	\$660.00
Invoice 1111330	2/28/2025			
Cash Payment	E 222-42260-440	Other Contractual Servic	FEBRUARY 2025- YEARLY SVCE- PUBLIC SAFETY BLDG ELEVATOR	\$660.00
Invoice 1111330	2/28/2025			
Cash Payment	E 285-46388-440	Other Contractual Servic	FEBRUARY 2025- YEARLY SVCE- PARKING DECK ELEVATOR	\$1,320.00
Invoice 1111330	2/28/2025			
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$2,640.00
Refer	107 MINNESOTA VALLEY TESTING LA			
Cash Payment	E 601-49400-470	Water Samples	MONTHLY CHLORINE REPORT & COLIFORM WATER TESTS -10	\$218.00
Invoice 1293405	2/17/2025			
Cash Payment	E 601-49400-470	Water Samples	MANGANESE TESTS & REPORT -4	\$92.00
Invoice 1293630	2/18/2025			
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$310.00
Refer	108 NORTHERN TOOL AND EQUIPMEN			

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Cash Payment	E 222-42260-219	Safety supplies	3 PACK ANTI-SCRATCH SAFETY GLASSES-FIRE DEPT	\$21.97
Invoice	540601053250439	2/22/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$21.97
Refer	109	OPUS 21 MGMT SOLUTIONS, LLC		
Cash Payment	E 601-49400-307	Admin/Finance/Comput	JANUARY 2025 -UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT	\$1,780.88
Invoice	250154	2/18/2025		
Cash Payment	E 602-49450-307	Admin/Finance/Comput	JANUARY 2025 -UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT	\$1,780.88
Invoice	250154	2/18/2025		
Cash Payment	E 601-49400-322	Postage	JANUARY 2025- UTILITY BILLING POSTAGE	\$384.57
Invoice	250154	2/18/2025		
Cash Payment	E 602-49450-322	Postage	JANUARY 2025- UTILITY BILLING POSTAGE	\$384.57
Invoice	250154	2/18/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$4,330.90
Refer	110	OREILLY AUTO PARTS		
Cash Payment	E 101-43100-220	Repair Supplies & Equip	OIL, AIR & FUEL FILTERS, 27 QUARTS PLUS 3 GALLONS SYNTHETIC MOTOR OIL, PUBLIC WORKS SHOP SUPPLIES	\$398.97
Invoice	2462-197255	2/25/2025		
Cash Payment	E 101-45200-220	Repair Supplies & Equip	OIL, AIR & FUEL FILTERS, 27 QUARTS PLUS 3 GALLONS SYNTHETIC MOTOR OIL, PUBLIC WORKS SHOP SUPPLIES	\$398.97
Invoice	2462-197255	2/25/2025		
Cash Payment	E 601-49400-220	Repair Supplies & Equip	OIL, AIR & FUEL FILTERS, 27 QUARTS PLUS 3 GALLONS SYNTHETIC MOTOR OIL, PUBLIC WORKS SHOP SUPPLIES	\$398.96
Invoice	2462-197255	2/25/2025		
Cash Payment	E 602-49450-220	Repair Supplies & Equip	OIL, AIR & FUEL FILTERS, 27 QUARTS PLUS 3 GALLONS SYNTHETIC MOTOR OIL, PUBLIC WORKS SHOP SUPPLIES	\$398.96
Invoice	2462-197255	2/25/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$1,595.86
Refer	111	QUALITY EQUIPMENT SALES & SV		
Cash Payment	E 403-43000-500	Capital Outlay FA	NEW TRACK LOADER- 48" BUCKET & SNOW BLOWER, ALL WEATHER CAB, 60" SNOW BLADE & POWER ANGLE BROOM	\$69,400.00
Invoice	W04071	2/19/2025 PO 25069		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$69,400.00
Refer	112	R.C. ELECTRIC, INCORPORATED		
Cash Payment	E 101-45200-400	Repairs & Maintenance-	RELOCATE POWER IN WASH BAY FOR PRESSURE WASHER, INSTALL EXIT LIGHT @ PUBLIC WORKS SHOP	\$291.50
Invoice	9489	2/27/2025		
Cash Payment	E 101-43100-400	Repairs & Maintenance-	RELOCATE POWER IN WASH BAY FOR PRESSURE WASHER, INSTALL EXIT LIGHT @ PUBLIC WORKS SHOP	\$291.50
Invoice	9489	2/27/2025		

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Cash Payment	E 601-49400-400	Repairs & Maintenance-	RELOCATE POWER IN WASH BAY FOR PRESSURE WASHER, INSTALL EXIT LIGHT @ PUBLIC WORKS SHOP	\$291.50
Invoice 9489		2/27/2025		
Cash Payment	E 602-49450-400	Repairs & Maintenance-	RELOCATE POWER IN WASH BAY FOR PRESSURE WASHER, INSTALL EXIT LIGHT @ PUBLIC WORKS SHOP	\$291.50
Invoice 9489		2/27/2025		
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$1,166.00
Refer	121 RADDE, MATTHEW C.			-
Cash Payment	E 602-49450-322	Postage	USPS- POSTAGE- RETURN GAS MONITOR TO UTILITY LOGIC- REIMBURSE M. RADDE	\$9.57
Invoice 030923		3/2/2023		
Cash Payment	E 601-49400-322	Postage	USPS- POSTAGE- RETURN GAS MONITOR TO UTILITY LOGIC- REIMBURSE M. RADDE	\$9.58
Invoice 030923		3/2/2023		
Transaction Date	3/7/2023	U.S. Bank 10100	10100	<b>Total</b> \$19.15
Refer	122 REPUBLIC SERVICES			-
Cash Payment	E 670-49500-440	Other Contractual Servic	FEBRUARY 2025 CITYWIDE RECYCLING SVC	\$18,650.70
Invoice 0894-007036205		2/25/2025		
Cash Payment	E 670-49500-430	Miscellaneous	MARCH 2025 CITYWIDE ORGANICS PROGRAM PICKUP SVC	\$239.45
Invoice 0894-007039091		2/25/2025		
Cash Payment	E 602-49450-384	Refuse/Garbage Dispos	MARCH 2025 GARBAGE SVC	\$128.41
Invoice 0894-007037245		2/25/2025		
Cash Payment	E 601-49400-384	Refuse/Garbage Dispos	MARCH 2025 GARBAGE SVC	\$128.41
Invoice 0894-007037245		2/25/2025		
Cash Payment	E 101-43100-384	Refuse/Garbage Dispos	MARCH 2025 GARBAGE SVC	\$128.41
Invoice 0894-007037245		2/25/2025		
Cash Payment	E 101-45200-384	Refuse/Garbage Dispos	MARCH 2025 GARBAGE SVC	\$128.41
Invoice 0894-007037245		2/25/2025		
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$19,403.79
Refer	126 SIGNUS DEVELOPMENT, LLC			-
Cash Payment	E 101-42400-440	Other Contractual Servic	AUDIO/ VISUAL SVCS -FEBRUARY 4, 2025 PLANNING COMMISSION MEETING - COVERAGE, EDIT, & UPLOAD- 1.5 HOURS	\$225.00
Invoice MND25-FEB		3/5/2025		
Transaction Date	3/5/2025	U.S. Bank 10100	10100	<b>Total</b> \$225.00
Refer	113 STELLAR INDUSTRIAL SUPPLY IN			-
Cash Payment	E 101-43100-218	Clothing and Uniforms	16 CUSTOM FLEECE LINED, HI VIZ JACKETS- PUB WKS & PARKS STAFF	\$353.00
Invoice 4820782		2/11/2025		
Cash Payment	E 101-45200-218	Clothing and Uniforms	16 CUSTOM FLEECE LINED, HI VIZ JACKETS- PUB WKS & PARKS STAFF	\$353.00
Invoice 4820782		2/11/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	16 CUSTOM FLEECE LINED, HI VIZ JACKETS- PUB WKS & PARKS STAFF	\$353.00
Invoice 4820782		2/11/2025		

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Cash Payment	E 602-49450-218	Clothing and Uniforms	16 CUSTOM FLEECE LINED, HI VIZ JACKETS- PUB WKS & PARKS STAFF	\$353.00
Invoice	4820782	2/11/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> \$1,412.00
Refer	115 T-MOBILE PHONE CO.			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- FEB 2025- DIALPAD PHONES, FAX LINES, PRO ROOM & OTHER LINES 1-21-25 THRU 2-20-25	\$279.99
Invoice	131125	1/21/2025		
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- FEB 2025- DIALPAD PHONES, FAX LINES, PRO ROOM & OTHER LINES 1-21-25 THRU 2-20-25	\$226.25
Invoice	131125	1/21/2025		
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- FEB 2025- DIALPAD PHONES, FAX LINES, PRO ROOM & OTHER LINES 1-21-25 THRU 2-20-25	\$138.89
Invoice	131125	1/21/2025		
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- FEB 2025- DIALPAD PHONES, FAX LINES, PRO ROOM & OTHER LINES 1-21-25 THRU 2-20-25	\$51.25
Invoice	131125	1/21/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- FEB 2025- DIALPAD PHONES, FAX LINES, PRO ROOM & OTHER LINES 1-21-25 THRU 2-20-25	\$51.26
Invoice	131125	1/21/2025		
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- FEB 2025- DIALPAD PHONES, FAX LINES, PRO ROOM & OTHER LINES 1-21-25 THRU 2-20-25	\$51.26
Invoice	131125	1/21/2025		
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- FEB 2025- DIALPAD PHONES, FAX LINES, PRO ROOM & OTHER LINES 1-21-25 THRU 2-20-25	\$51.26
Invoice	131125	1/21/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	<b>Total</b> \$850.16
Refer	114 T-MOBILE PHONE CO.			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SVC- FEB 2025 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS	\$23.80
Invoice	022525	2/21/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SVC-FEB 2025 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS	\$23.80
Invoice	022525	2/21/2025		
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE SVC-FEB 2025 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS	\$63.46
Invoice	022525	2/21/2025		
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	T-MOBILE SVC- FEB 2025 2 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS	\$63.46
Invoice	022525	2/21/2025		
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	T-MOBILE SVC- FEB 2025 IOT DEVICES- ANALOG TO DIGITAL CONVERSION- ELEVATORS, ALARMS, SENSORS	\$23.80
Invoice	022525	2/21/2025		

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Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	T-MOBILE SVC-FEB 2025 IOT DEVICES-ANALOG TO DIGITAL CONVERSION-ELEVATORS, ALARMS, SENSORS						\$23.80
Invoice	022525		2/21/2025						
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	T-MOBILE SVC- FEB 2025 5 IOT DEVICES-ANALOG TO DIGITAL CONVERSION-ELEVATORS, ALARMS, SENSORS						\$158.66
Invoice	022525		2/21/2025						
Transaction Date	2/25/2025			U.S. Bank 10100	10100			<b>Total</b>	\$380.78
Refer	116	TONKA PLUMBING HEATING & CL							
Cash Payment	E 101-45200-400	Repairs & Maintenance-	REPLACE SLOAN FLUSHOMETERS - URINAL & TOILET, INSTALL 4 12-VOLT 1/2HP BELT DRIVE FAN MOTORS ON ROOFTOP EXHAUST SYSTEMS @ PUBLIC WORKS SHOP						\$670.50
Invoice	9937		2/19/2025						
Cash Payment	E 602-49450-400	Repairs & Maintenance-	REPLACE SLOAN FLUSHOMETERS - URINAL & TOILET, INSTALL 4 12-VOLT 1/2HP BELT DRIVE FAN MOTORS ON ROOFTOP EXHAUST SYSTEMS @ PUBLIC WORKS SHOP						\$670.50
Invoice	9937		2/19/2025						
Cash Payment	E 601-49400-400	Repairs & Maintenance-	REPLACE SLOAN FLUSHOMETERS - URINAL & TOILET, INSTALL 4 12-VOLT 1/2HP BELT DRIVE FAN MOTORS ON ROOFTOP EXHAUST SYSTEMS @ PUBLIC WORKS SHOP						\$670.50
Invoice	9937		2/19/2025						
Cash Payment	E 101-43100-400	Repairs & Maintenance-	REPLACE SLOAN FLUSHOMETERS - URINAL & TOILET, INSTALL 4 12-VOLT 1/2HP BELT DRIVE FAN MOTORS ON ROOFTOP EXHAUST SYSTEMS @ PUBLIC WORKS SHOP						\$670.50
Invoice	9937		2/19/2025						
Transaction Date	3/5/2025			U.S. Bank 10100	10100			<b>Total</b>	\$2,682.00
Refer	117	UHL COMPANY							
Cash Payment	E 101-41910-400	Repairs & Maintenance-	SERVICE BOILER PUMPS 1 & 2 @ CENTENNIAL BLDG						\$298.00
Invoice	71164A		2/20/2025						
Transaction Date	3/5/2025			U.S. Bank 10100	10100			<b>Total</b>	\$298.00
Refer	118	WATER CONSERVATION SERVICE							
Cash Payment	E 601-49400-440	Other Contractual Servic	LEAK LOCATE @ 5078 JENNINGS RD 1-27-25						\$422.50
Invoice	14703		2/17/2025					Project WATER	
Cash Payment	E 601-49400-440	Other Contractual Servic	LEAK LOCATE @ 1571 DOVE LN 1-31-25						\$607.50
Invoice	14703		2/17/2025					Project WATER	
Transaction Date	3/5/2025			U.S. Bank 10100	10100			<b>Total</b>	\$1,030.00
Refer	119	WIDMER CONSTRUCTION, LLC							
Cash Payment	E 601-49400-440	Other Contractual Servic	REPAIR WATERMAIN BREAK @ GULL/JENNINGS 1-27-25						\$5,525.00
Invoice	5369		2/18/2025					Project WATER	
Transaction Date	3/5/2025			U.S. Bank 10100	10100			<b>Total</b>	\$5,525.00
Refer	124	XCEL ENERGY							

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<b>Cash Payment</b>	E 602-49450-381	Electric Utilities	ELECTRIC SVC - 12-25-24 TO 1-25-25 LS @ 4948 BARTLETT BLVD	<b>\$264.54</b>
Invoice	916567561	2/27/2025		
<b>Cash Payment</b>	E 101-41930-381	Electric Utilities	ELECTRIC SVC - 12-25-24 TO 1-25-25 PUBLIC SAFETY BLDG- CITY HALL	<b>\$2,210.95</b>
Invoice	916567205	2/27/2025		
<b>Cash Payment</b>	E 222-42260-381	Electric Utilities	ELECTRIC SVC - 12-25-24 TO 1-25-25 PUBLIC SAFETY BLDG- FIRE DEPT	<b>\$2,210.94</b>
Invoice	916567205	2/27/2025		
<b>Cash Payment</b>	E 101-41910-381	Electric Utilities	ELECTRIC SVC - 12-25-24 TO 1-25-25 CENTENNIAL BLDG	<b>\$700.63</b>
Invoice	916567204	2/27/2025		
<b>Cash Payment</b>	E 101-42115-381	Electric Utilities	ELECTRIC SVC - 12-25-24 TO 1-25-25 - CIVIL SIRENS	<b>\$2.21</b>
Invoice	916567204	2/27/2025		
<b>Cash Payment</b>	E 602-49450-381	Electric Utilities	ELECTRIC SVC - 12-25-24 TO 1-25-25 LS 1790 COMMERCE BLVD	<b>\$43.06</b>
Invoice	916679254	2/27/2025		
<b>Cash Payment</b>	E 101-43100-381	Electric Utilities	SHORELINE DR-5473 LYNWOOD BLVD PEDESTRIAN CROSSWALK FLASHER ELECTRIC SVC 1-23-25 THRU 2-24-25	<b>\$30.75</b>
Invoice	916335311	2/25/2025		
Transaction Date	3/5/2025		U.S. Bank 10100 10100	<b>Total</b> <u>\$5,463.08</u>

**Fund Summary**

	10100	U.S. Bank 10100
101 GENERAL FUND		\$20,731.88
222 AREA FIRE SERVICES		\$10,368.32
281 COMMONS DOCKS FUND		\$1,985.44
285 HRA/HARBOR DISTRICT		\$1,320.00
403 CAP REPLAC-VEHICLES & EQUIP		\$69,400.00
601 WATER FUND		\$31,239.01
602 SEWER FUND		\$83,959.16
609 MUNICIPAL LIQUOR FUND		\$235.19
670 RECYCLING FUND		\$18,890.15
		<u>\$238,129.15</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$238,129.15
<b>Total</b>	<u>\$238,129.15</u>

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**Payments Batch 031125HWS**

**\$106,907.85**

Refer	185 <i>AM CRAFT SPIRITS, INC.</i>	-			
<b>Cash Payment</b>	E 609-49750-254 Soft Drinks/Mix For Res	MIX			\$431.18
Invoice 20377	2/21/2025				
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale	LIQUOR			\$68.00
Invoice 20377	2/21/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$499.18</b>
<hr style="border: 1px solid black;"/>					
Refer	149 <i>ARTISAN BEER COMPANY</i>	-			
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale	BEER			\$602.45
Invoice 3748321	2/21/2025				
<b>Cash Payment</b>	E 609-49750-257 THC for Resale	THC			\$103.10
Invoice 3748322	2/21/2025				
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale	BEER			\$721.50
Invoice 3750041	2/28/2025				
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$12.70
Invoice 415526	2/24/2025				
<b>Cash Payment</b>	E 609-49750-257 THC for Resale	THC			\$337.96
Invoice 3750042	2/28/2025				
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale	BEER CREDIT			-\$91.16
Invoice 415525	2/24/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,661.15</b>
<hr style="border: 1px solid black;"/>					
Refer	186 <i>BACK CHANNEL BREWING</i>	-			
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale	BEER			\$228.00
Invoice 2578	2/19/2025				
<b>Cash Payment</b>	E 609-49750-257 THC for Resale	THC			\$168.00
Invoice 2577	2/19/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$396.00</b>
<hr style="border: 1px solid black;"/>					
Refer	131 <i>BELLBOY CORPORATION</i>	-			
<b>Cash Payment</b>	E 609-49750-210 Operating Supplies	SUPPLIES, BAGS			\$31.00
Invoice 0109502900	2/19/2025				
<b>Cash Payment</b>	E 609-49750-255 Misc Merchandise For R	BOMB SHOT CUPS, GIFT BAGS			\$63.50
Invoice 0109502900	2/19/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$94.50</b>
<hr style="border: 1px solid black;"/>					
Refer	132 <i>BELLBOY CORPORATION</i>	-			
<b>Cash Payment</b>	E 609-49750-253 Wine For Resale	WINE			\$243.90
Invoice 0206847000	2/26/2025				
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale	LIQUOR			\$2,344.90
Invoice 0206870100	2/26/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$2,588.80</b>
<hr style="border: 1px solid black;"/>					
Refer	133 <i>BELLBOY CORPORATION</i>	-			
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale	LIQUOR			\$396.65
Invoice 0206752100	2/19/2025				
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale	LIQUOR			\$2,228.31
Invoice 0206794700	2/19/2025				
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT			-\$11.00
Invoice 0206976800	3/5/2025				

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Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$2,832.35
Invoice	0206952700	3/5/2025				
Cash Payment	E 609-49750-257	THC for Resale	THC			\$171.30
Invoice	0206953000	3/5/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b>	\$5,617.61
Refer	150	BELLBOY CORPORATION				
Cash Payment	E 609-49750-210	Operating Supplies	SUPPLIES, BAGS			\$67.25
Invoice	0109528100	2/26/2025				
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX			\$73.50
Invoice	0109528200	2/26/2025				
Cash Payment	E 609-49750-255	Misc Merchandise For R	CHAMPAGNE STOPPERS			\$6.95
Invoice	0109528200	2/26/2025				
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX			\$52.50
Invoice	0109551700	3/5/2025				
Cash Payment	E 609-49750-255	Misc Merchandise For R	SHOT CUPS			\$11.00
Invoice	0109551700	3/5/2025				
Cash Payment	E 609-49750-210	Operating Supplies	SUPPLIES, BAGS			\$100.00
Invoice	0109551700	3/5/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b>	\$311.20
Refer	184	BETTER BEV CO, LLC				
Cash Payment	E 609-49750-257	THC for Resale	THC			\$1,228.50
Invoice	S03417	2/20/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b>	\$1,228.50
Refer	181	BIRCHS ON THE LAKE				
Cash Payment	E 609-49750-257	THC for Resale	THC			\$600.00
Invoice	1544	2/25/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b>	\$600.00
Refer	188	BOBBING BOBBER BREWING COM				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$103.83
Invoice	1158	2/18/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b>	\$103.83
Refer	141	BREAKTHRU BEVERAGE MN BEE				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$7,611.67
Invoice	120186652	2/25/2025				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$271.85
Invoice	120186653	2/25/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b>	\$7,883.52
Refer	166	BREAKTHRU BEVERAGE MN BEE				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$7,435.03
Invoice	120296270	3/4/2025				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$455.20
Invoice	120296271	3/4/2025				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$129.30
Invoice	120303325	3/4/2025				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$282.00
Invoice	120296269	3/4/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b>	\$8,301.53

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Refer	138 <i>BREAKTHRU BEVERAGE MN WINE</i>				
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$193.50
Invoice	120215777	2/26/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$2,480.29
Invoice	120215776	2/26/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$1,984.00
Invoice	120215778	2/26/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$4,657.79</b>
Refer	146 <i>BREAKTHRU BEVERAGE MN WINE</i>				
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$1,776.00
Invoice	120326902	3/5/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$2,690.95
Invoice	120326903	3/5/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$4,466.95</b>
Refer	136 <i>CAPITOL BEVERAGE SALES, L.P.</i>				
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$2,239.80
Invoice	3101005	2/25/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$178.00
Invoice	3101006	2/25/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER CRDIT		-\$6.59
Invoice	30280068	2/25/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$2,411.21</b>
Refer	148 <i>CAPITOL BEVERAGE SALES, L.P.</i>				
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$1,489.25
Invoice	3103807	3/4/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$49.00
Invoice	3103806	3/4/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT		-\$16.93
Invoice	3103804	3/4/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,521.32</b>
Refer	153 <i>CLEAR RIVER BEVERAGE CO.</i>				
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$58.00
Invoice	794357	2/26/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$120.60
Invoice	794358	2/26/2025			
Cash Payment	E 609-49750-257	THC for Resale	THC		\$584.63
Invoice	794358	2/26/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$301.50
Invoice	793233	2/19/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$315.40
Invoice	793233	2/19/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,380.13</b>
Refer	144 <i>DAHLHEIMER BEVERAGE LLC</i>				
Cash Payment	E 609-49750-257	THC for Resale	THC		\$162.00
Invoice	2401688	2/18/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$120.70
Invoice	2401688	2/18/2025			

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Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$2,569.75
Invoice	2401689	2/18/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$844.90
Invoice	2407108	2/25/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$140.00
Invoice	2407230	2/25/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$374.00
Invoice	2412774	3/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$1,413.55
Invoice	2412775	3/4/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$5,624.90
Refer	165	DANGEROUS MAN BREWING CO.	-						
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$276.00
Invoice	6964	2/20/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$276.00
Refer	178	DEFIANT DISTRIBUTORS	-						
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$323.00
Invoice	003156	3/4/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$323.00
Refer	175	ENKI BREWING COMPANY	-						
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$160.00
Invoice	11576	2/26/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$160.00
Refer	167	GLOBAL RESERVE DISSTRIBUTIO	-						
Cash Payment	E 609-49750-257	THC for Resale	THC						\$1,062.00
Invoice	15342	3/3/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$1,062.00
Refer	143	HOHENSTEINS, INCORPORATED	-						
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$63.00
Invoice	796031	2/18/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$763.65
Invoice	796032	2/18/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$342.00
Invoice	798024	2/25/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$711.00
Invoice	798023	2/25/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$813.50
Invoice	800063	3/4/2025							
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$76.50
Invoice	800061	3/4/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$2,769.65
Refer	183	INBOUND BREWCO	-						
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$186.85
Invoice	242067	2/26/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$186.85
Refer	174	INSIGHT BREWING COMPANY	-						

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Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$113.87
Invoice 22140	2/27/2025				
Cash Payment	E 609-49750-257 THC for Resale	THC			\$615.00
Invoice 21955	2/20/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$728.87</b>
Refer	172 JACK PINE BREWERY				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$317.78
Invoice 5195	2/26/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$317.78</b>
Refer	139 JOHNSON BROTHERS LIQUOR				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$7,978.18
Invoice 2736372	2/26/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$456.24
Invoice 2736373	2/26/2025				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT			-\$297.00
Invoice 124646	2/7/2025				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Res	MIX			\$37.00
Invoice 2736374	2/26/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$8,174.42</b>
Refer	145 JOHNSON BROTHERS LIQUOR				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Res	MIX			\$36.00
Invoice 2741069	3/5/2025				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$7,505.27
Invoice 2741067	3/5/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,873.94
Invoice 2741068	3/5/2025				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$266.40
Invoice 2733763	2/24/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$431.76
Invoice 2733764	2/24/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$10,113.37</b>
Refer	171 LIBATION PROJECT				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$516.12
Invoice 84916	2/26/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$328.92
Invoice 84450	2/19/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$845.04</b>
Refer	156 LUPULIN BREWING COMPANY				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$504.70
Invoice 65267	2/18/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$504.70</b>
Refer	161 MARLIN S TRUCKING DELIVERY				
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 2-20-25			\$429.35
Invoice 40245	2/20/2025				
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 2-27-25			\$409.20
Invoice 40255	2/27/2025				
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$838.55</b>

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Refer	164 MAVERICK WINE COMPANY	-			
Cash Payment	E 609-49750-251 Liquor For Resale		LIQUOR		\$414.00
Invoice	1522293 2/27/2025				
Cash Payment	E 609-49750-253 Wine For Resale		WINE		\$36.00
Invoice	1522293 2/27/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b> \$450.00
Refer	177 MEGA BEER LLC	-			
Cash Payment	E 609-49750-252 Beer For Resale		BEER		\$324.00
Invoice	21771 2/26/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b> \$324.00
Refer	173 MINNEHAHA BUILDING MAINTENA	-			
Cash Payment	E 609-49750-400 Repairs & Maintenance-		WASH WINDOWS INSIDE & OUT HWS 1-20-25		\$74.81
Invoice	180283064 2/16/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b> \$74.81
Refer	189 MOUND, CITY OF	-			
Cash Payment	E 609-49750-382 Water Utilities		WATER SERVICE 12-30-24 THRU 1-31-25-		\$105.17
Invoice	031125 2/20/2025		HWS		
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b> \$105.17
Refer	176 NAMA PRODUCTS, LLC	-			
Cash Payment	E 609-49750-257 THC for Resale		THC		\$69.65
Invoice	280893 2/24/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b> \$69.65
Refer	134 PAUSTIS AND SONS WINE COMPA	-			
Cash Payment	E 609-49750-253 Wine For Resale		WINE		\$385.00
Invoice	259048 2/18/2025				
Cash Payment	E 609-49750-253 Wine For Resale		WINE		\$162.00
Invoice	259502 2/25/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b> \$547.00
Refer	147 PHILLIPS WINE AND SPIRITS, INC	-			
Cash Payment	E 609-49750-251 Liquor For Resale		LIQUOR		\$1,318.95
Invoice	6935324 2/26/2025				
Cash Payment	E 609-49750-253 Wine For Resale		WINE		\$2,512.71
Invoice	6935325 2/26/2025				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Res		MIX		\$352.00
Invoice	6935326 2/26/2025				
Cash Payment	E 609-49750-253 Wine For Resale		WINE		\$344.00
Invoice	6935326 2/26/2025				
Cash Payment	E 609-49750-253 Wine For Resale		WINE CREDIT		-\$88.00
Invoice	543507 2/19/2025				
Cash Payment	E 609-49750-253 Wine For Resale		WINE CREDIT		-\$12.00
Invoice	543458 2/19/2025				
Transaction Date	3/6/2025		U.S. Bank 10100	10100	<b>Total</b> \$4,427.66
Refer	152 PHILLIPS WINE AND SPIRITS, INC	-			
Cash Payment	E 609-49750-257 THC for Resale		THC		\$1,190.00
Invoice	6938966 3/5/2025				

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<b>Cash Payment</b>	E 609-49750-251	Liquor For Resale	LIQUOR						\$2,365.00
Invoice 6938963		3/5/2025							
<b>Cash Payment</b>	E 609-49750-253	Wine For Resale	WINE						\$819.07
Invoice 6938964		3/5/2025							
<b>Cash Payment</b>	E 609-49750-253	Wine For Resale	WINE						\$88.00
Invoice 6938965		3/5/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$4,462.07
Refer	160 SHAMROCK GROUP, INC.								
<b>Cash Payment</b>	E 609-49750-255	Misc Merchandise For R	ICE						\$168.40
Invoice 3125022		2/26/2025							
<b>Cash Payment</b>	E 609-49750-255	Misc Merchandise For R	ICE						\$112.68
Invoice 3119738		2/19/2025							
<b>Cash Payment</b>	E 609-49750-255	Misc Merchandise For R	ICE						\$68.46
Invoice 3125181		3/5/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$349.54
Refer	135 SOUTHERN WINE & SPIRITS OF M								
<b>Cash Payment</b>	E 609-49750-253	Wine For Resale	WINE						\$1,479.48
Invoice 2594046		2/27/2025							
<b>Cash Payment</b>	E 609-49750-251	Liquor For Resale	LIQUOR						\$2,038.20
Invoice 2594047		2/27/2025							
<b>Cash Payment</b>	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$99.00
Invoice 2594048		2/27/2025							
<b>Cash Payment</b>	E 609-49750-253	Wine For Resale	WINE						\$197.00
Invoice 2594049		2/27/2025							
<b>Cash Payment</b>	E 609-49750-251	Liquor For Resale	LIQUOR						\$1,108.50
Invoice 2594045		2/27/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$4,922.18
Refer	187 SOUTHERN WINE & SPIRITS OF M								
<b>Cash Payment</b>	E 609-49750-251	Liquor For Resale	LIQUOR						\$2,918.01
Invoice 2596628		3/6/2025							
<b>Cash Payment</b>	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$125.00
Invoice 2596630		3/6/2025							
<b>Cash Payment</b>	E 609-49750-251	Liquor For Resale	LIQUOR						\$1,286.25
Invoice 5123187		2/28/2025							
<b>Cash Payment</b>	E 609-49750-253	Wine For Resale	WINE						\$983.96
Invoice 2596632		3/6/2025							
<b>Cash Payment</b>	E 609-49750-253	Wine For Resale	WINE						\$42.51
Invoice 2596631		3/6/2025							
<b>Cash Payment</b>	E 609-49750-251	Liquor For Resale	LIQUOR						\$89.25
Invoice 5122713		2/27/2025							
<b>Cash Payment</b>	E 609-49750-253	Wine For Resale	WINE						\$448.00
Invoice 51231866		2/28/2025							
Transaction Date	3/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$5,892.98
Refer	151 ST. CLOUD REFRIGERATION, INC								
<b>Cash Payment</b>	E 609-49750-400	Repairs & Maintenance-	SERVICE HVAC HEATING SYSTEM- REPLACE REGULATOR ON IGNITION BOARD- NEEDS REPLACEMENT- ORDERED						\$1,412.80
Invoice AW18560		2/26/2025							

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Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,412.80</b>
Refer	180 STEEL TOE BREWING, LLC	-			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$206.00
Invoice	59294	2/24/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$206.00</b>
Refer	157 TOTAL REGISTER SYSTEMS, INC.	-			
Cash Payment	E 609-49750-205 Computer Hardware/Sof	NEW DATALOGIC RGB SCANNER FOR REGISTERS @ HWS			\$564.97
Invoice					
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$564.97</b>
Refer	179 TRADITION WINE & SPIRITS, LLC	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$344.00
Invoice	42430	2/20/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$344.00</b>
Refer	158 VINO COPIA, INCORPORATED	-			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$515.50
Invoice	0368599	2/20/2025			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Res	MIX			\$328.50
Invoice	0368599	2/20/2025			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$75.00
Invoice	0368602	2/20/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$919.00</b>
Refer	137 WINE MERCHANTS	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$468.00
Invoice	7510475	3/5/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$468.00
Invoice	7510476	3/5/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$468.00
Invoice	7510477	3/5/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$468.00
Invoice	7510478	3/5/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,098.00
Invoice	7510479	3/5/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$2,161.64
Invoice	7510474	3/5/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$326.03
Invoice	7508979	2/20/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$384.00
Invoice	7509642	2/26/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$5,841.67</b>
Refer	154 Z WINES USA LLC	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$346.00
Invoice	27733	2/26/2025			
Transaction Date	3/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$346.00</b>

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Fund Summary

	10100 U.S. Bank 10100	
609 MUNICIPAL LIQUOR FUND	<u>\$106,907.85</u>	
	\$106,907.85	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$106,907.85</u>
Total	\$106,907.85

**MOUND CITY COUNCIL MINUTES  
FEBRUARY 25, 2025**

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, February 25, 2025 at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Kathy McEnaney, Kevin Castellano and Michelle Herrick.

Members absent: Sherrie Pugh.

Others present: City Manager Jesse Dickson, Deputy City Manager Maggie Reisdorf, City Attorney Scott Landsman, City Engineer Matt Bauman, Sergeant Ryan Spencer of the Orono Police Department (OPD), Jen Withrow (Hennepin County Social Worker), Tyler Pieper (5504 Church Road), Tim Nichols (3952 Woodland Cove Parkway), and Michael Salazar (4756 Kildare Road).

*Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.*

**1. Open meeting**

Mayor Holt called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

**3. Approve agenda**

Dickson stated that there is a text amendment to item 4C on the consent agenda. He informed that the amendment included the addition of information for that item.

Dickson stated that staff is recommending the addition of item 4G: Approving a Lawful Gambling Permit for AI & Almas Charter Holding Company dba AI & Almas.

MOTION by McEnaney, seconded by Castellano, to approve the agenda with the amendments listed above. All voted in favor. Motion carried.

**4. Consent agenda**

MOTION by McEnaney, seconded by Castellano, to approve the consent agenda as amended. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$438,802.04.
- B. Approve minutes: February 11, 2025 Regular City Council
- C. **APPROVE RESOLUTION 25-20 APPROVING VARIANCE AND PUBLIC LANDS PERMIT (AFTER THE FACT) FOR CONSTRUCTION/LANDSCAPING PROJECT AT 4756 KILDARE ROAD AND UNDEVELOPED LONGFORD ROAD.**
- D. **APPROVE RESOLUTION 25-21 APPROVING IMPROVEMENT SECURITY REDUCTION FOR HARBOR 2<sup>ND</sup> ADDITION.**

**E. APPROVE RESOLUTION 25-22 APPROVING PERMITS FOR 2025 TOUR DE TONKA RIDES ON AUGUST 2, 2025, AND REDUCING FEES DUE TO PUBLIC PURPOSE OF GATHERING.**

F. Pay Request No. 8 and Final, in the amount of \$11,979.66 to Minger Construction for the 2023 Lift Station Improvements Project, City Project No. PW 23-03.

**G. (Added) APPROVE RESOLUTION 25-23 APPROVING A LAWFUL GAMBLING PREMISES PERMIT FOR AL & ALMA'S CHARTER HOLDING COMPANY DBA AL & ALMA'S.**

**5. Comments and suggestions from citizens present on any item not on the agenda.**

Tim Nichols, of the Artessa Development, stated that as a developer, it was a pleasure doing business in the City of Mound. He stated that the city has good leadership and staff. He informed that he is proud to see the Artessa Development project complete and that the community has been very welcoming. Nichols said that he is proud of the relationship that was formed throughout the process and hopes to work with the city again in the future.

Michael Salazar (4756 Kildare Road) asked for clarification on a couple items related to item 4C on the consent agenda. He stated that one of the city conditions was that the passed resolution must be recorded by the property owner against the property at Hennepin County. He asked for clarification as to whether he records it as the property owner or if the city records it.

Landsman recommended that Salazar reach out to the Community Development Director to discuss the recording process. Landsman informed that the purpose of the recording is to properly record the approved variance.

**6. Orono Police Department - Activity Report**

Sergeant Ryan Spencer of the Orono Police Department (OPD) said that activity throughout the last two weeks have been within normal parameters for this time period. He informed that the level three sex offender that had recently moved into the City of Mound has moved out of the city. Spencer mentioned that the OPD is in the process of adding a canine to department and that training will begin during the months of March – June. He explained that the canine's purpose is for evidence searching, and missing people searching. He said that the canine is not an apprehension dog. Spencer mentioned that there have been some reported speeding concerns on Three Points Boulevard. He informed that OPD has placed a speed trailer on site to gather data. Spencer talked about the department's Traffic Safety Car, which is an unmarked vehicle used to pull over people for DWIs/Narcotics violations. He said that this program is doing well. He stated that the OPD is accepting applications for an open position and that the deadline is on Friday of that week. He informed that department representatives would be traveling to Mankato soon for a recruiting event.

McEnaney asked about how many canines OPD has had over the years.

Spencer said this is the first canine to be used by the OPD.

Herrick asked if the canine would be brought to schools or to community events.

Spencer stated that eventually this would occur, but that the dog will be going through a thorough training regime for some time first.

Holt mentioned the speeding on Three Points Boulevard and asked if an extra trailer could be placed. Holt asked if the OPD could monitor in person as well.

Spencer stated that he would look into getting another sign placed. He confirmed that OPD was driving over, documenting and monitoring activity.

#### **7. Hennepin County Embedded Social Worker Update**

Jen Withrow, Social Worker with Hennepin County, introduced herself to the City Council. She informed that she works with the Orono Police Department (OPD) on cases, as well as with six other local departments.

Withrow informed that in 2023, that the seven departments together had 545 referrals to her office and in 2024, 561 referrals. She stated that these are high numbers and that the cases involve people with challenging situations and those with not as challenging situations. She talked about how elderly people are trying to stay in their homes longer than before and that can result in more issues with falls and/or adequate care.

Holt asked about the current homeless population situation in Mound.

Withrow said she wasn't aware of anyone currently homeless in the City of Mound, but that there have been some in the past. She noted that one of those people have since been relocated into a home. She explained that when they reach out to these people, some of them need longer term assistance that may include going to a hospital or a long-term care facility. Withrow said she works with the police departments to determine when to make those types of referrals or decisions.

Holt asked if there were people living out of their cars currently.

Withrow said that there are current cases where people are living out of their cars, but not currently in Mound. She said that this happens from time to time and that their role is to find these people places to go. She noted that there are a few people within the City of Mound on the verge of homelessness as they are struggling to make ends meet. She noted that there are several great organizations within the City of Mound that she works with to offer support and services to people in need including WeCAN. She noted that they recently hired a housing navigator employee. She said that together they are learning more about the homelessness issues throughout the area. Withrow informed that she works with them regularly as a resource to help people with things like job training, resumes, coaching, and other assistance programs.

Holt stated that he recently attended a Police Commission meeting and understands the importance of Withrow's position. He said that he wants to make sure that her position remains a priority and funded. He thanked her for attending the meeting.

Withrow informed that some counties are expanding positions similar to hers and trying new programs to provide ongoing support, especially to people with mental health issues and trauma.

#### **8. Award Bid to Widmer Construction for Water Treatment Infrastructure Improvements – Phase 1**

Bauman introduced this item to the City Council. He informed that the City Engineer, per City Council approval solicited bids for the Water Treatment Infrastructure – Phase I project. He

explained that bid were received on February 5, 2025 and that eight (8) bids were received ranging between \$715,799.98 and \$1,372,456.28.

Bauman informed that the low bid came from Widmer Construction and was 25% lower than the engineer's estimate of \$951,493.00. He stated that this company has successfully completed similar improvements for the City of Mound in the past and is a responsible bidder. He recommended to the City Council approving the bid and contract to Widmer Construction.

MOTION by Castellano, seconded by Herrick, to approve **RESOLUTION NO. 25-24: ACCEPTING BID FOR WATER TREATMENT INFRASTRUCTURE – PHASE 1 CITY PROJECT NO. PW 25-12.** All voted in favor. Motion carried.

**9. Authorize Bid for Water Treatment Infrastructure Improvements – Phase 2**

Bauman introduced this item to the City Council. He informed that the City Council has previously authorized the preparation and bidding for Water Treatment Improvements. He stated that the final plans and specifications for the Water Treatment Infrastructure Improvements – Phase 2 have been prepared and are ready for authorization for bidding. He reviewed the scope of the project including that it would include upsizing the existing water main on CSAH 110 from Harbor Place, south to Beachwood Road. He informed that it would also include the mains from Beachwood Road, Garden Lane, and the water tower on Evergreen Road being upsized. Bauman stated that the engineer's estimate is at \$4,730,000 for the base bid. He noted that there is an alternate that will be bid out as well that includes a backup connecting line in the area between Beachwood Road and Bartlett Boulevard.

Bauman informed that this project is the second phase of the infrastructure improvements and that portions of the project would need to begin in the spring and be complete by early-summer to coordinate with some planned Hennepin County projects. He stated that the project would include significant traffic control and property coordination to facilitate access and business service. He recommended that the City Council approve the resolution in the packet that would authorize bidding this section of the project.

Herrick expressed concern about the traffic issues that will result from the project. She said that residents on West Edge are currently not happy with the speed people are traveling on that road. She said that she's been asked when can be done and if the speed can be lowered.

Bauman informed that the State of Minnesota used to regulate street speeds. He informed that many studies have been conducted on ways to reduce driver speeds and that signs themselves have shown to do little to change behavior. He informed however that temporary signs can be placed during the project period to help reduce speeds during that construction.

Herrick stated that the West Edge area is heavily used and that many people walk that area and that she has received many complaints on the speeding. She agreed that temporary signage should be placed.

Bauman informed that a study would have to be completed to reduce a street speed permanently.

Herrick talked about reducing the speed and enforcing it more.

Castellano talked about a previous discussion that took place regarding trying to reduce speeding on Three Points and how the study looked at things like speed bumps and other recommendations that ultimately create subsequent issues when put into place.

Holt asked about placing a speed trailer there and more patrols.

MOTION by Castellano, seconded by McEnaney, to approve **RESOLUTION NO. 25-25: RECEIVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS PROJECT – PHASE 2**. All voted in favor. Motion carried.

#### **10. Authorize Bid for 2025 Lift Station Improvements**

Bauman introduced this item to the City Council. He informed that the final plans and specifications for the 2025 Lift Station Improvements project have been prepared and are ready for authorization to go out for bid. He informed that the project scope includes replacing the existing station at the corner of Dove Lane and Woodland Road, along with the associated forcemain currently running east along Woodland Road. Bauman said that the new lift station would be installed south on Dove Lane on city owned property and the forcemain would be rerouted south down Dove Lane as well. He informed that the existing facilities would be abandoned once the new station was operational.

Bauman stated that the current engineer's estimate is \$891,450. He recommended approval of the resolution that would authorize advertising to bid out the project.

MOTION by McEnaney, seconded by Castellano, to approve **RESOLUTION NO. 25-26: RECEIVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2025 LIFT STATION IMPROVEMENTS PROJECT**. All voted in favor. Motion carried.

Bauman stated that these lift stations last between 50 – 100 years and that there are only two more large lift station projects left to be completed.

#### **11. 2025 City Council Priorities**

Holt introduced this item to the City Council. He informed that the City Council had three workshops in 2025 to review the 2025 priorities. He said that some of the priorities listed include some carried over from 2024 and some that are new.

Holt summarized the following 2025 City Council Priorities:

1. Water Funding
  - a. Work with State Representative Myers and Senator Johnson Stewart to get more funding for 2025 (Need \$30 Million).
  - b. Work with Federal Elected Representatives to get funding (Morrison, Smith and Klobuchar) – Submitted for \$3.1 Million in 2025.
  - c. State of Water meeting in March (first City Council meeting in March).
  - d. Update in every newsletter, progress on website.
2. Budget
  - a. Look for savings, watch spending for 2025 (Jesse, staff and Council).
  - b. Stay on LTFP for 2025 – Budget Committee to Review.
3. Communication

- a. Website
    - i. New website.
  - b. Facebook and Instagram
    - i. Posting weekly, creative, updates/alerts/facts about Mound, etc.
    - ii. Meet the staff Tuesday – (25 staff).
    - iii. Explore MN – Get on Website.
  - c. Newsletter
    - i. Park Feature.
    - ii. Council updates.
    - iii. Fire, Police, Liquor Store.
  - d. Digital Newsletter
    - i. In concert with the updated website.
    - ii. Push to residents, get emails.
4. Parks
- a. Lost Lake Commons – Finish Phase II in 2025, work on Phase III for 2026.
  - b. Lost Lake Commons – Adding to Andrews Sisters Trail – POSC.
  - c. Wayfinding Trail Signs – Put up signs with local business information. Work with Three Rivers Park District/WCC/Wayfinding on Trail (POSC).
  - d. Grant opportunities, including Age Friendly city grant for this year.
  - e. Event Coordinator position (Parks Commission Members, or Intern?).
  - f. Look into each park, use, etc.
  - g. Parking lot resurface at Farmers Market location.
  - h. Lost Lake Commons Workshop ideas – ice rink in winter, playground, Artwalk, Tonka Toys (Discuss at joint City Council/POSC workshop).
  - i. Mound Depot – Improvements.
5. Code Enforcement
- a. Rental units code enforcement (planning to work on).
  - b. If project is approved – keep it moving forward.
6. Mound Citizen of the Year
- a. Announce in May newsletter, submissions by end of September, Announce winner in November/December.
7. Tree Lighting Ceremony
- a. Walk through light display.
  - b. Bigger/better lights, more room with new park.
  - c. Get word out better beforehand (social media, newsletter, wcc, etc).
8. Customer Service to Residents
- a. Customer service to residents is always a top priority.
9. Development
- a. Mound is open for business.
  - b. City Manager and Community Development Director reach out to properties (Langdon, PDQ, Uhaul, Downtown) – Try to steward through better – be more proactive.
  - c. Shop local campaign.
  - d. Mound Economic Development Committee (City Council member coordination?)
10. Adopt a Drain Program – Stormwater to Lake
- a. Already have a program – State of Minnesota website.
  - b. Introduce on the newsletter, social media.
11. Spirit of the Lakes Festival
- a. Tent at event for 2025.

- b. Work with the event Board.
- c. Have a POSC Commissioner join the Spirit of the Lakes Board?
- 12. Orono Police Department
  - a. Staying with Orono Police Department.
  - b. Social Worker – Invite to a meeting.
- 13. Fire Department
  - a. Joint Powers Agreement.
  - b. Keep working through details.
- 14. Promote Mound and its history
- 15. Invite Westonka High School to present at City Council meeting (spring and fall).
- 16. Centennial Building – look into feasibility of building, and other opportunities.
- 17. Changing Mayor term from 2-Year Term to 4-Year Term. Would not apply until next election/start of 2027. Staff and attorney to review.
- 18. City Council to perform interviews for candidates to various boards and commissions.

**12. Comments/Reports from Council Members:**

Council Member Pugh – NA.

Council Member McEnaney – Thanked City Manager Dickson and staff for putting together the volunteer appreciation event that Monday. She informed that she received good feedback on the event and that it was great to connect with the City’s volunteers and appreciate them.

Council Member Castellano – Castellano thanked staff for coordinating the event as well and thanked Council Member McEnaney for taking photos of the event and making and printing posters/centerpieces.

Council Member Herrick – Informed that she attended the League of Minnesota Cities elected leaders conference and that it was very informative and great to meet other representatives from other cities. She stated that she attended the Police Commission Drug Task Force Event meeting where she learned more about how they support the community.

Mayor Holt – Informed that he recently met with the new Mayor of Spring Park. He said that they spoke about the cities’ shared services and common interests. He said that he also attended the Police Commission Drug Task Force Event where he learned more about drugs in the region and other information about the year. He thanked them for what they do. He mentioned that letters went out to current ACH autopay customers regarding the new \$1.95 fee charge for the new Invoice Cloud platform. He said about 900 letters went out to these customers. He said the new platforms will expand payment options and provide customers with utility billing statements and usage data on personalized accounts.

**13. Information/Miscellaneous**

- A. Comments/reports from City Manager: Nothing to report.
- B. Reports:
- C. Minutes: January 9, 2025 POSC Meeting.
- D. Correspondence:

**14. Adjourn**

MOTION by McEnaney, seconded by Herrick, to adjourn at 8:07 p.m. All voted in favor. Motion carried.

\_\_\_\_\_  
Mayor Jason R. Holt

\_\_\_\_\_  
Attest: Kevin Kelly, Clerk

**MOUND CITY COUNCIL MINUTES**  
**February 18, 2025**

**Call to Order**

The City Council met in a special session on February 18, 2025 at 6:00 p.m. in the Council Chambers in the Centennial Building located at 5341 Maywood Road, Mound, MN. The purpose for the special session was a concurrent special meeting workshop with the City Council to review and discuss 2024 projects and the Planning Commission's work plan and Staff's projects list for 2025

Mayor Holt called the meeting to order at 6:01 p.m.

City Council members present: Mayor Jason Holt, Michelle Herrick, Sherri Pugh, Kevin Castellano, and Kathy McEnaney.

Planning Commission members present: Chair David Goode, Commissioners Jason Baker, Drew Heal, Samantha Wacker, Kathy McEnaney, Nick Rosener and Kristin Young.

Staff Present: City Manager Jesse Dickson, Community Development Director Sarah Smith, Field Officer Andy Drilling and City Attorney Scott Landsman

**Approve Agenda, to include any Amendments**

**MOTION** by McEnaney, to approve the agenda as presented; seconded by Herrick. **MOTION** carried unanimously.

**Welcome and Introductions**

Mayor Holt welcomed everyone to the concurrent special meeting workshop and members of the City Council, Planning Commission and Staff introduced themselves.

**Review/Discussion of 2024 Planning Commission Work Plan and Staff Project List**

Smith provided an overview of the 2024 Planning Commission Work Plan and Staff Project List including the amendments to the mixed use districts related to the 2024 comprehensive plan amendments and new ordinances for cannabis, accessory dwelling units (ADUs), solar system and EMV uses. Smith also mentioned that the Lake Minnetonka Flats townhome and Mound Westonka Library projects were completed last year.

**Review/Discussion of 2025 Planning Commission Work Plan and Staff Project List**

A list of possible Planning Commission and Staff projects was included in the agenda materials. Council members and Commissioners discussed several of the items and were invited to identify topics for potential inclusion in the 2025 Planning Commission Work Plan or Staff Project List.

*Chicken Keeping.* Mayor Holt brought up the current City regulations that does not allow keeping chickens in Mound. Mr. Rosener stated he would like to see the regulation reviewed again. Ms. Young also brought up bird flu and indicated she was not supportive of changing the regulations. Smith mentioned that a resident had attended a Council meeting in 2024 who requested the Council change the regulations to allow chickens and that she had also recently received a couple of emails from individuals who would like to keep chickens in Mound. After discussion, it was the consensus that this project would not be included on the project list for the Planning Commission.

*Planning Commission Work Rules.* Discussion took place about the Planning Commission Work Rules including the candidate process. Updating of the Work Rules has been identified by Staff and the Planning Commission as a project to be included on the work plan especially with regard to the number of open seats and number of candidates being interviewed. Mayor Holt discussed changing the City's process for candidate interviews to have the City Council conduct the interview. Discussion also took place about reducing the number of Planning Commission members to a lesser number. Currently there are 9 members with 3-year terms. Discussion also took place that current members should reapply and be interviewed and the need to solicit current member interest for reappointment a month or 2 earlier with July suggested. The process for candidate procurement and appointment is outlined in 2 City Council resolutions so the candidate process will need to be done by the City Council.

Mayor Holt inquired about the 1 year term limit requirement in the City Code for the Parks Commission which is not required for the Planning Commission. Members of the Planning Commission discussed that that they did not see a need or a 1-year limit for the Chair position and that continuity was favorable for them. It was mentioned that the language in the ordinance about the term limit for the Chair of the Parks Commission should be amended.

*Rental Regulations.* Mayor Holt stated that the need for rental regulations and licensing was determined to be a Council priority for 2025 as part of its goal setting. By consensus, members of the Planning Commission and City Council are supportive of rental regulations for life safety purposes and that it is another tool available for property and code related to matters.

*Land Use Approval Timelines.* There have been delays following the City's land use approval and the construction start for some recent projects. The City Attorney will review the City's requirements and research whether the adding of Interim Use Permit or other regulations would be appropriate to tie deadlines or enforcement actions to land use entitlements.

*Code Enforcement.* Staff mentioned there was resolution to a couple of longstanding building matters in 2024. City Attorney Landsman commented that nuisance type matters are challenging for many communities. City Manager Dickson is going to prepare a flow chart for complaints to assist with the enforcement process. Discussion took place about exterior storage including the number of units that can be stored on a property and location. By consensus, evaluation of exterior storage and front yard parking was requested to be included on the Planning Commission's project list. Ms. McEnaney brought up the need to review the City's current regulations related to overnight use/camping and need for new regulations which will be undertaken by Staff and the City Attorney.

**Adjourn**

**MOTION** by Castellano, to adjourn the meeting at 8:22p.m; seconded by Pugh. **MOTION** carried unanimously.

Submitted by Sarah Smith



## Executive Summary

**TO:** Honorable Mayor and City Council  
**FROM:** Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners  
Sarah Smith, Community Development Director  
**DATE:** March 5, 2025  
**SUBJECT:** Variance for a deck replacement in the lakeshore setback  
**LOCATION:** 4366 Wilshire Boulevard (PID No. 19-117-23-13-0015)  
**APPLICANT:** Cheryl Cray Ackerman  
**CASE NO:** 25-01  
**COMPREHENSIVE PLAN:** Low Density Residential  
**ZONING:** R-1 Single Family Residential

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### SUMMARY

The applicant is requesting a variance for a reduced lakeshore setback for a deck replacement project at 4366 Wilshire Boulevard. The property is a lakeshore lot of record that is 8,710 square feet. The house was built in 1960. A prior lakeshore setback variance was approved for the prior property owner in 1998 (Resolution #98-60). This variance allowed for a 41-foot lakeshore setback in place of the required 50-foot setback.

In 2024, the applicant applied for an expansion permit (#24MD-00233) to allow for the replacement of the existing deck with a new deck that followed a similar setback to the lake but was extended to go around the house corners. After obtaining the expansion permit, the applicant discovered that a sewer pipe runs under the proposed deck structure, so the primary deck posts cannot be located in their proposed locations. The applicant is requesting approval to expand the deck to 10.67 feet in order to avoid the sewer pipe. The new deck would therefore have a setback of 40 feet, requiring a 1-foot variance to the existing lakeshore setback variance approved for this lot.

### PLANNING COMMISSION MEETING SUMMARY AND RECOMMENDATION

The Planning Commission considered the variance request at its March 4, 2025 meeting. There were no members of the public who spoke regarding the request. As described in the attached draft minutes, the Planning Commission had a brief discussion on when decks are included in impervious surface calculations. It was noted by Staff that due to a patio underneath the deck, this proposed deck does count towards hardcover calculations. The Planning Commission then voted unanimously to recommend approval of the requested variance.

**NOTIFICATION**

Neighboring property owners, per Hennepin County tax records, were mailed a letter on March 5, 2025 to inform them of the City Council's consideration of the variance request at its Tuesday, March 11, 2025 meeting; also that the variance application was being included on the consent agenda.

**REQUESTED ACTION**

The City Council is requested to consider the variance as part of its meeting on Tuesday, March 11, 2025. As the Planning Commission and Staff have recommended approval, a resolution of approval has been prepared for Council consideration.

**CITY OF MOUND  
RESOLUTION NO. 25-\_\_\_\_\_**

**RESOLUTION APPROVING A VARIANCE FOR A DECK REPLACEMENT IN THE  
LAKESHORE SETBACK FOR PROPERTY AT 4366 WILSHIRE BOULEVARD  
PLANNING CASE NO. 25-01  
PID NO. 19-117-23-13-0015**

**WHEREAS**, the applicant, Cheryl Crary Ackerman, has submitted a request for a variance pursuant to City Code Section 129-40 for the property at 4366 Wilshire Boulevard, PID No. 19-117-23-13-0015; and

**WHEREAS**, the property is zoned R-1 Single Family Residential and is a lakeshore lot of record in the shoreland overlay district; and

**WHEREAS**, the applicant is proposing to replace the existing deck and extend it one foot so it has a 40-foot lakeshore setback; and

**WHEREAS**, the prior property owners were granted a variance (Res. #98-60) for the original deck approving a 41-foot lakeshore setback; and

**WHEREAS**, the applicant received an expansion permit (#24MD-00233) in 2024 to replace the current deck while maintaining the existing lakeshore setback and extending it around the corners of the house; and

**WHEREAS**, after approval of the expansion permit, the applicant learned that a sewer pipe runs under the proposed deck structure and its support posts, so the applicant is proposing to extend the deck in order to place the posts without interfering with the sewer pipe; and

**WHEREAS**, the project requires an additional one-foot variance from the existing variance (Res. #98-60) to allow for a reduced setback to allow the deck to be located 40 feet from the lakeshore; and

**WHEREAS**, the applicant submitted a complete variance application on January 28, 2025, for the proposed project; and

**WHEREAS**, details about the project are contained in Planning Report No. 25-01 for the March 4, 2025 Planning Commission meeting, including the applicant's submitted variance application and supporting materials; and

**WHEREAS**, City Code Section 129-40 (a) outlines the criteria for granting a variance which is provided below:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or

buildings in the same district nor be materially detrimental to property within the same zone.

- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

; and

**WHEREAS**, according to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

*Practical Difficulties*, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstances unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems; and

**WHEREAS**, the variance application was reviewed by the Planning Commission at a meeting held on March 4, 2025. After discussion, the Planning Commission voted to recommend Council approval with the conditions recommended by Staff; and

**WHEREAS**, the City Council reviewed the requested variance at its March 11, 2025 meeting and determined that approval would allow the property to be used in a reasonable manner; and

**WHEREAS**, in granting approval, the City Council hereby makes the following findings of fact:

- 1. The criteria of City Code Section 129-40 Variance are being met.
- 2. The request to extend the deck on a single-family home is in harmony with other uses in the area and fits the character of the neighborhood and R-1A district.
- 3. The proposed expansion of the deck ensures the support posts do not interfere with the existing sewer pipe.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Mound does hereby approve the variance with the following conditions:

- 1. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all fees for the variance application have been paid and the escrow account is in good standing.

2. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided.
3. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.

The variance is hereby approved for the following legally described property: (to be inserted)

Adopted by the City Council this 11<sup>th</sup> day of March, 2025.

---

Jason R. Holt, Mayor

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Attest: City Clerk Kevin Kelly

**MEETING MINUTE EXCERPTS (DRAFT)**  
**PLANNING COMMISSION**  
**MARCH 4, 2025**

Chair Goode called the meeting to order at 6:00 pm.

**SWEARING IN OF PLANNING COMMISSIONER BY DEPUTY CITY MANAGER MAGGIE REISDORF**

Deputy City Manager Maggie Reisdorf administered the oath of office to new planning commission member Sheri Wallace.

**ROLL CALL**

Members present: David Goode, Jason Baker, Drew Heal, Kathy McEnaney, Kristin Young, Samantha Wacker, and Sheri Wallace.

Members Absent: Nick Rosener

Staff present: Sarah Smith, Sarah Lenz, Maggie Reisdorf, Rita Trapp (Consulting Planner), and Mia Colloredo-Mansfeld (Consulting Planner).

Members of the public: Cheryl Ackerman and Roy Heppner (4366 Wilshire Boulevard), Isabel and Christian Brooks (2914 Meadow Lane), and Greg Jeske (6409 Tuxedo Boulevard).

**APPROVAL OF MEETING AGENDA**

**MOTION** by Baker to approve the agenda; seconded by Heal. **MOTION** carried unanimously.

**APPROVAL OF FEBRUARY 4, 2025 REGULAR MEETING MINUTES**

**MOTION** by Baker to approve the February 4, 2025 regular meeting minutes as written; seconded by Heal. **MOTION** carried unanimously.

**APPROVAL OF FEBRUARY 18, 2025 CONCURRENT SPECIAL MEETING WORKSHOP WITH CITY COUNCIL MINUTES**

**MOTION** by Baker to approve the February 18, 2025 special meeting workshop minutes as written; seconded by Heal. **MOTION** carried unanimously.

**BOARD OF ADJUSTMENTS AND APPEALS**

**Planning Case No. 25-01**

**Review/Recommendation – Lakeshore setback variance for replacement deck at 4366 Wilshire Boulevard**

**Applicant: Cheryl Ackerman**

Colloredo-Mansfeld introduced this item to the Planning Commission. She informed that the applicant is seeking a variance for a replacement deck. She explained that the property is a

lakeshore lot with a single-family home and that the variance is for an additional one-foot variance beyond what was previously granted.

Colloredo-Mansfeld explained that the lot is a lot of record, with Low Density Residential guidance in the Comprehensive Plan and is zoned R-1A single-family residential.

Colloredo-Mansfeld informed that the previous 1998 variance allowed for a 41 foot lakeshore setback. The applicant had applied for an expansion permit in 2024 to replace the existing deck and extend it around the corners of the house, maintaining the existing setback. However, after obtaining the permit, they discovered a sewer pipe where the deck posts were to be located.

Colloredo-Mansfeld said that the applicant is asking to extend the deck to allow the deck posts to be located outside of the sewer pipe location. The deck will be conforming to the side lot lines. The hardcover will increase to 38.3% but it is still conforming to the required 40% for a lot of record.

Colloredo-Mansfeld said that the proposal was distributed to staff, consultants, agencies, and private utilities. She informed that there were no comments received.

Heal asked whether the deck was ground level or elevated. Colloredo-Mansfeld clarified that it is an elevated deck.

Heal asked if a deck counts towards hardcover. Colloredo-Mansfeld explained that, for the proposed deck, it is considered hardcover because it has impervious surface underneath. She noted that if decks with ¼ inch spacing and no hardcover underneath or roof above do not count towards impervious surface calculations.

Goode asked for comments. Heal noted that the applicant is proposing a change of just one foot and that the deck looks aesthetically pleasing.

Roy Heppner, 4366 Wilshire Boulevard, noted that the location of the sewer pipe was checked in 2021 and 2023. Both reviews marked the pipe in an incorrect location closer to the house than the actual pipe location. He explained that they had the pipe location rechecked because of the proposed location of one post on the corner. In the most recent review, the pipe was found to be in a different location that interfered with the proposed deck post locations, resulting in the need for a variance. Heppner noted that the current deck is from 1998 and is unsafe to use.

Goode asked the Commission for further discussion. He noted that staff is recommending approval with four conditions and three findings of fact.

**Baker moved that the Planning Commission recommend to the City Council approval of the variance request for 4366 Wilshire Boulevard with the 4 listed conditions and 3 findings of fact. Heal seconded. Motion passed 7-0.**

Goode noted that an entryway is a nice feature to have in the Minnesota climate.

Baker noted that if the lot was not an irregular shape, the house and entryway would be conforming. He added that the house and entryway do not look nonconforming and that the entryway will give the house more character.

**Baker moved that the Planning Commission recommend to the City Council approval of the variance request for 4609 Tuxedo Boulevard with the 5 listed conditions and 3 findings of fact. Heal seconded. Motion passed 7-0.**



## PLANNING REPORT

**TO:** Planning Commission  
**FROM:** Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners  
 Sarah Smith, Community Development Director  
**DATE:** February 25, 2025  
**SUBJECT:** Consideration of variance request for setback reduction for deck replacement project  
 (Case No. 25-01)  
**APPLICANT:** Cheryl Crary Ackerman  
**LOCATION:** 4366 Wilshire Blvd (PID No. 19-117-23-13-0015)  
**MEETING DATE:** March 4, 2025  
**COMPREHENSIVE PLAN:** Low Density Residential  
**ZONING:** R-1A Single-family residential district

### SUMMARY

The applicant is requesting the approval of a variance for a reduced lakeshore setback for a deck replacement project at 4366 Wilshire Boulevard. The property is a lakeshore lot of record that is 8,710 square feet. The house was built in 1960. A prior lakeshore setback variance was approved for the prior property owner in 1998 (Resolution #98-60). This variance allowed for a 41-foot lakeshore setback in place of the required 50-foot setback.

In 2024, the applicant applied for an expansion permit (#24MD-00233) to allow for the replacement of the existing deck with a new deck that followed a similar setback to the lake but was extended to go around the house corners. After obtaining the expansion permit, the applicant discovered that a sewer pipe runs under the proposed deck structure, so the primary deck posts cannot be located in their proposed locations. The applicant is requesting approval to expand the deck to 10.67 feet in order to avoid the sewer pipe. The new deck would therefore have a setback of 40 feet, requiring a 1-foot variance to the existing lakeshore setback variance approved for this lot.

### REVIEW PROCEDURE

#### ***60-Day Land Use Application Review Process***

Pursuant to Minnesota State Statutes Section 15.99, local government agencies are required to approve or deny land use requests within 60 days. Within the 60-day period, an automatic

extension of no more than 60 days can be obtained by providing the applicant written notice containing the reason for the extension and specifying how much additional time is needed. For the purpose of Minnesota Statutes Section 15.99, "Day 1" is determined to be January 28, 2025 as provided by Minnesota Statutes Section 645.15. The 60-day timeline expires on or around March 29, 2025.

**Variance**

City Code Section 129-40 states that a variance may be granted to provide relief to a landowner where the application of the City Code imposes practical difficulty for the property owner. In evaluating the variance, the City Council must consider whether:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

According to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstance unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality.  
Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

**NOTIFICATION**

Neighboring property owners of the subject site, per Hennepin County tax records, were mailed an informational letter on February 26, 2025 to inform them of the Planning Commission's review of the variance application at its March 4, 2025 meeting.

### **STAFF / CONSULTANT / AGENCY / UTILITIES REVIEW**

Copies of the request and supporting materials were forwarded to involved departments, consultants, agencies, and private utilities for review and comment. To date, Staff has received no comments on the requested variance.

### **DISCUSSION**

- In 1998, the previous property owner received a lakeshore setback variance for a deck allowing a setback of 41 feet in place of the required 50 feet.
- The applicant recently received an expansion permit (#MD24-0233) to replace and rebuild the existing deck on November 21, 2024. The applicant has indicated that after the approval of the permit, a sewer service company marked the location of the sewer pipe prior to beginning deck construction. The location of the pipe was determined to be in a different location than previously thought, and is located where the proposed deck posts were to be placed, preventing them from being placed as originally proposed.

As a result, the applicant is proposing to expand the deck from 9.5 feet to 10.67 feet in order to place the posts without damaging the pipe. The proposed deck would have a lakeshore setback of 40 feet, requiring a 1-foot variance from the existing variance of 41 feet.

- The deck is shown to have a 7.6 feet setback to both property lines. The minimum side setbacks are 6 feet on each side, if located behind the house, and 4 feet on each side if located behind the house.
- It should be noted that the proposed deck will have straight sides rather than angled corners as originally proposed in order to ensure the posts avoid the sewer pipe. The changes to deck length and design will increase the deck size by 55 square feet. The proposed deck will increase impervious surface coverage on the site from 35.4% to 38.3%, which is still under the 40% maximum conforming for a lot of record. Hardcover will be verified as part of the future building permit process related to existing and proposed conditions.

### **PLANNING COMMISSION ACTION**

Staff recommends approval of the variance, and proposes the following conditions:

1. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all fees for the variance application have been paid and the escrow account is in good standing.
2. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided.
3. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.
4. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

Staff recommends Planning Commission recommend approval of the variance based on the following findings of fact:

1. The criteria of City Code Section 129-40 Variance are being met.
2. The request to extend the deck on a single-family home is in harmony with other uses in the area and fits the character of the neighborhood and R-1A district.
3. The proposed expansion of the deck ensures the support posts do not interfere with the existing sewer pipe.

### **CITY COUNCIL REVIEW**

In the event a recommendation is received from the Planning Commission, it is anticipated that the variance request will be considered by the City Council at either the March 11, 2025 or March 25, 2025 meeting. The timeline for consideration will be made after Planning Commission review and recommendation.

1-16-25 Revised Survey - Proposed Conditions  
Cheryl Ackerman

Variance Application for Lakeside Setback on Deck  
Replacement at 4366 Wilshire Blvd, Mound MN 55364

### Documents -

Variance Application - 3 pages

Sept. 4, 2024 Survey - Existing Conditions

Enlarged Survey - Existing Conditions

Jan. 16, 2025 Survey - Proposed Conditions

Enlarged Survey - Proposed Conditions

New Deck Framing

New Deck Footing Location

Front Elevation

Side Elevation

1998 Resolution #98-60 for Lakeside Setback - 2 pages

Deck Post and Sewer Location

Email explaining Sewer Location

Tie Card from Ryan Prich



2415 Wilshire Boulevard, Mound, MN 55364  
 Phone 952-472-0600 FAX 952-472-0620

# VARIANCE APPLICATION

**Application Fee and Escrow Deposit required at time of application.**

Planning Commission Date \_\_\_\_\_

Case No. \_\_\_\_\_

City Council Date \_\_\_\_\_

Please type or print legibly

<b>SUBJECT PROPERTY LEGAL DESC.</b>	Address <u>4366 Wilshire Blvd. Mound, MN 55364</u> Lot <u>082</u> Block _____ Subdivision <u>Phelps Island Park, First Division</u> PID # <u>19-117-23-13-0015</u> Zoning: R1 <u>(R1A)</u> R2 R3 B1 B2 B3 (Circle one)
<b>PROPERTY OWNER</b>	Name <u>Cheryl Crany Ackerman</u> Email <u>cheryl.c.ackerman@gmail.com</u> Address <u>16531 Jacaranda Way, Lakeville MN 55044</u> Phone Home <u>651-252-8438</u> Work <u>---</u> Fax <u>---</u>
<b>APPLICANT (IF OTHER THAN OWNER)</b>	<del>Name _____ Email _____</del> <del>Address _____</del> <del>Phone Home _____ Work _____ Fax _____</del>

1. Has an application ever been made for zoning, variance, conditional use permit, or other zoning procedure for this property? Yes  No ( ). If yes, list date(s) of application, action taken, resolution number(s) and provide copies of resolutions.

- 1) Lakeside Setback Variance / 5-26-1998 / Approved / Res. # 98-60
- 2) Expansion Permit / 11-21-2024 / Approved / Permit # 24MD-00233

2. Detailed description of proposed construction or alteration (size, number of stories, type of use, etc.):

Increase the deck length from 9.5 feet to 10.67 feet,  
The increase is needed because 2 primary deck posts  
are located over the sewer pipe at 9.5 feet.

3. Do the existing structures comply with all area, height, bulk, and setback regulations for the zoning district in which it is located? Yes ( ) No (). If no, specify each non-conforming use (describe reason for variance request, i.e. setback, lot area, etc.):

A 1 foot lakeside setback variance is requested to increase deck length so deck posts are clear of the sewer pipe.

SETBACKS:	REQUIRED	REQUESTED (or existing)	VARIANCE
Front Yard: ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Side Yard: ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Side Yard: ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Rear Yard: ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Lakeside: ( <input checked="" type="checkbox"/> N S E W )	<u>41</u> ft.	<u>40</u> ft.	<u>1</u> ft.
_____ : ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Street Frontage:	_____ ft.	_____ ft.	_____ ft.
Lot Size:	_____ sq ft	_____ sq ft	_____ sq ft
Hardcover:	<u>3484</u> sq ft 40%	<u>3084</u> sq ft existing - 35.4%	<u>3339</u> sq ft 38.3%

4. Does the present use of the property conform to all regulations for the zoning district in which it is located? Yes () No ( ). If no, specify each non-conforming use:

5. Which unique physical characteristics of the subject property prevent its reasonable use for any of the uses permitted in that zoning district?

- ( ) too narrow
- ( ) too small
- ( ) too shallow
- ( ) topography
- ( ) drainage
- ( ) shape
- ( ) soil
- existing situation
- ( ) other: specify

Please describe: The sewer pipe is located where some of the deck posts will go on the recently approved deck permit # 24MD-00233, moving the deck out 1 foot in length resolves the issue.

6. Was the practical difficulty described above created by the action of anyone having property interests in the land after the zoning ordinance was adopted (1982)? Yes ( ), No . If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_

7. Was the practical difficulty created by any other human-made change, such as the relocation of a road? Yes ( ), No . If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_

8. Are the conditions of practical difficulty for which you request a variance peculiar only to the property described in this petition? Yes , No ( ). If no, list some other properties which are similarly affected?

\_\_\_\_\_  
\_\_\_\_\_

9. Comments: This application is for a 1 foot lakeside setback variance, the 1998 variance is 41 feet, this would bring it to 40 feet. There is also a 55 sq. foot increase in deck size to be included in this variance if needed. There would be 1 change to the recently approved deck permit #MD24-0233 along the north lakeside deck edge. The length will go from 9.5' with angled corners to 10.67' with straight corners to safely miss the sewer pipe.

I certify that all of the above statements and the statements contained in any required papers or plans to be submitted herewith are true and accurate. I acknowledge that I have read all of the variance information provided. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Mound for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Owner's Signature Cheryl C. Ackerman Date 01/27/25

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**From: Cheryl Ackerman & Ray Heppner**  
**Response to the City of Mound letter dated February 20, 2025**

Variance Criteria-

3.1

Our practical difficulty is the unique circumstance that our home's sewer pipe runs underground in the exact location where 2 of the 3 main deck posts are to be placed. Increasing the deck length by one foot will resolve the issue and will not alter the character of the property.

3.2

This variance request does not give us any special privilege in relation to our neighboring homeowners. The 3 homes to our east are closer to the Lakeside OHW than what we are requesting.

3.3

A one foot variance is the minimum distance to alleviate the difficulty. This will give us a safe and reasonable distance between the sewer pipe and deck post.

3.4

This request to increase the deck length by one foot is in harmony with the recently approved replacement deck permit # 24MD-00233, with this new variance the deck design is the same with length changes only to avoid the sewer pipe.

(i)

We are replacing an old worn-out deck with a new one that is slightly larger with easier access from the side of the house. We need to enlarge the deck slightly to resolve the practical difficulty we have identified, however this would exceed the current Lakeside Setback Variance by one foot.

(ii)

The sewer pipe that runs from the house to the street is in the way of the primary deck posts on the replacement deck plans from our recently approved Permit # 24MD-00233.

(iii)

The variance request will not alter the character of our home or the neighboring homes. The new deck will be much more aesthetically pleasing than the look of the current old deck.

5.

We have spoke with our neighbors on each side, they are both aware of the variance we are requesting and have verbally stated to us they are fine with it.

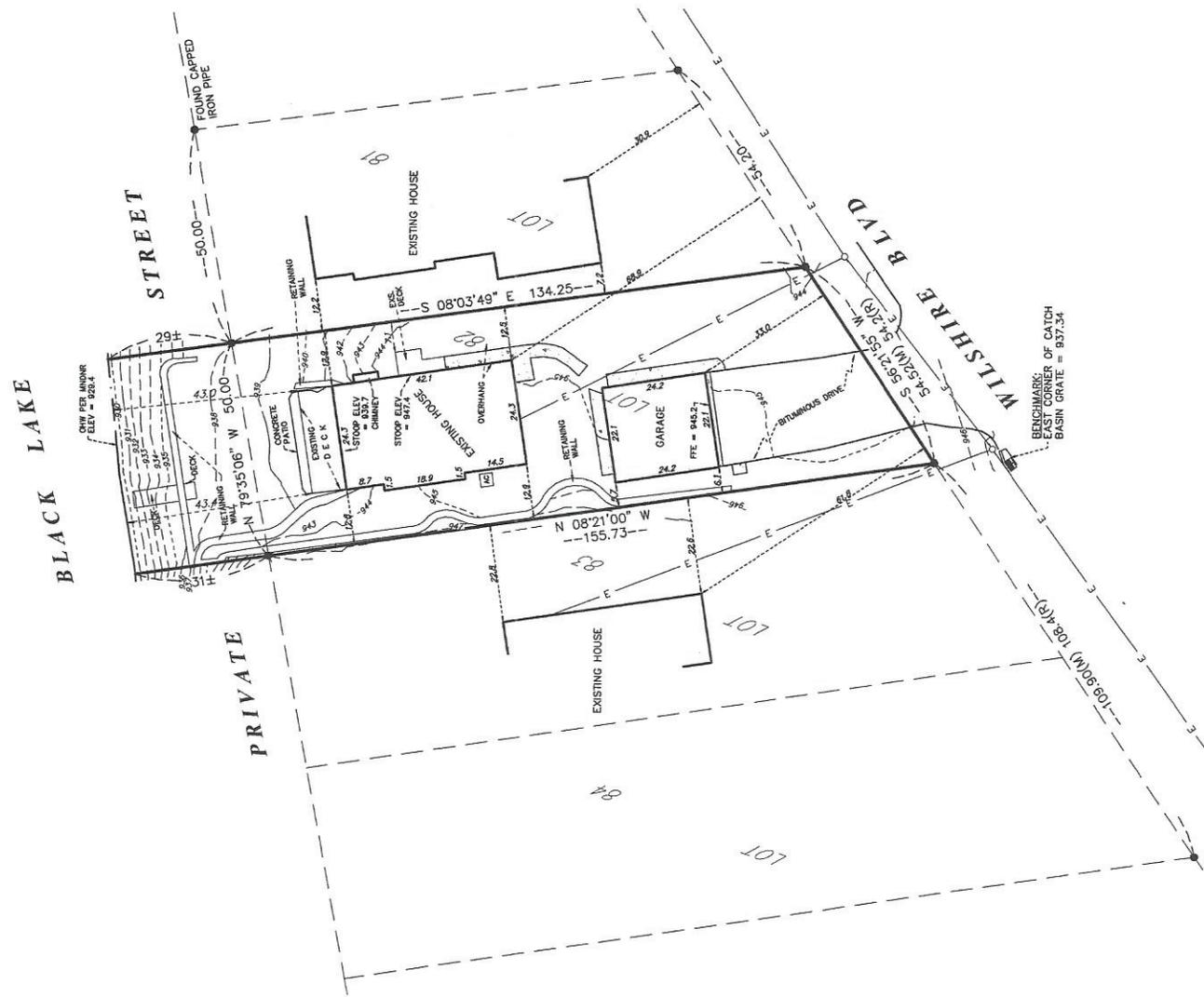
LEGAL DESCRIPTION:  
 Lot 82, PHELPS ISLAND PARK FIRST DIVISION, Hennepin County, Minnesota

**SCOPE OF WORK & LIMITATIONS:**

- Showing the length and direction of boundary lines of the legal description listed above. The scope of our services does not include determining what you own, which is a legal matter. Please check the legal description with your records or consult with competent legal counsel, if necessary, to make sure that it is correct and that any matters of record, such as easements, that you wish to be included on the survey have been shown.
- Showing the location of observed existing improvements we deem necessary for the survey.
- Setting survey markers or verifying existing survey markers to establish the corners of the property.
- Existing building dimensions and setbacks measured to outside of siding or stucco.
- Showing and tabulating impervious surface coverage of the lot for your review and for the review of such governmental agencies that may have jurisdiction over these requirements to verify they are correctly shown before proceeding with construction.
- Showing elevations on the site at selected locations to give some indication of the topography of the site. We have also provided a benchmark for your use in determining elevations for construction on this site. The elevations shown relate only to the benchmark provided on this survey. Use that benchmark and check at least one other feature shown on the survey when determining other elevations for use on this site or before beginning construction.
- This survey has been completed without the benefit of a current title commitment. There may be existing easements or other encumbrances that would be revealed by a current title commitment. Therefore, this survey does not purport to show any easements or encumbrances other than the ones shown hereon.

**STANDARD SYMBOLS & CONVENTIONS:**

• Denotes iron survey marker, found, unless otherwise noted.



EXISTING HARDCOVER	Sq. Ft.
House	1,059
Decks	241
Deck Lake	55
Driveway	840
Concrete Surfaces	345
Garage	535
AC	9
<b>TOTAL EXISTING HARDCOVER</b>	<b>3,084</b>
<b>AREA OF LOT</b>	<b>8,710</b>
<b>PERCENTAGE OF HARDCOVER TO LOT</b>	<b>35.4%</b>

DATE	REVISION DESCRIPTION

EDMS ORIENTATION

SCALE

CLIENT/JOB ADDRESS

**Ray Ackerman**  
 4366 Wilshire Blvd  
 Mound, MN

**Advance**  
 Surveying & Engineering, Co.

18202 Menawake Blvd., Suite 101  
 Des Moines, Minnesota 55391  
 License No. 0000420254  
 Web: www.ahazr.com

THESE SERVICES PROVIDED UNDER THE URG OF THE STATE OF MINNESOTA

Thomas J. Ackerman  
 #42379  
 License No. 0000420254  
 DATE

DATE SURVEYED: SEPTEMBER 4, 2024

DATE DRAFTED: SEPTEMBER 4, 2024

SHEET TITLE: EXISTING CONDITIONS

SHEET SIZE: 17 X 22

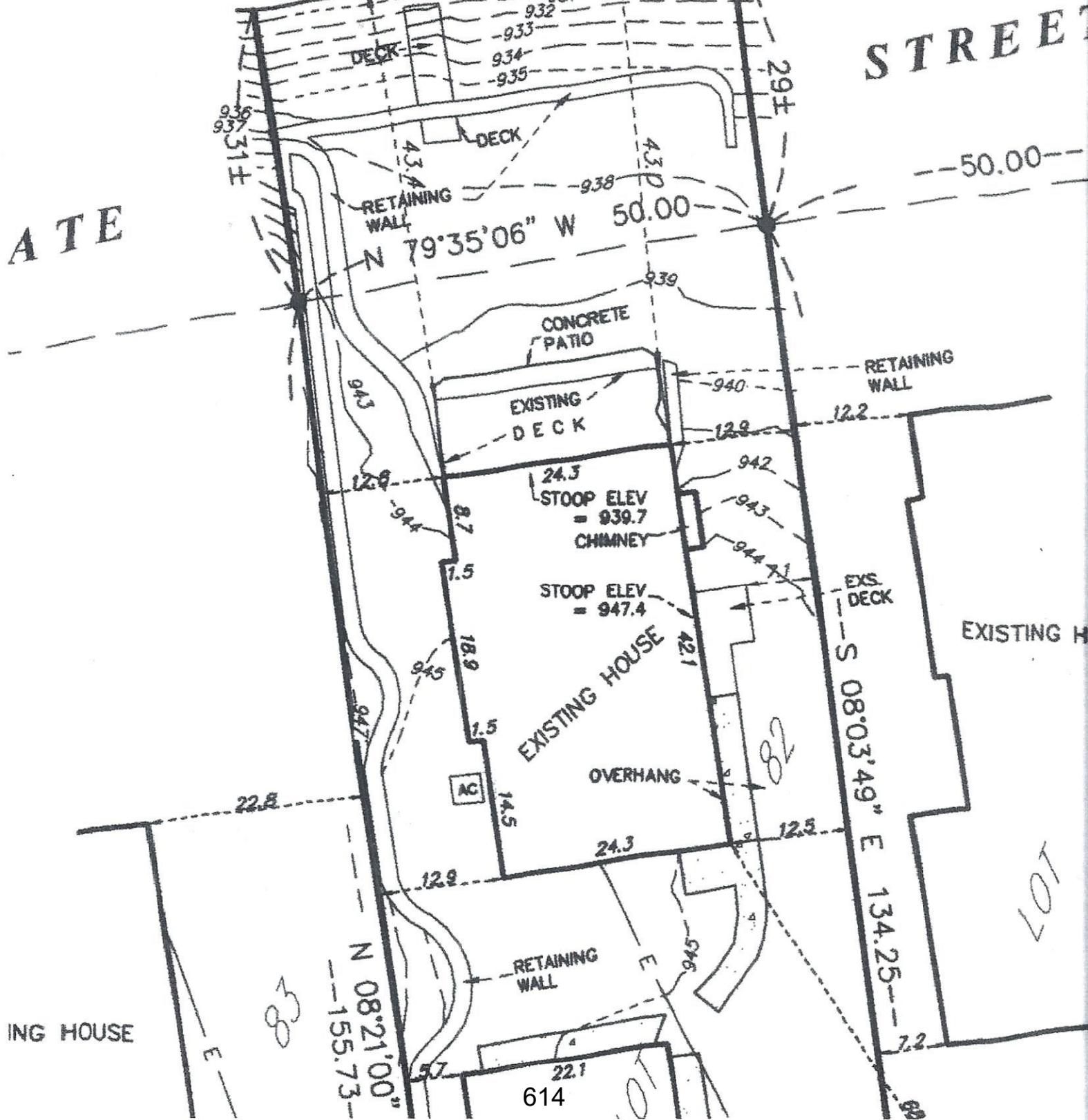
DRAWING NUMBER: 241220 TB

SHEET NO. **S1**

SHEET 1 OF 1

# BLACK LAKE

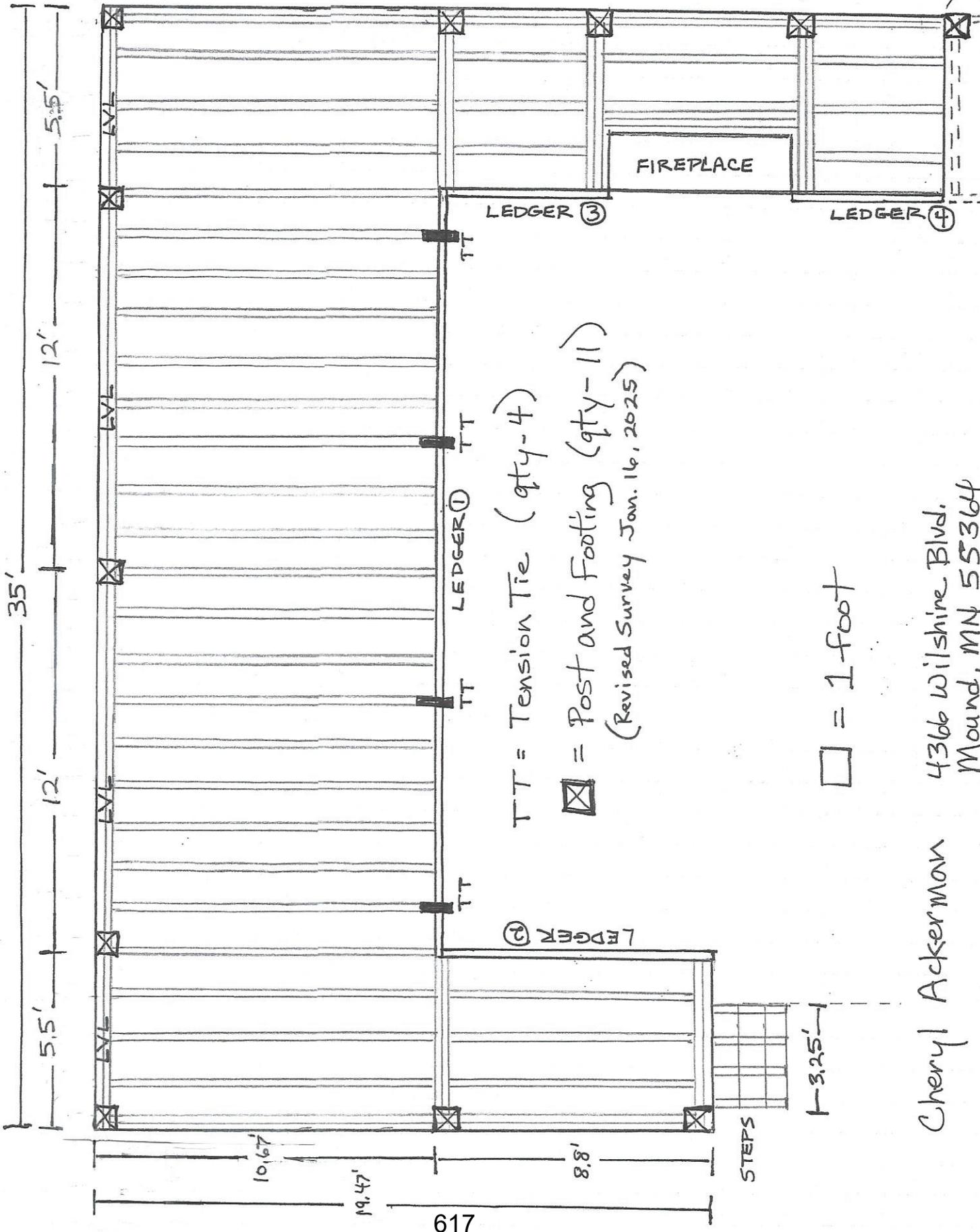
OHW PER MNDNR  
ELEV = 929.4







# NEW DECK FRAMING

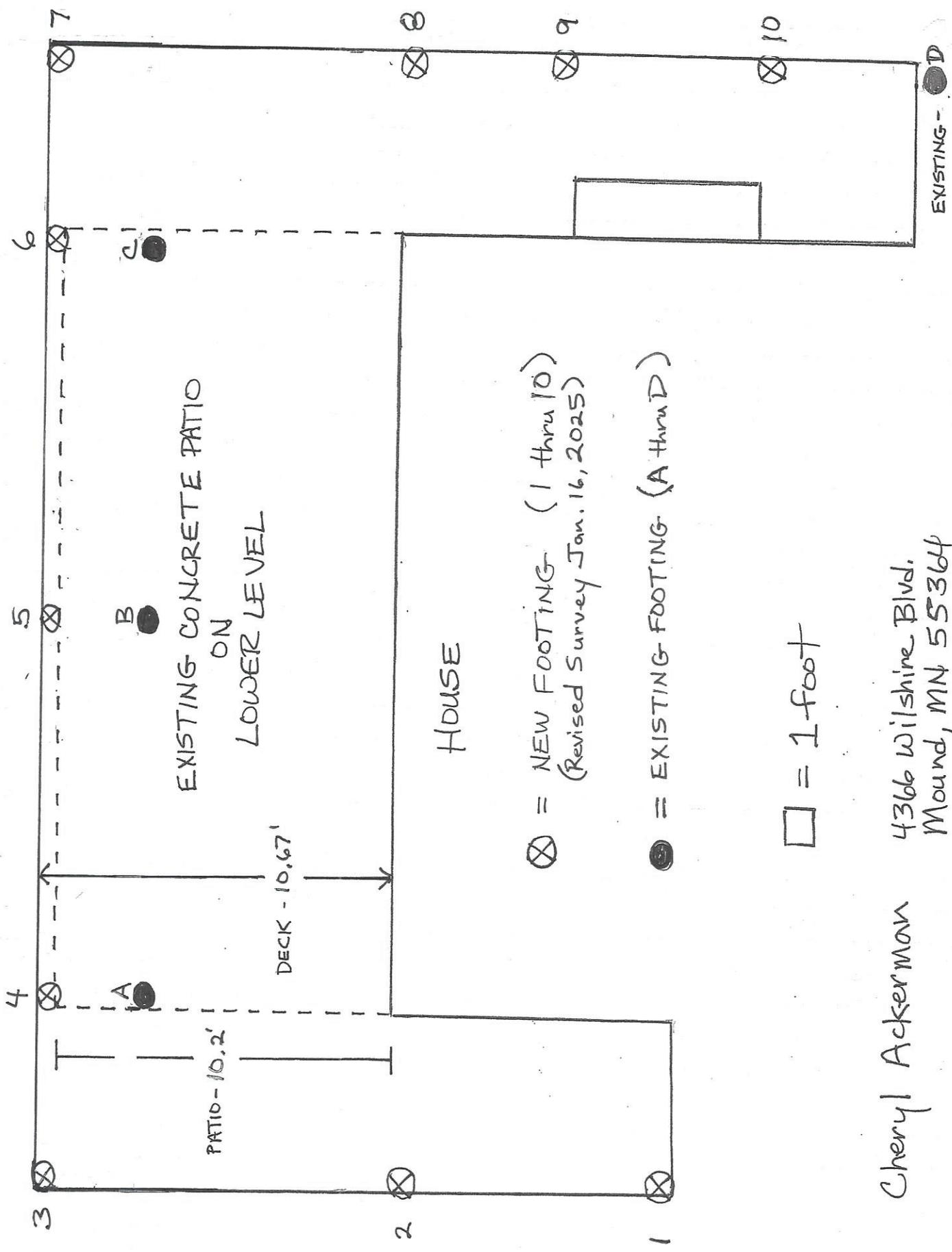


TT = Tension Tie (qty-4)  
 □ = Post and Footing (qty-11)  
 (Revised Survey Jan. 16, 2025)

□ = 1-foot

Cheryl Ackerman  
 4366 Wilshire Blvd.  
 Mound, MN 55364

DECK FOOTING LOCATION



⊗ = NEW FOOTING (1 thru 10)  
 (Revised Survey Jan. 16, 2025)

● = EXISTING FOOTING (A thru D)

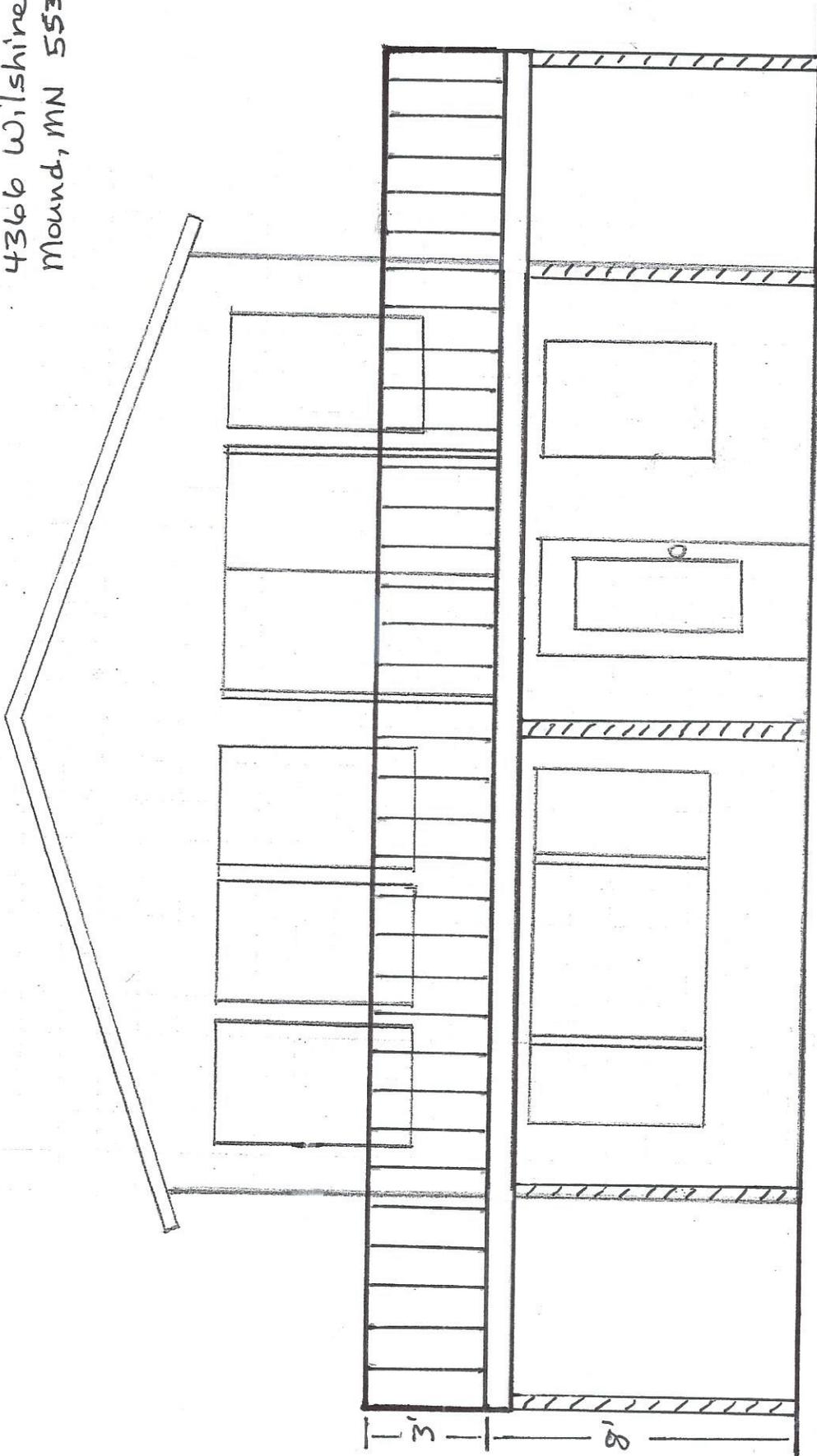
□ = 1-foot

Cheryl Ackerman

4366 Wilshire Blvd.  
 Mound, MN 55364

FRONT ELEVATION

Cheryl Ackerman  
4366 Wilshire Blvd.  
Mound, MN 55364

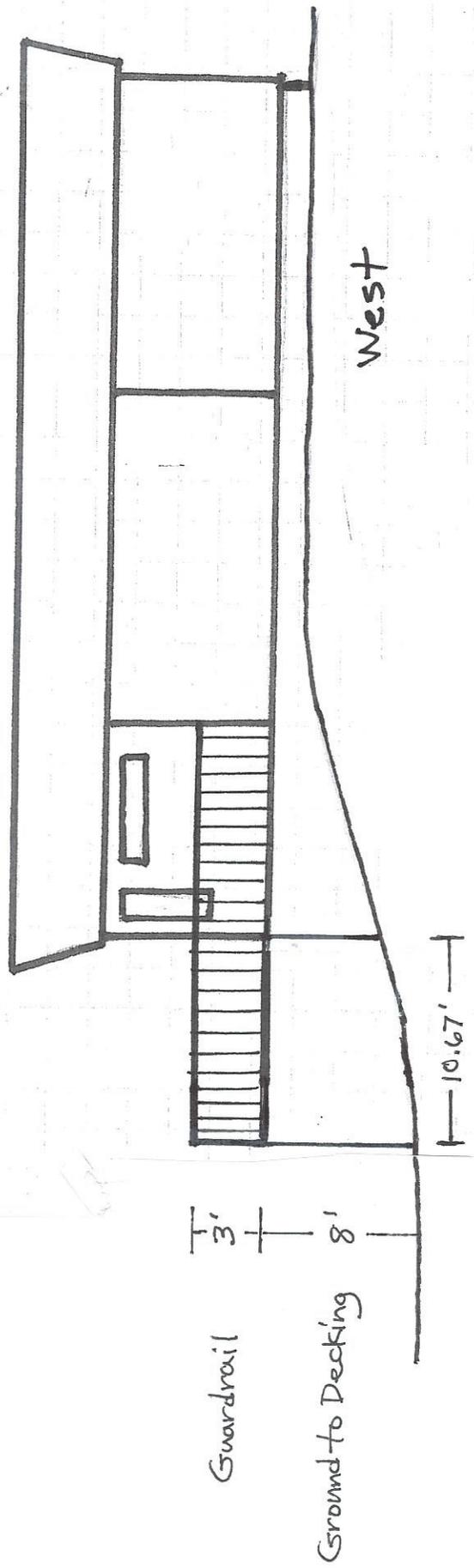
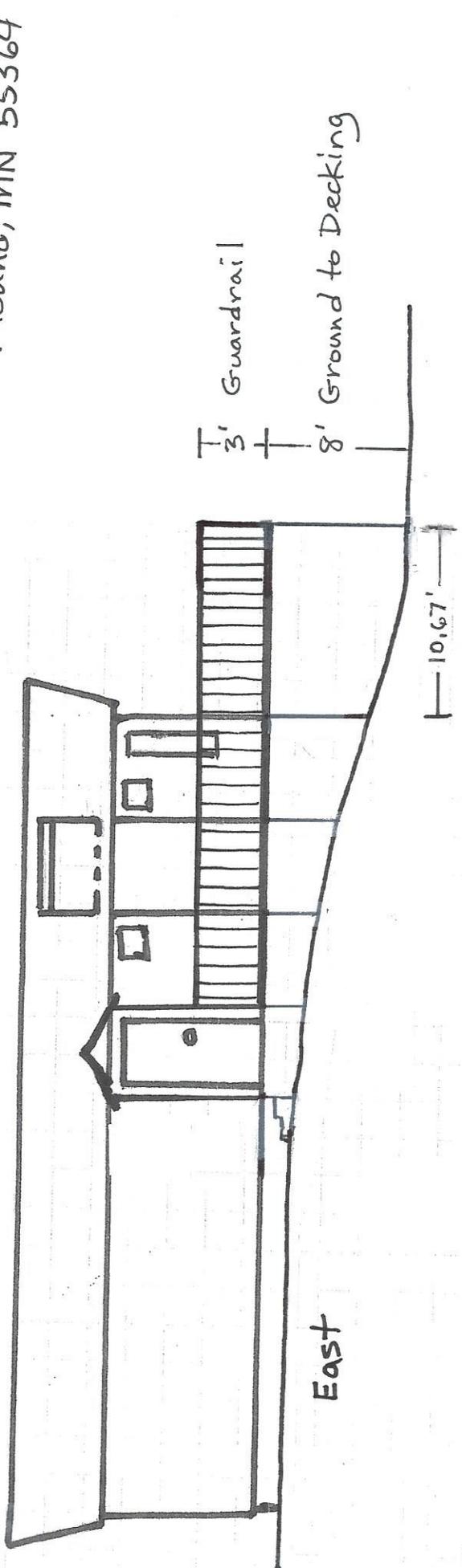


North - Lakeside

Deck Post

SIDE ELEVATION

Cheryl Ackerman  
4366 Wilshire Blvd,  
Mound, MN 55364



May 26, 1998

**TRANSFER ENTERED**  
HENNEPIN COUNTY TAXPAYER SERVICES

JUN 8 1998

HENNEPIN COUNTY MINN.  
BY  DEPUTY

**RESOLUTION #98-60**

**RESOLUTION TO APPROVE A LAKESIDE SETBACK VARIANCE IN ORDER  
TO ALLOW FOR A NONCONFORMING DECK,  
AT 4366 WILSHIRE BLVD,  
LOT 82, PHELPS ISLAND PARK 1<sup>ST</sup> DIVISION  
PID 19-117-23 13 0015  
P & Z CASE #98-20**

**WHEREAS**, the applicant, Orval Fenstad, has applied for a lakeside setback variance to allow for a nonconforming deck at 4366 Wilshire Blvd, and;

**WHEREAS**, the subject property is located within the R-1A Single Family Residential Zoning District which according to City Code requires a minimum lot area of 6,000 square feet, 40 feet of lot frontage, front yard setback of 30 feet, and side yard setbacks are 6 feet for lot of record and Lakeside setback of 50 feet, and;

**WHEREAS**, the proposed deck will be 8 feet in width and will be 41 feet from the Ordinary High water requiring a 9 foot lakeside setback variance: and

**WHEREAS**, the proposed deck will be 44 feet from Ordinary High Water requiring a 6 foot Lakeside setback variance, and;

**WHEREAS**, the Planning Commission has reviewed the request and recommended approval of the variance recommend by staff, and;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mound, Minnesota, as follows:

May 26, 1998

1. The City does hereby grant a 9 foot lakeside setback variance and recognizes a 418 square foot hardcover variance, as recommended by the Planning Commission.
2. The City Council authorizes the alterations set forth below, pursuant to Section 350:420, Subdivision 8 of the Zoning Ordinance with the clear and express understanding that the structures described in paragraph number one above remain as lawful, nonconforming structures subject to all of the provisions and restrictions of Section 350:420.
3. It is determined that the livability of the residential property will be improved by the authorization of the following improvements:  
  
Construct a nonconforming lakeside deck.
4. This variance is granted for the following legally described property as stated in the Hennepin County Property Information System:  
  
LOT 82 INCLUDING ADJACENT PRIVATE STREET, PHELPS ISLAND PARK 1<sup>ST</sup> DIVISION, HENNEPIN COUNTY, MINNESOTA.
5. This variance shall be recorded with the County Recorder or the Registrar of Titles in Hennepin County pursuant to Minnesota State Statute, Section 462.36, Subdivision (1). This shall be considered a restriction on how this property may be used.
6. The property owner shall have the responsibility of filing this resolution with Hennepin County and paying all costs for such recording. A building permit for the subject construction shall not be issued until proof of recording has been filed with the City Clerk.

The foregoing resolution was moved by Councilmember Jensen and seconded by Councilmember Ahrens.

The following Councilmembers voted in the affirmative:  
Ahrens, Hanus, Jensen, Polston and Weycker.

The following Councilmembers voted in the negative:  
none.

SS/BOB POLSTON

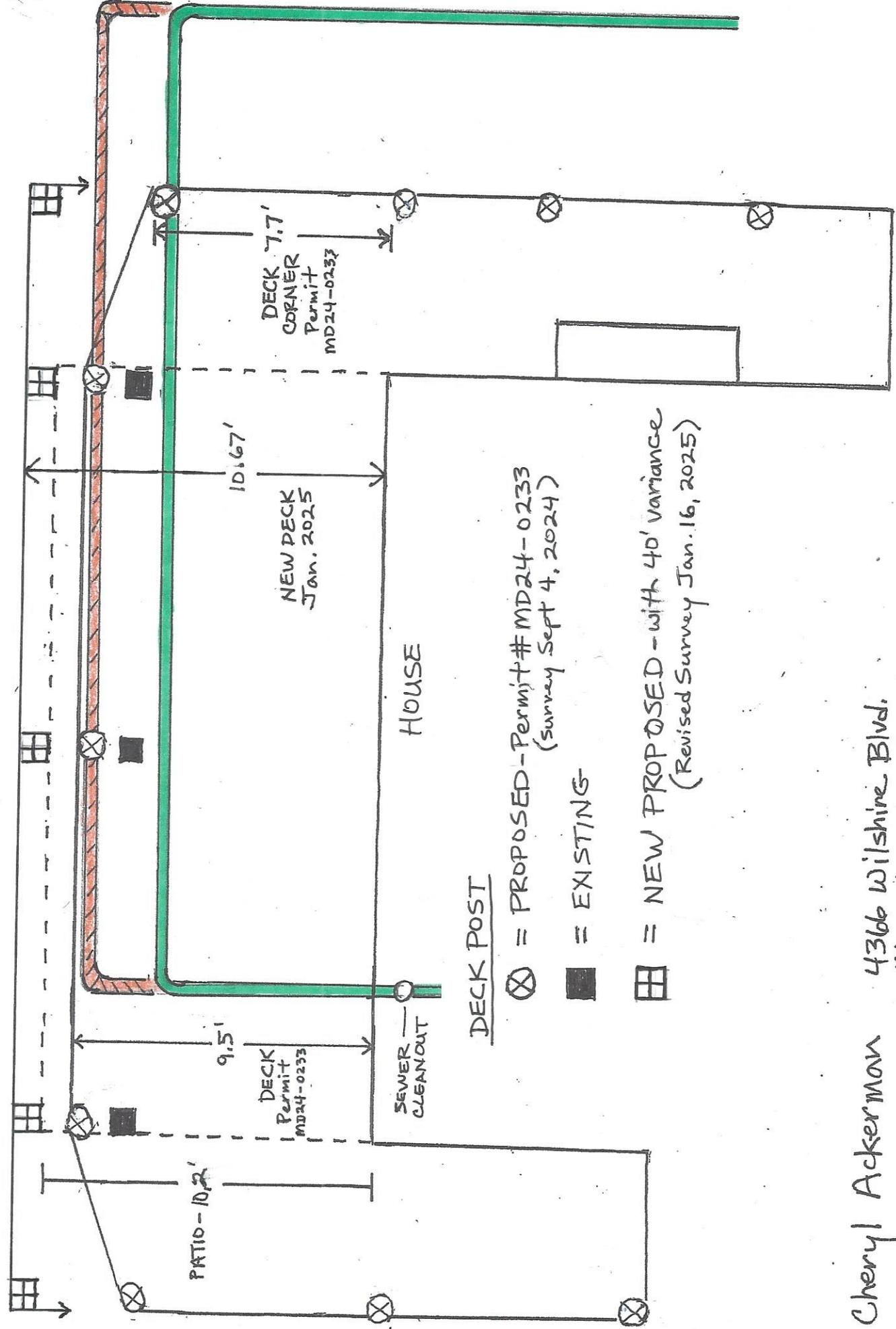
Mayor

Francine C. Clark  
Attest: City Clerk

DECK POST + SEWER LOCATION

↑ N

 Sewer Location - Updated Actual  
 Sewer Location - Original Marked



DECK POST

-  = PROPOSED - Permit # MD24-0233 (Survey Sept 4, 2024)
-  = EXISTING
-  = NEW PROPOSED - with 40' variance (Revised Survey Jan. 16, 2025)

Cheryl Ackerman  
 4366 Wilshire Blvd.  
 Mound, MN 55364

---

**Permit # 24MD-00233 Update Sewer Line 4366 Wilshire Blvd**

1 message

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**Cheryl Ackerman** <cheryl.c.ackerman@gmail.com>  
To: Sarah Smith <Sarahsmith@cityofmound.com>

Tue, Jan 7, 2025 at 4:38 PM

Hello Sarah,

We were excited to get the deck permit completed and started to plan for the build later in the spring, we had one post footing on the east corner that was in the area of the sewer pipe so Ray had a sewer company come out to mark the location of the pipe to make sure we would know the location and not have any issues.

We found out the pipe is actually in a different place than the two previous sewer services had marked it, those were done in May 2021 and Jan 2023, this most recent one was just done in Dec 2024 from a local company - SOS Drain & Sewer Service, they're located near our home in Mound, the owner Jeff came over and did both an electronic equipment and manual service to mark the location. He showed Ray what he did again after Ray was surprised where Jeff had marked the pipe location under the patio, it did not match the previous marks and it is in the exact location where two of the main posts were to be placed for the new deck.

That's when Ray contacted you and he then spoke with Ryan who sent him a Tie Card, which didn't have any location information on it for the sewer. Ryan knows Jeff and both He & Ray agreed that Jeff's marks are accurate and correct.

We would need to move the deck out 1.3 feet to safely miss the sewer pipe with the main deck posts, this will require 1 foot more than the current lakeshore setback variance of 41 feet offers, let us know how we'd apply for an additional 1 foot setback to bring it from 41 to 40 feet. Attached is a deck post and sewer location sheet, the Sept 4, 2024 date on it is the survey date for this permit # 24MD-00233. We would straighten the corners to miss the sewer pipe on the east side and the additional decking would add 55 square feet to the project.

Let us know how to proceed  
Thank You,  
Cheryl and Ray

---

 **Mound Deck Post and Sewer Locations 1-7-25.pdf**  
352K

Phelps ds. Park

Street 1st Div Easement No.          Addition Phelps ds. Park Block           
Between Co Rd 125 and Start Sec 0 Lot 82

### Sewer Service

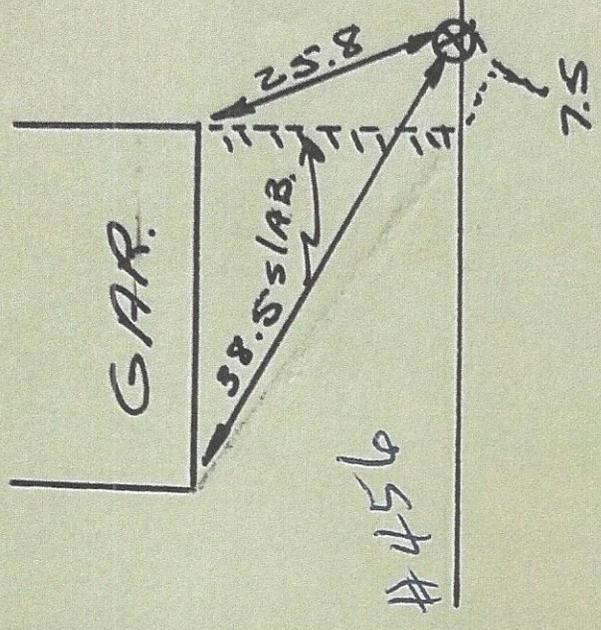
MH F22-23 Distance 1707 ✓  
Length 6 Depth at P.L. 3.5 Riser

1537  
Direct  
no sign

Contractor Northern  
Installed by Olsen  
Tied by          Date         

### Water Service

MH F22-F2 Distance           
Length 46' Size 3/4" Type         



Contractor Northern Conf.  
Installed by Logan May  
Tied by K.M. & N.L.



## Executive Summary

**TO:** Honorable Mayor and City Council  
**FROM:** Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners  
Sarah Smith, Community Development Director  
**DATE:** March 5, 2025  
**SUBJECT:** Variance for lot size for single-family home  
**LOCATION:** 2914 Meadow Lane (PID No. 23-117-24-42-0077)  
**APPLICANT:** Christian Brooks  
**CASE NO:** 25-02  
**COMPREHENSIVE PLAN:** Low Density Residential  
**ZONING:** R-2 Two Family Residential

---

### SUMMARY

The applicant is requesting approval for a lot size variance to allow construction of a new, conforming, single-family home on an undersized, existing lot of record. The property is zoned R-2 Two Family Residential and is a lot of record property of 4,356 square feet. The proposed minimum required lot size is 6,000 square feet for a single-family home. The property includes improved road frontage on Meadow Lane and is a non-lakeshore lot. A single-family dwelling previously existed on the property and was demolished in 2008. The lot has been vacant since that time.

### PLANNING COMMISSION MEETING SUMMARY AND RECOMMENDATION

The Planning Commission considered the variance request at its March 4, 2025 meeting. There were no members of the public who spoke regarding the request. As described in the attached draft minutes, Staff explained that the City Attorney recommended processing a variance for the lot since it had been vacant since 2008 and no previous variances existed. Planning Commission noted that it would be nice to see the lot used in a manner that fit the character of the neighborhood. The Planning Commission then voted unanimously to recommend approval of the requested variance.

### NOTIFICATION

Neighboring property owners, per Hennepin County tax records, were mailed a letter on March 5, 2025 to inform them of the City Council's consideration of the variance request at its Tuesday, March 11, 2025 meeting; also that the variance application was being included on the consent agenda.

**REQUESTED ACTION**

The City Council is requested to consider the variance as part of its meeting on Tuesday, March 11, 2025. As the Planning Commission and Staff have recommended approval, a resolution of approval has been prepared for Council consideration.

**CITY OF MOUND  
RESOLUTION NO. 25-\_\_\_\_\_**

**RESOLUTION APPROVING A LOT SIZE VARIANCE FOR  
PROPERTY AT 2914 MEADOW LANE  
PLANNING CASE NO. 25-02  
PID NO. 23-117-24-42-0077**

**WHEREAS**, the applicant, Christian Brooks, has submitted a request for a variance pursuant to City Code Section 129-40 for the property at 2914 Meadow Lane, PID No. 23-117-24-42-0077; and

**WHEREAS**, the property is zoned R-2 Two Family Residential and is a lot of record; and

**WHEREAS**, the applicant is proposing to construct a conforming, two-story single-family home; and

**WHEREAS**, the project requires a lot size variance to allow for construction of a single-family home as the lot is under the required 6,000 square foot size; and

**WHEREAS**, the applicant is proposing a house that conforms to setbacks and hardcover requirements; and

**WHEREAS**, the property had a single-family home until 2008 when it was demolished; and

**WHEREAS**, the applicant submitted a complete variance application on February 6, 2025 for the proposed project; and

**WHEREAS**, details about the project are contained in Planning Report No. 25-03 for the March 4, 2025 Planning Commission meeting, including the applicant's submitted variance application and supporting materials; and

**WHEREAS**, City Code Section 129-40 (a) outlines the criteria for granting a variance which is provided below:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.

- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

; and

**WHEREAS**, according to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

*Practical Difficulties*, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstances unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems; and

**WHEREAS**, the variance application was reviewed by the Planning Commission at a meeting held on March 4, 2025. After discussion, the Planning Commission voted to recommend Council approval with the conditions recommended by Staff; and

**WHEREAS**, the City Council reviewed the requested variance at its March 11, 2025 meeting and determined that approval would allow the property to be used in a reasonable manner; and

**WHEREAS**, in granting approval, the City Council hereby makes the following findings of fact:

1. The criteria of City Code Section 129-40 Variance are being met.
2. The request to build a single-family home is in harmony with other uses in the area and fits the character of the neighborhood and the R-2 district.
3. The property was platted for single-family residential purposes prior to the establishment of current zoning regulations. A single-family home had previously existing on the lot.
4. Despite the small lot size, a conforming house can be built on the property.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Mound does hereby approve the variance with the following conditions:

1. Applicant shall meet the setback, building height, and maximum hardcover requirements for a R-2 lot of record.
2. Applicant shall be responsible for payment of all costs associated with the variance request.

3. No future approval of any development plans and/or building permits is included as part of the variance approval.
4. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided.
5. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.

The variance is hereby approved for the following legally described property: (to be inserted)

Adopted by the City Council this 11<sup>th</sup> day of March 2025.

---

Jason R. Holt, Mayor

---

Attest: City Clerk Kevin Kelly

**MEETING MINUTES**  
**PLANNING COMMISSION**  
**MARCH 4, 2025**

Chair Goode called the meeting to order at 6:00 pm.

**SWEARING IN OF PLANNING COMMISSIONER BY DEPUTY CITY MANAGER MAGGIE REISDORF**

Deputy City Manager Maggie Reisdorf administered the oath of office to new planning commission member Sheri Wallace.

**ROLL CALL**

Members present: David Goode, Jason Baker, Drew Heal, Kathy McEnaney, Kristin Young, Samantha Wacker, and Sheri Wallace.

Members Absent: Nick Rosener

Staff present: Sarah Smith, Sarah Lenz, Maggie Reisdorf, Rita Trapp (Consulting Planner), and Mia Colloredo-Mansfeld (Consulting Planner).

Members of the public: Cheryl Ackerman and Roy Heppner (4366 Wilshire Boulevard), Isabel and Christian Brooks (2914 Meadow Lane), and Greg Jeske (6409 Tuxedo Boulevard).

**APPROVAL OF MEETING AGENDA**

**MOTION** by Baker to approve the agenda; seconded by Heal. **MOTION** carried unanimously.

**APPROVAL OF FEBRUARY 4, 2025 REGULAR MEETING MINUTES**

**MOTION** by Baker to approve the February 4, 2025 regular meeting minutes as written; seconded by Heal. **MOTION** carried unanimously.

**APPROVAL OF FEBRUARY 18, 2025 CONCURRENT SPECIAL MEETING WORKSHOP WITH CITY COUNCIL MINUTES**

**MOTION** by Baker to approve the February 18, 2025 special meeting workshop minutes as written; seconded by Heal. **MOTION** carried unanimously.

**BOARD OF ADJUSTMENTS AND APPEALS**

**Planning Case No. 25-02**

**Review/Recommendation – Lot size variance for new single family home at 2914 Meadow Lane**

**Applicant: Christian Brooks**

Colloredo-Mansfeld introduced this item to the Planning Commission. She informed that the request is for a variance to allow construction of a single-family home on an undersized lot at 2914 Meadow Lane. She stated that the property is a lot of record and that the lot is vacant but

there had been a house on the lot until it was torn down in 2008. She noted that the existing lot size is 4,356 square feet which is under the required 6,000 square feet.

Colloredo-Mansfeld stated that the lot is guided for low density residential and zoned R-2 Two Family Residential. She explained that, while the lot is undersized, both the lot width and depth are conforming. She also noted that the proposed single-family house conforms with all setback and hardcover requirements for single-family houses in the R-2 district.

Colloredo-Mansfeld said that the proposal was distributed to staff, consultants, agencies, and private utilities. She informed that there were no comments received.

McEnaney asked how frequently lot size variances occur. Smith explained that they receive variance applications from time to time, usually for a vacant lot. Smith noted that an important factor considered in the variance requests is whether the applicant can put a conforming house on the lot. Smith informed that the City Attorney recommended a variance be processed since the lot has been vacant since 2008 and no prior variance existed for the lot.

McEnaney noted that she knew the lot and thought the proposed home will add to the neighborhood.

Baker noted that it is conforming to all setbacks. He stated that he appreciates that, despite the lot size, the applicant is proposing a house that is under the limit for hardcover and the applicant is not proposing to go to the edge of the side yard setbacks.

Christian and Isabel Brooks, applicants for property at 2914 Meadow Lane, explained that they want to move to Mound because Christian grew up there and they have family in the area. They noted that their goal is to create an attractive house for the neighborhood.

Heal asked whether they plan to use the house as their primary residence or if they plan to rent it. Applicant confirmed it would be their primary residence.

Goode asked what they would do in tornado season since the proposed house has no basement. Brooks noted that they would use the mudroom, which has no windows.

Smith asked whether the renderings and plans for the house are the preliminary plans. Applicant confirmed that the plans are not final but changes would likely be internal.

**Baker moved that the Planning Commission recommend to the City Council approval of the variance request for 2914 Meadow Lane with the 6 listed conditions and 4 findings of fact. McEnaney seconded. Motion passed 7-0.**



## PLANNING REPORT

**TO:** Planning Commission  
**FROM:** Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners  
Sarah Smith, Community Development Director  
**DATE:** February 25, 2025  
**SUBJECT:** Consideration of request for lot size variance  
(Case No. 25-02)  
**APPLICANT:** Christian Brooks  
**LOCATION:** 2914 Meadow Lane (PID No. 23-117-24-42-0077)  
**MEETING DATE:** March 4, 2025  
**COMPREHENSIVE PLAN:** Low Density Residential  
**ZONING:** R-2 Two-family residential district

---

### SUMMARY

The applicant is requesting approval for a lot size variance to allow construction of a new, conforming, single-family home on an undersized, existing lot of record. The property is zoned R-2 Two Family Residential and is a lot of record property of 4,356 square feet. The proposed minimum required lot size is 6,000 square feet for a single-family home. The property includes improved road frontage on Meadow Lane and is a non-lakeshore lot. A single-family dwelling previously existed on the property and was demolished in 2008. The lot has been vacant since that time.

### REVIEW PROCEDURE

#### ***60-Day Land Use Application Review Process***

Pursuant to Minnesota State Statutes Section 15.99, local government agencies are required to approve or deny land use requests within 60 days. Within the 60-day period, an automatic extension of no more than 60 days can be obtained by providing the applicant written notice containing the reason for the extension and specifying how much additional time is needed. For the purpose of Minnesota Statutes Section 15.99, "Day 1" is determined to be February 6, 2025 as provided by Minnesota Statutes Section 645.15. The 60-day timeline expires on or around April 7, 2025.

### **Variance**

City Code Section 129-40 states that a variance may be granted to provide relief to a landowner where the application of the City Code imposes practical difficulty for the property owner. In evaluating the variance, the City Council must consider whether:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

According to City Code Sec. 129-2, *“Practical Difficulties”* is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstance unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

### **NOTIFICATION**

Neighboring property owners of the subject site, per Hennepin County tax records, were mailed an informational letter on February 26, 2025 to inform them of the Planning Commission's review of the variance application at its March 4, 2025 meeting.

### **STAFF / CONSULTANT / AGENCY / UTILITIES REVIEW**

Copies of the request and supporting materials were forwarded to involved departments, consultants, agencies, and private utilities for review and comment. To date, Staff has received no comments on the requested variance.

## DISCUSSION

- A variance is being requested because the lot is under the minimum 6,000 square feet lot size as is required by Section 129-6 of the City Code.

### ***Sec. 129-6. Existing lots of record.***

*A lot of record in a residential district may be used for residential dwelling purposes provided:*

*(1) The area thereof meets all setback and minimum lot area requirements of this chapter. In the shoreland management area, all single-family detached lots shall have a minimum lot area of 6,000 square feet in the R-1A and R-2 districts and 10,000 square feet in the R-1 district, while all two-family and twin homes in the R-2 district shall be located on lots having a minimum area of 14,000 square feet.*

*(2) It has frontage on an improved public right-of-way.*

*(3) It was under separate ownership from abutting lands upon or prior to the effective date of the ordinance from which this chapter is derived.*

- The applicant is proposing to construct a conforming, single-family home on the 4,356 square foot lot. The lot has been used for a single-family dwelling in the past; that house was demolished in 2008. The lot otherwise meets the minimum lot depth and required street frontage requirements.
- The proposed house is a two-story slab-on-grade single family home. The minimum required size for a single-family dwelling per code is 840 square feet.
- The proposed house has a front yard setback of 20 feet, rear yard setback of 15 feet, and side yard setbacks of 8 feet (north side) and 8.5 feet (south side). The required setbacks for lot of record single-family homes in the R-2 district are 20 feet in the front yard, 15 feet in the rear yard, and 6 feet in the side yards. The proposed house conforms to these requirements.
- The code allows eaves and mechanical equipment are allowed to encroach into setbacks by 2 feet.
- Decks and patios are subject to accessory building regulations for setbacks depending upon location.
- The proposed hardcover on the lot is 38% which is conforming for a lot of record.
- Staff has confirmed with MCES that the lot has one SAC unit.

## PLANNING COMMISSION ACTION

Staff recommends approval of the variance, and proposes the following conditions:

1. Applicant shall meet the setback, building height, and maximum hardcover requirements for a R-2 lot of record.
2. Applicant shall be responsible for payment of all costs associated with the variance request.
3. No future approval of any development plans and/or building permits is included as part of the variance approval.
4. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided.
5. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.
6. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

Staff recommends Planning Commission recommend approval of the variance based on the following findings of fact:

1. The criteria of City Code Section 129-40 Variance are being met.
2. The request to build a single-family home is in harmony with other uses in the area and fits the character of the neighborhood and the R-2 district.
3. The property was platted for single-family residential purposes prior to the establishment of current zoning regulations. A single-family home had previously existing on the lot.
4. Despite the small lot size, a conforming house can be built on the property.

#### **CITY COUNCIL REVIEW**

In the event a recommendation is received from the Planning Commission, it is anticipated that the variance request will be considered by the City Council at either the March 11, 2025 or March 25, 2025 meeting. The timeline for consideration will be made after Planning Commission review and recommendation.



2415 Wilshire Boulevard, Mound, MN 55364  
Phone 952-472-0600 FAX 952-472-0620

# VARIANCE APPLICATION

FEB 06 2025

**Application Fee and Escrow Deposit required at time of application.**

Planning Commission Date Tuesday, March 4th 2025

Case No. \_\_\_\_\_

City Council Date Tuesday, March 25th 2025

Please type or print legibly

<b>SUBJECT PROPERTY LEGAL DESC.</b>	Address <u>2914 Meadow Ln, Mound, MN 55364</u>  Lot <u>Lot 8 And S 4 35/100 Ft Of Lot 9 Lots 8 And 9</u> Block <u>006</u>  Subdivision <u>Minnesota Baptist Summer Assembly</u>  PID # <u>2311724420077</u> Zoning: R1 R1A <b>R2</b> R3 B1 B2 B3 (Circle one)
<b>PROPERTY OWNER</b>	Name <u>Martha E Richards (Seller)</u> Email _____  Address <u>14408 Brunsvold Rd Minnetonka MN 55345</u>  Phone Home <u>952-836-9988</u> Work _____ Fax _____
<b>APPLICANT (IF OTHER THAN OWNER)</b>	Name <u>Christian Brooks (Purchaser)</u> Email <u>christianbrooks29@gmail.com</u> (purchase agreement & closing date in place) Address <u>9549 YORKSHIRE LN EDEN PRAIRIE MN 55347</u>  Phone Home <u>(612)-919-8436</u> Work <u>(763)-242-8242</u> Fax _____

1. Has an application ever been made for zoning, variance, conditional use permit, or other zoning procedure for this property? Yes ( ) No . If yes, list date(s) of application, action taken, resolution number(s) and provide copies of resolutions.

2. Detailed description of proposed construction or alteration (size, number of stories, type of use, etc.):

We would like to build a 2 story, slab on grade, single family home of approximately 1,566SQFT, with an attached 2 car garage.

3. Do the existing structures comply with all area, height, bulk, and setback regulations for the zoning district in which it is located? Yes  No ( ). If no, specify each non-conforming use (describe reason for variance request, i.e. setback, lot area, etc.):

The lot is currently vacant.

<u>SETBACKS:</u>	REQUIRED	REQUESTED (or existing)	VARIANCE
Front Yard: ( N S E <input checked="" type="radio"/> W )	<u>20</u> ft.	<u>20</u> ft.	<u>N/A</u> ft.
Side Yard: ( N <input checked="" type="radio"/> S E W )	<u>6</u> ft.	<u>6</u> ft.	<u>N/A</u> ft.
Side Yard: ( <input checked="" type="radio"/> N S E W )	<u>6</u> ft.	<u>6</u> ft.	<u>N/A</u> ft.
Rear Yard: ( N S <input checked="" type="radio"/> E W )	<u>15</u> ft.	<u>15</u> ft.	<u>N/A</u> ft.
Lakeside: <del>( N S E W )</del>	<u>N/A</u> ft.	<u>N/A</u> ft.	<u>N/A</u> ft.
_____ : ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Street Frontage:	<u>40</u> ft.	<u>44.35</u> ft.	<u>N/A</u> ft.
Lot Size:	<u>6,000</u> sq ft	<u>4,356</u> sq ft	<u>4,356</u> sq ft
Hardcover:	<u>&lt;30%</u> sq ft	<u>1,640 (38%)</u> sq ft	<u>1,640 (38%)</u> sq ft

4. Does the present use of the property conform to all regulations for the zoning district in which it is located? Yes , No ( ). If no, specify each non-conforming use:

The lot is currently vacant.

5. Which unique physical characteristics of the subject property prevent its reasonable use for any of the uses permitted in that zoning district?

- |   |                                     |   |
|---|-------------------------------------|---|
| <input type="checkbox"/> too narrow           | <input type="checkbox"/> topography | <input type="checkbox"/> soil               |
| <input checked="" type="checkbox"/> too small | <input type="checkbox"/> drainage   | <input type="checkbox"/> existing situation |
| <input type="checkbox"/> too shallow          | <input type="checkbox"/> shape      | <input type="checkbox"/> other: specify     |

Please describe: The lot is is 4,356SQFT and the City of Mound requires a lot to be 6,000SQFT to

build a single family home. Previously there was a single family home on the lot that was torn

down in 2008. In order to build a modern floor plan we must exceed the cities 30% hardcover limit by roughly 8% (38% total).

6. Was the practical difficulty described above created by the action of anyone having property interests in the land after the zoning ordinance was adopted (1982)? Yes , No ( ). If yes, explain:

The property was last sold on October 1st, 1982. There was a single family home on the lot which was torn down in 2008. Since the City of Mound changed lot size requirements it has not been possible to build a new single family home on the lot.

7. Was the practical difficulty created by any other human-made change, such as the relocation of a road? Yes ( ), No . If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_

8. Are the conditions of practical difficulty for which you request a variance peculiar only to the property described in this petition? Yes , No ( ). If no, list some other properties which are similarly affected?

\_\_\_\_\_  
\_\_\_\_\_

9. Comments: Please note that this property is under a purchase agreement contingent upon a variance approved by the city, to allow for a permit application to build a single family home. We are providing all information available to the public at this time, as well as preliminary drawings and a preliminary survey. We will provide architectural drawings as well as a certified survey upon application for a building permit. We do not intend to incur those costs until a variance has been approved.

With this land purchase and variance (at the discretion of the City), my Wife and I plan to move and become tax paying residents of Mound. I personally am from Mound and went to Shirley Hills Elementary. Previously, I have worked for local business throughout High School and College. We have the best interest in this City and would love to add curb appeal and value to the neighborhood at which this lot is located. Thank you for your consideration!

I certify that all of the above statements and the statements contained in any required papers or plans to be submitted herewith are true and accurate. I acknowledge that I have read all of the variance information provided. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Mound for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Owner's Signature Martha Richards Date 02/05/2025

Applicant's Signature Christian Brooks Date 02-05-2025  
Christian Brooks

## Variance Criteria Information from Applicant for 2914 Meadow Lane Boulevard – February 21, 2025

Here are the written responses to the variance criteria you requested.

(1). Yes, the proposed variance meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.

(i) Our reasonable proposal is to use the property for its original zoning purpose which is to build a 2 story, single family, residential home as there once was on the property. Previously torn down in 2008.

(ii) The plight of the property was not created by the landowner, it was adopted through new minimum lot size criteria within the City of Mound.

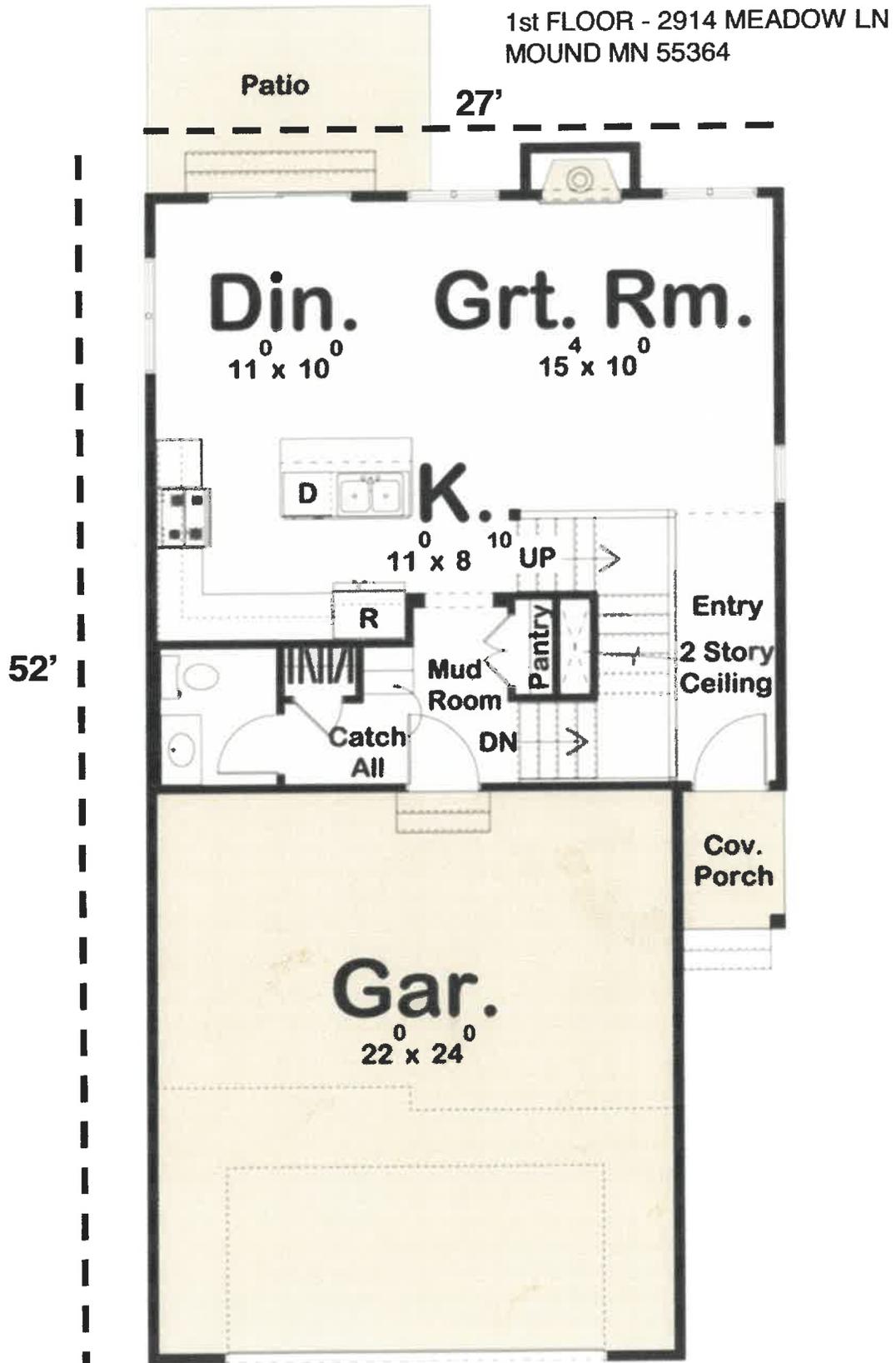
(iii) If the variance is granted, it will not alter the essential character of the locality. It will fill a void in the neighborhood, improve curb appeal, and increase property value which will inevitably increase tax revenue for the City of Mound.

(2). The variance will not confer any special privilege. The lots surrounding the property are of similar size (if not the same) with single family homes built on top of them.

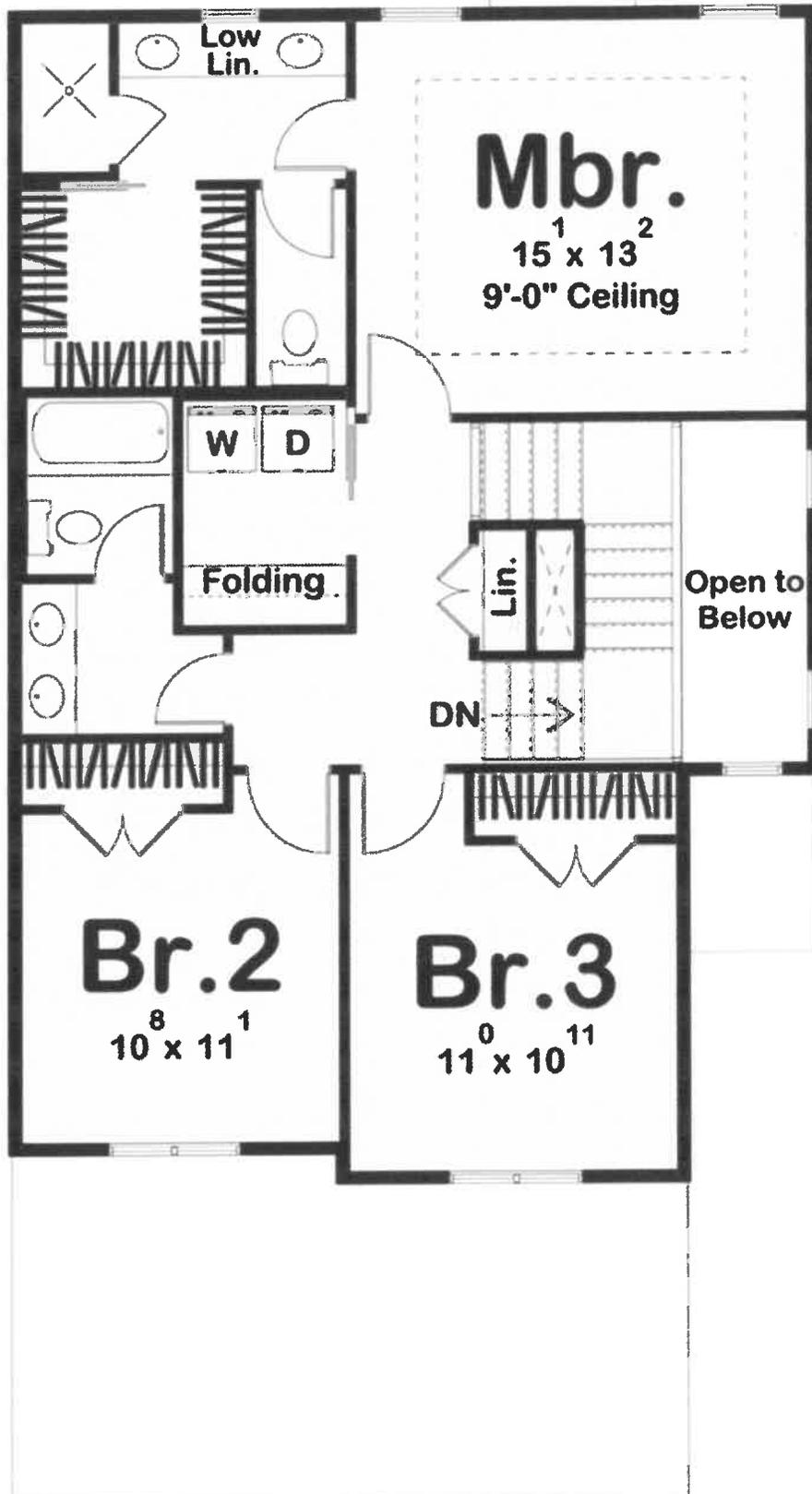
(3). This is the minimum variance which will alleviate practical difficulties. The proposed plan will meet all set backs, ground coverage, and drainage requirements. The only practical difficulty is that the lot is 4,356SQFT and the City of Mound requires a lot in this zone to be 6,000SQFT in order to build a single family home.

(4). The proposed plan is in harmony with the general purposes and intent of the zoning ordinance. The property is currently zoned as R2 residential and taxed as such. If you cannot build a single family home on this property it should fall under a different category for property tax purposes.

2914 MEADOW LN MOUND MN 55364  
Applicant: Christian Brooks (612)-919-8436  
Christianbrooks29@gmail.com



2nd FLOOR - 2914 MEADOW LN MOUND  
MN 55364



FRONT ELEVATION - 2914 MEADOW LN MOUND MN 55364



RIGHT ELEVATION - 2914 MEADOW LN MOUND MN 55364



REAR ELEVATION - 2914 MEADOW LN MOUND MN 55364



LEFT ELEVATION - 2914 MEADOW LN  
MOUND MN 55364



# DETAILS

## HEATED SQ FT

TOTAL HEATED AREA: **1,566 sq. ft.**  
 FIRST FLOOR: **688 sq. ft.**  
 SECOND FLOOR: **878 sq. ft.**

WIDTH: **27ft.**  
 DEPTH: **52ft.**

FOUNDATION: **Slab Foundation**

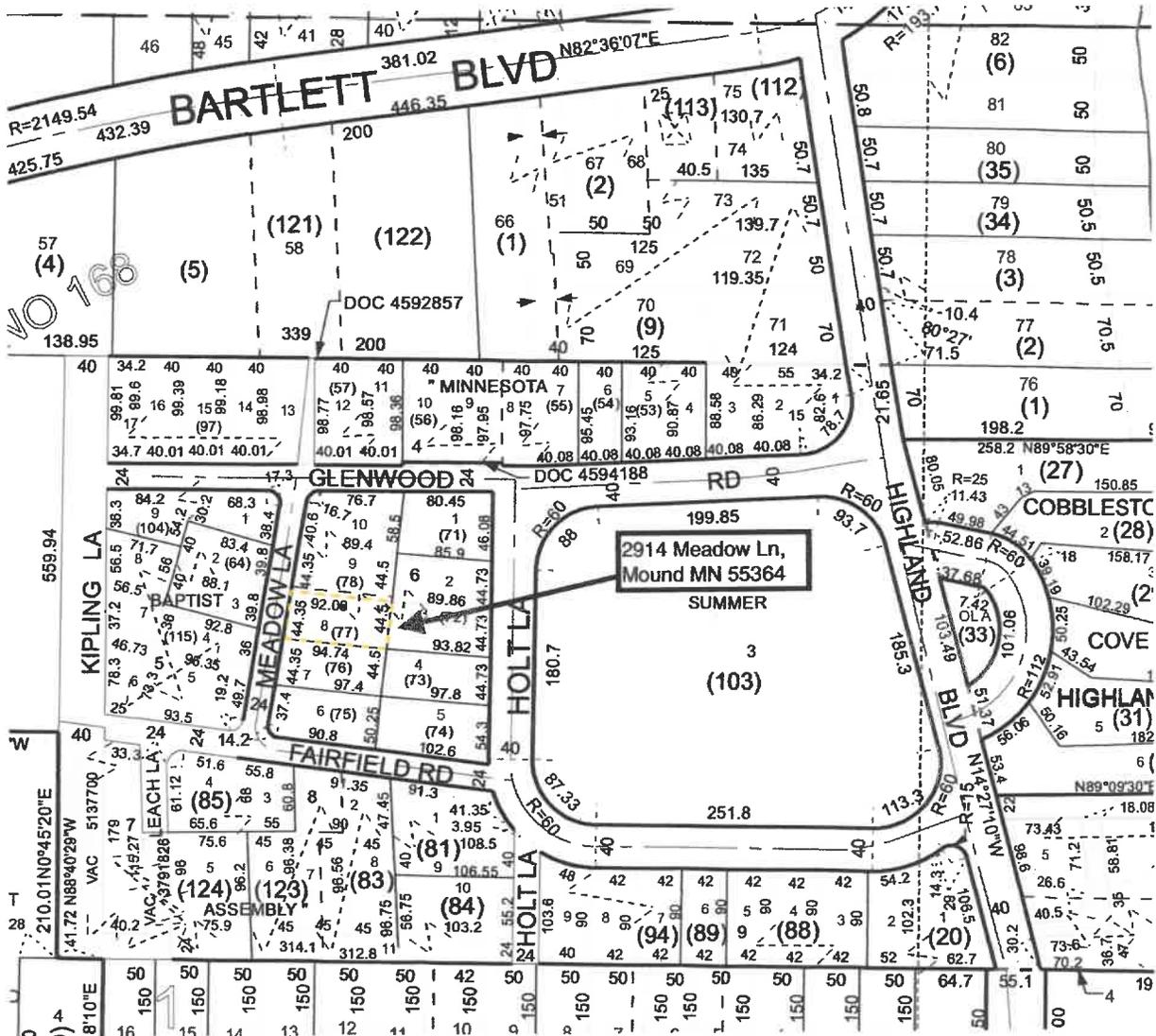
## UNHEATED SQ FT

TOTAL UNHEATED AREA: **552 sq. ft.**  
 GARAGE: **552 sq. ft.**

MAIN ROOF PITCH: **8:12**

BEDROOMS: **3**  
 FULL BATHS: **2**  
 HALF BATHS: **1**  
 FLOORS: **2**  
 GARAGE SIZE: **2 car**

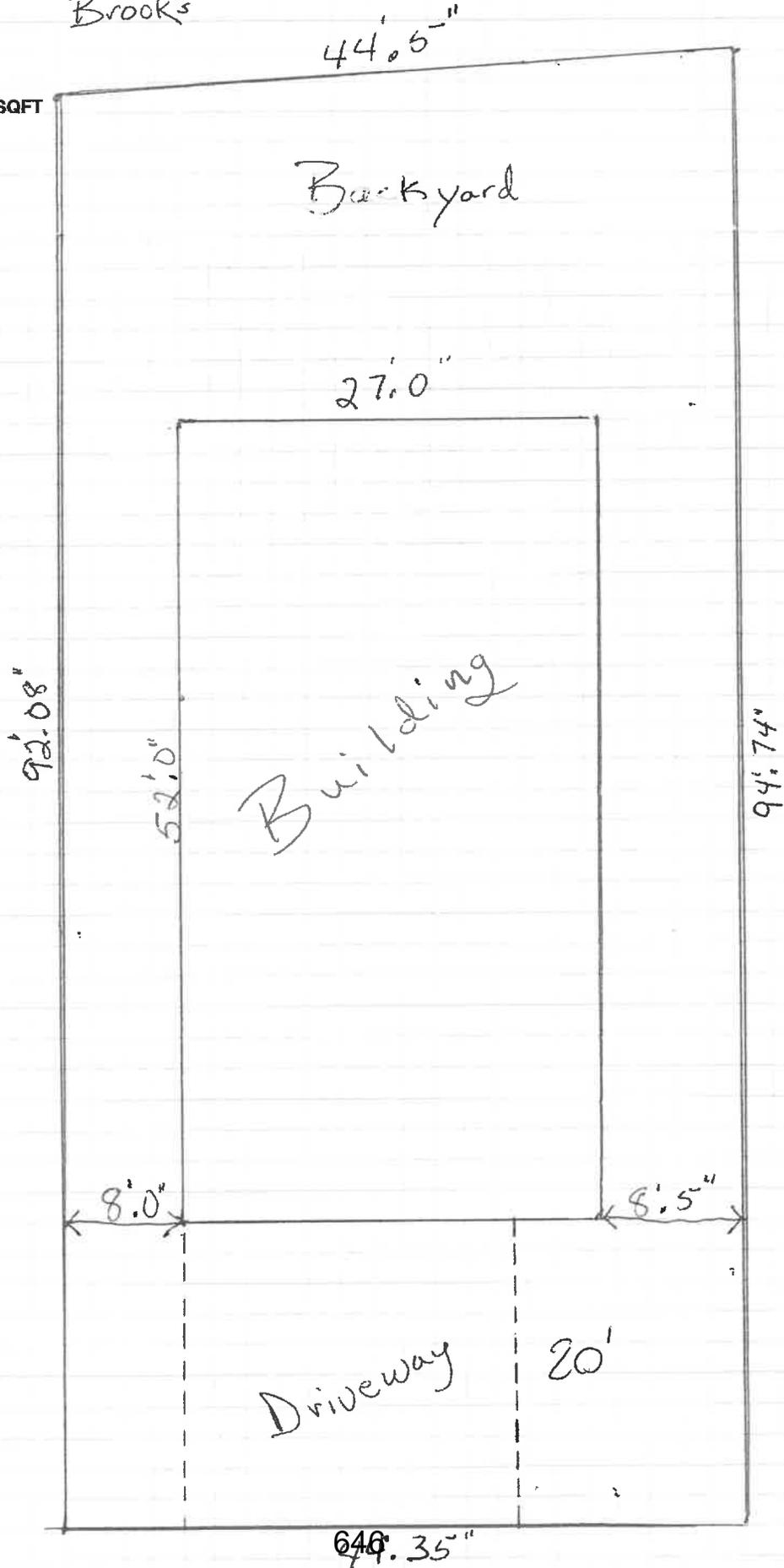
EXTERIOR FRAMING:  
**CEILING HEIGHTS**  
 FIRST FLOOR: **9 feet**  
 SECOND FLOOR: **8 feet**



2914 Meadow Ln.  
Mound MN 55364  
Christian + Isabel  
Brooks

Total Lot: 4,356 SQFT

Scale  
1" = 2'  
N





## Executive Summary

**TO:** Honorable Mayor and City Council  
**FROM:** Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners  
Sarah Smith, Community Development Director  
**DATE:** March 5, 2025  
**SUBJECT:** Variance for a reduced front setback for an entryway  
**LOCATION:** 4609 Tuxedo Blvd (PID No. 19-117-23-33-0022)  
**APPLICANT:** Greg Jeska of CJ Homes LLC on behalf of owner Michael Svobodny  
**CASE NO:** 25-03  
**COMPREHENSIVE PLAN:** Low Density Residential  
**ZONING:** R-1 Single Family Residential

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### SUMMARY

The applicant is requesting a variance for a reduced front yard setback for an entryway addition that is included as part of a new/replacement house project at 4609 Tuxedo Boulevard. The property is a 7,151 square foot lot of record that is zoned R-1. The existing house was built in 1974, but was damaged in a fire and is being replaced with a new structure primarily within the same footprint. As part of the review of the building permit, it was determined that the house is nonconforming due to an existing deficient front setback of 26.7 feet. The proposed setback for the 4.5 by 7.88 foot entryway addition is 22.3 feet. In order to construct the entryway addition, the applicant is requesting a variance of 7.7 feet from the 30 foot front yard setback.

### PLANNING COMMISSION MEETING SUMMARY AND RECOMMENDATION

The Planning Commission considered the variance request at its March 4, 2025 meeting. There were no members of the public who spoke regarding the request. The draft minutes from the meeting have been included for your review. In its review, the Planning Commission discussed the unusual lot configuration, noting that if it were a standard lot shape, the proposed front entryway would be conforming. Neither staff nor the applicant knew the history of the lot to explain the lot dimensions. After discussion, the Planning Commission then voted unanimously to recommend approval of the requested variance.

**NOTIFICATION**

Neighboring property owners, per Hennepin County tax records, were mailed a letter on March 5, 2025 to inform them of the City Council's consideration of the variance request at its Tuesday, March 11, 2025 meeting; also that the variance application was being included on the consent agenda.

**REQUESTED ACTION**

The City Council is requested to consider the variance as part of its meeting on Tuesday, March 11, 2025. As the Planning Commission and Staff have recommended approval, a resolution of approval has been prepared for Council consideration.

**CITY OF MOUND  
RESOLUTION NO. 25-\_\_\_**

**RESOLUTION APPROVING A FRONT SETBACK VARIANCE FOR  
PROPERTY AT 4609 TUXEDO BOULEVARD  
PLANNING CASE NO. 25-03  
PID NO. 19-117-23-33-0022**

**WHEREAS**, the applicant, CJ Homes LLC on behalf of Michael Svobodny, have submitted a request for a variance pursuant to City Code Section 129-40 for the property at 4609 Tuxedo Boulevard, PID No. 19-117-23-33-0022; and

**WHEREAS**, the property is zoned R-1 Single Family Residential and is a lot of record; and

**WHEREAS**, the property has an irregularly shaped front property line that jogs more than 23 feet from Tuxedo Boulevard; and

**WHEREAS**, the existing single-family home, which was built in 1974, was damaged in a fire and is being replaced; and

**WHEREAS**, the applicant is proposing to primarily reuse the existing, nonconforming foundation except for a proposed 4.5 foot by 7.88 foot entryway; and

**WHEREAS**, the existing home has a 26.7 foot front yard setback. The front entryway is being proposed to reduce the front setback to 22.3 feet; and

**WHEREAS**, the applicant submitted a complete variance application on February 20, 2025, for the proposed project; and

**WHEREAS**, details about the project are contained in Planning Report No. 25-03 for the March 4, 2025 Planning Commission meeting, including the applicant's submitted variance application and supporting materials; and

**WHEREAS**, City Code Section 129-40 (a) outlines the criteria for granting a variance which is provided below:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.

- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

; and

**WHEREAS**, according to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

*Practical Difficulties*, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstances unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems; and

**WHEREAS**, the variance application was reviewed by the Planning Commission at a meeting held on March 4, 2025. After discussion, the Planning Commission voted to recommend Council approval with the conditions recommended by Staff; and

**WHEREAS**, the City Council reviewed the requested variance at its March 11, 2025 meeting and determined that approval would allow the property to be used in a reasonable manner; and

**WHEREAS**, in granting approval, the City Council hereby makes the following findings of fact:

1. The criteria of City Code Section 129-39 Variance are being met.
2. The request to add an entryway addition to a single-family home is in harmony with other uses in the area and fits the character of the neighborhood and R-1 district.
3. The existing home on the property, which was damaged by fire, was built in 1974 in a non-conforming location. The applicant is reusing the existing foundation in the rebuild the proposed addition for an improved entry is limited in its location to the existing nonconforming area.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Mound does hereby approve the variance with the following conditions:

1. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all fees for the variance application have been paid and the escrow account is in good standing.
2. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided.

3. Final proposed hardcover will be verified as part of the building permit process.
4. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.

The variance is hereby approved for the following legally described property: (to be inserted)

Adopted by the City Council this 11<sup>th</sup> day of March 2025.

---

Jason R. Holt, Mayor

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Attest: City Clerk Kevin Kelly

**MEETING MINUTES**  
**PLANNING COMMISSION**  
**MARCH 4, 2025**

Chair Goode called the meeting to order at 6:00 pm.

**SWEARING IN OF PLANNING COMMISSIONER BY DEPUTY CITY MANAGER MAGGIE REISDORF**

Deputy City Manager Maggie Reisdorf administered the oath of office to new planning commission member Sheri Wallace.

**ROLL CALL**

Members present: David Goode, Jason Baker, Drew Heal, Kathy McEnaney, Kristin Young, Samantha Wacker, and Sheri Wallace.

Members Absent: Nick Rosener

Staff present: Sarah Smith, Sarah Lenz, Maggie Reisdorf, Rita Trapp (Consulting Planner), and Mia Colloredo-Mansfeld (Consulting Planner).

Members of the public: Cheryl Ackerman and Roy Heppner (4366 Wilshire Boulevard), Isabel and Christian Brooks (2914 Meadow Lane), and Greg Jeske (6409 Tuxedo Boulevard).

**APPROVAL OF MEETING AGENDA**

**MOTION** by Baker to approve the agenda; seconded by Heal. **MOTION** carried unanimously.

**APPROVAL OF FEBRUARY 4, 2025 REGULAR MEETING MINUTES**

**MOTION** by Baker to approve the February 4, 2025 regular meeting minutes as written; seconded by Heal. **MOTION** carried unanimously.

**APPROVAL OF FEBRUARY 18, 2025 CONCURRENT SPECIAL MEETING WORKSHOP WITH CITY COUNCIL MINUTES**

**MOTION** by Baker to approve the February 18, 2025 special meeting workshop minutes as written; seconded by Heal. **MOTION** carried unanimously.

**BOARD OF ADJUSTMENTS AND APPEALS**

**Planning Case No. 25-03**

**Review/Recommendation – Front setback variance for front entryway addition for replacement home at 4609 Tuxedo Boulevard**

**Applicant: Greg Jeska of CJ Homes LLC on behalf of owner Mike Svobody**

Colloredo-Mansfeld introduced this item to the Planning Commission. She stated that the applicant is seeking a variance to allow a new/replacement home with a front entryway

addition. She noted that the property is a lot of record with a nonconforming single-family home and that the front yard variance is to allow for a 22.3 foot setback.

Colloredo-Mansfeld explained that the lot is a lot of record, with Low Density Residential guidance in the Comprehensive Plan and is zoned R-1 single-family residential.

Colloredo-Mansfeld stated that the entryway addition is part of the proposed construction of a replacement home as the previous home was damaged in a fire. The replacement structure will be in the same footprint as the existing structure. She noted that the existing structure is nonconforming with a front setback of 26.7 feet.

Colloredo-Mansfeld explained that the front entryway is new and will require a variance of 7.7 feet. She also noted that the overall reconstruction project will reduce the existing hardcover nonconformity from 49.3% to 48.8%.

Colloredo-Mansfeld said that the proposal was distributed to staff, consultants, agencies, and private utilities. She informed that there were no comments received.

Baker asked why the property is irregular along the street. Smith stated that the City does not know the history of the lot.

The applicant was present, but did not have any comments or additional information on the lot configuration.

Goode noted that an entryway is a nice feature to have in the Minnesota climate.

Baker noted that if the lot was not an irregular shape, the house and entryway would be conforming. He added that the house and entryway do not look nonconforming and that the entryway will give the house more character.

**Baker moved that the Planning Commission recommend to the City Council approval of the variance request for 4609 Tuxedo Boulevard with the 5 listed conditions and 3 findings of fact. Heal seconded. Motion passed 7-0.**



## PLANNING REPORT

**TO:** Planning Commission  
**FROM:** Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners  
Sarah Smith, Community Development Director  
**DATE:** February 24, 2025  
**SUBJECT:** Consideration of variance request for a deck  
(Case No. 25-03)  
**APPLICANT:** CJ Homes LLC on behalf of Michael Svobodny  
**LOCATION:** 4609 Tuxedo Blvd (PID No. 19-117-23-33-0022)  
**MEETING DATE:** March 4, 2025  
**COMPREHENSIVE PLAN:** Low Density Residential  
**ZONING:** R-1 Single-family residential district

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### SUMMARY

The applicant is requesting variance approval for a reduced front yard setback for an entryway addition that is included as part of a new/replacement house project at 4609 Tuxedo Boulevard. The property is a 7,151 square foot lot of record and zoned R-1. The existing house was built in 1974, but was damaged in a fire and is being replaced with a new structure primarily within the same footprint. As part of the review of the building permit, it was determined that the existing house is nonconforming due to a deficient front setback of 26.7 feet. The proposed setback for the entryway addition is 22.3 feet. In order to construct the entryway addition, the applicant is requesting a variance of 7.7 feet from the 30 foot front yard setback.

### REVIEW PROCEDURE

#### *60-Day Land Use Application Review Process*

Pursuant to Minnesota State Statutes Section 15.99, local government agencies are required to approve or deny land use requests within 60 days. Within the 60-day period, an automatic extension of no more than 60 days can be obtained by providing the applicant written notice containing the reason for the extension and specifying how much additional time is needed. For the purpose of Minnesota Statutes Section 15.99, "Day 1" is determined to be February 20, 2025 as provided by Minnesota Statutes Section 645.15. The 60-day timeline expires on or around April 20, 2025.

### **Variance**

City Code Section 129-39 (a) states that a variance may be granted to provide relief to a landowner where the application of the City Code imposes practical difficulty for the property owner. In evaluating the variance, the City Council must consider whether:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

According to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstance unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

### **NOTIFICATION**

Neighboring property owners of the subject site, per Hennepin County tax records, were mailed an informational letter on February 26, 2025 to inform them of the Planning Commission's review of the variance application at its March 4, 2025 meeting.

### **STAFF / CONSULTANT / AGENCY / UTILITIES REVIEW**

Copies of the request and supporting materials were forwarded to involved departments, consultants, agencies, and private utilities for review and comment. To date, Staff has received no comments on the requested variance.

## **DISCUSSION**

- 1) This is a lot of record in the R-1 district. This application is for a variance for a front entryway addition that is part of a larger project to rebuild the house on this property in its existing footprint. For a lot of record in the R-1 district, this setback is 30 feet.

The existing footprint was deemed to be nonconforming due to a front yard setback of 26.7 feet. The proposed entry addition has a setback of 22.3 feet so a front yard setback variance of 7.7 feet is requested.

- 2) The maximum percent of impervious surface allowed on a R-1 lot of record is 40%. The impervious surface listed on the existing survey is 49.3%, which is nonconforming. The total hardcover with the proposed project was shown as 48.8%, slightly reducing the impervious surface nonconformity on the lot. Hardcover will be verified as part of the future building permit process related to existing and proposed conditions.

## **PLANNING COMMISSION ACTION**

Staff recommends approval of the variance, and proposes the following conditions:

1. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all fees for the variance application have been paid and the escrow account is in good standing.
1. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided.
2. Final proposed hardcover will be verified as part of the building permit process.
3. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.
4. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

Staff recommends Planning Commission recommend approval of the variance based on the following findings of fact:

1. The criteria of City Code Section 129-39 Variance are being met.
2. The request to add an entryway addition to a single-family home is in harmony with other uses in the area and fits the character of the neighborhood and R-1 district.

3. The existing home on the property, which was damaged by fire, was built in 1974 in a non-conforming location. The applicant is reusing the existing foundation in the rebuild the proposed addition for an improved entry is limited in its location to the existing non-conforming area.

### **CITY COUNCIL REVIEW**

In the event a recommendation is received from the Planning Commission, it is anticipated that the variance request will be considered by the City Council at either its March 11, 2025 or its March 25, 2025 meeting. The timeline for consideration will be made after Planning Commission review and recommendation.



2415 Witshire Boulevard, Mound, MN 55364  
Phone 952-472-0600 FAX 952-472-0620

# VARIANCE APPLICATION

FEB 19 2025

**Application Fee and Escrow Deposit required at time of application.**

Planning Commission Date \_\_\_\_\_

Case No. \_\_\_\_\_

City Council Date \_\_\_\_\_

Please type or print legibly

<b>SUBJECT PROPERTY LEGAL DESC.</b>	Address <u>4609 Tuxedo Blvd. Mound, MN</u> Lot <u>024</u> Block <u>006</u> Subdivision <u>Pembroke</u> PID # <u>19-117-23-33-0022</u> Zoning: <u>(R1)</u> R1A R2 R3 B1 B2 B3 (Circle one)
<b>PROPERTY OWNER</b>	Name <u>Michael Svobodny</u> Email _____ Address <u>4609 Tuxedo Blvd. Mound, MN 55364</u> Phone Home _____ Work _____ Fax _____
<b>APPLICANT (IF OTHER THAN OWNER)</b>	Name <u>CJ Homes LLC</u> Email <u>CJhomesLLC1@gmail.com</u> Address <u>13570 Grove dr. #191 Maple Grove, MN 55311</u> Phone Home <u>—</u> Work <u>(763) 276-5868</u> Fax _____

1. Has an application ever been made for zoning, variance, conditional use permit, or other zoning procedure for this property? Yes ( ) No (X). If yes, list date(s) of application, action taken, resolution number(s) and provide copies of resolutions.

2. Detailed description of proposed construction or alteration (size, number of stories, type of use, etc.):

Adding a 4 X 7 Addition to Front of house to Make  
Entry landing Bigger for more practical use.

3. Do the existing structures comply with all area, height, bulk, and setback regulations for the zoning district in which it is located? Yes ( ) No (X). If no, specify each non-conforming use (describe reason for variance request, i.e. setback, lot area, etc.):

Front Setback does not meet setback requirements.  
Hard Cover is over 40% was originally at 49.3%

SETBACKS:	REQUIRED	REQUESTED (or existing)	VARIANCE
Front Yard: ( N S E W )	<u>30</u> ft.	<u>22</u> ft.	<u>8'</u> ft.
Side Yard: ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Side Yard: ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Rear Yard: ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Lakeside: ( N S E W )	_____ ft.	_____ ft.	_____ ft.
_____ : ( N S E W )	_____ ft.	_____ ft.	_____ ft.
Street Frontage:	_____ ft.	_____ ft.	_____ ft.
Lot Size:	_____ sq ft	_____ sq ft	_____ sq ft
Hardcover:	<u>2860</u> sq ft	<u>3524</u> sq ft	_____ sq ft

4. Does the present use of the property conform to all regulations for the zoning district in which it is located? Yes ( ), No (X). If no, specify each non-conforming use:

Front Entry Addition (Refer to survey)  
Hardcover Allowance.

5. Which unique physical characteristics of the subject property prevent its reasonable use for any of the uses permitted in that zoning district?

- too narrow
- too small
- too shallow
- topography
- drainage
- shape
- soil
- existing situation
- other: specify

Please describe: Front of house is too close to  
the # Road

6. Was the practical difficulty described above created by the action of anyone having property interests in the land after the zoning ordinance was adopted (1982)? Yes ( ), No ( ). **If yes, explain:**

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7. Was the practical difficulty created by any other human-made change, such as the relocation of a road? Yes ( ), No (X). **If yes, explain:**

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8. Are the conditions of practical difficulty for which you request a variance peculiar only to the property described in this petition? Yes (X), No ( ). **If no, list some other properties which are similarly affected?**

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9. Comments: \_\_\_\_\_

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I certify that all of the above statements and the statements contained in any required papers or plans to be submitted herewith are true and accurate. I acknowledge that I have read all of the variance information provided. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Mound for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Owner's Signature  Date 2-19-25

Applicant's Signature  Date 2-19-25

## Variance Criteria Information from Applicant for 4609 Tuxedo Boulevard – February 26, 2025

(a) Criteria. A variance to the provisions of this chapter may be granted, but is not mandated, to provide relief to the landowner in those zones where this chapter imposes practical difficulties to the property owner in the use of the owner's land. No use variances may be granted. A variance may be granted only in the event that the following circumstances exist:

(1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.

The variance proposed meets the criteria due to the fact that I am using the same footprint, and I am trying to extra space in the stair landing, and the existing footprint is already noncompliant for zone in this area.

(2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.

The variance I am seeking to receive is because of the circumstances of the shape of the lot.

(3) The variance requested is the minimum variance which would alleviate the practical difficulty.

The variance I am requesting is the minimum space I need. I am only going out 4' by 7'. The original footprint is noncompliant already and I am adding that on to the original footprint.

(4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

The variance I am requesting is to help the improvement of the original house that exists on the property now. I am not blocking any view for neighbors or homes behind the house.

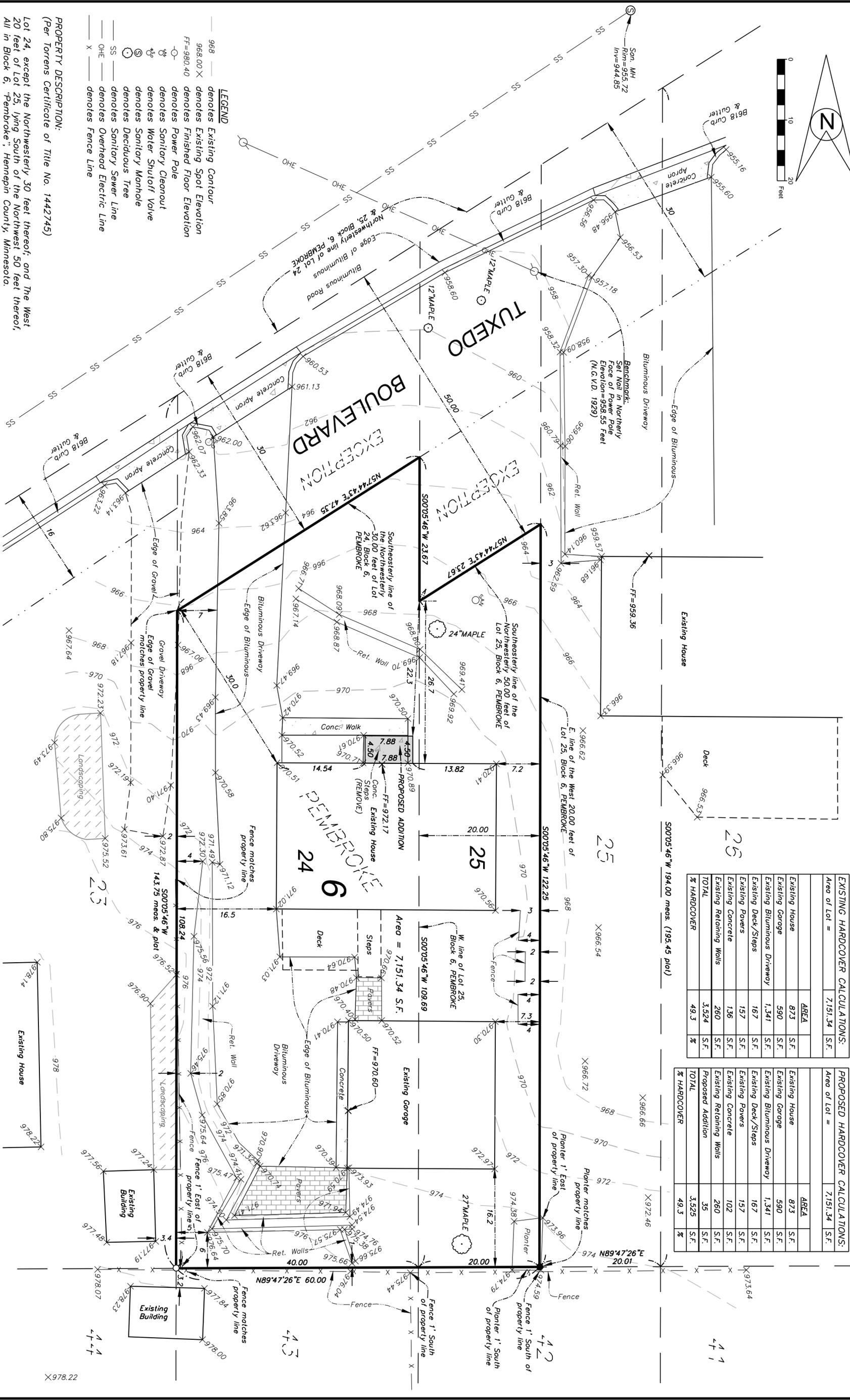
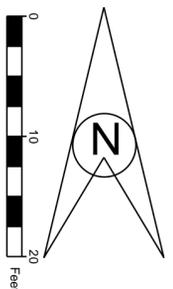
Per City Code Sec.129-2 (Definitions), Practical Difficulties, as used in conjunction with a variance, means that:

(i) *The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;*

- (ii) *The plight of the landowner is due to circumstance unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and*
- (iii) *The variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems*



# Certificate of Survey and Topographic Survey



**EXISTING HARDCOVER CALCULATIONS:**

Area of Lot =	7,151.34	S.F.
Existing House	873	S.F.
Existing Garage	590	S.F.
Existing Bituminous Driveway	1,341	S.F.
Existing Deck/Steps	167	S.F.
Existing Powers	157	S.F.
Existing Concrete	136	S.F.
Existing Retaining Walls	260	S.F.
<b>TOTAL</b>	<b>3,524</b>	<b>S.F.</b>
<b>% HARDCOVER</b>	<b>49.3</b>	<b>%</b>

**PROPOSED HARDCOVER CALCULATIONS:**

Area of Lot =	7,151.34	S.F.
Existing House	873	S.F.
Existing Garage	590	S.F.
Existing Bituminous Driveway	1,341	S.F.
Existing Deck/Steps	167	S.F.
Existing Powers	157	S.F.
Existing Concrete	102	S.F.
Existing Retaining Walls	260	S.F.
Proposed Addition	35	S.F.
<b>TOTAL</b>	<b>3,525</b>	<b>S.F.</b>
<b>% HARDCOVER</b>	<b>49.3</b>	<b>%</b>

- LEGEND**
- 968 Existing Contour
  - 968.00 X denotes Existing Spot Elevation
  - FF=980.40 denotes Finished Floor Elevation
  - denotes Power Pole
  - ⊕ denotes Sanitary Cleanout
  - ⊕ denotes Water Shutoff Valve
  - ⊕ denotes Sanitary Manhole
  - ⊕ denotes Sanitary Tree
  - SS denotes Sanitary Sewer Line
  - OHE denotes Overhead Electric Line
  - X denotes Fence Line

**PROPERTY DESCRIPTION:**  
 (Per Torrens Certificate of Title No. 1442745)  
 Lot 24, except the Northwestern 30 feet thereof, and The West 20 feet of Lot 25, lying South of the Northwest 50 feet thereof, All in Block 6, "Pembroke", Hennepin County, Minnesota.

**Certificate of Survey and Topographic Survey**  
 on Lot 24 and part of Lot 25, Block 6, PEMBROKE, Hennepin County, Minnesota

Revised: PROPOSED ADDITION T.J.B. 1-27-25

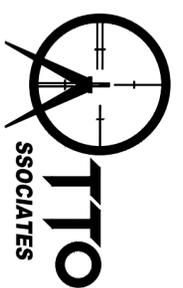
I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul E. Otto  
 License #40062 Date: 1-27-25

Requested By:

**CJ Homes, LLC**

Date: 1-9-25  
 Drawn By: T.J.B.  
 Scale: 1"=10'  
 Checked By: P.E.O.



**OTTO ASSOCIATES**  
 Engineers & Land Surveyors, Inc.

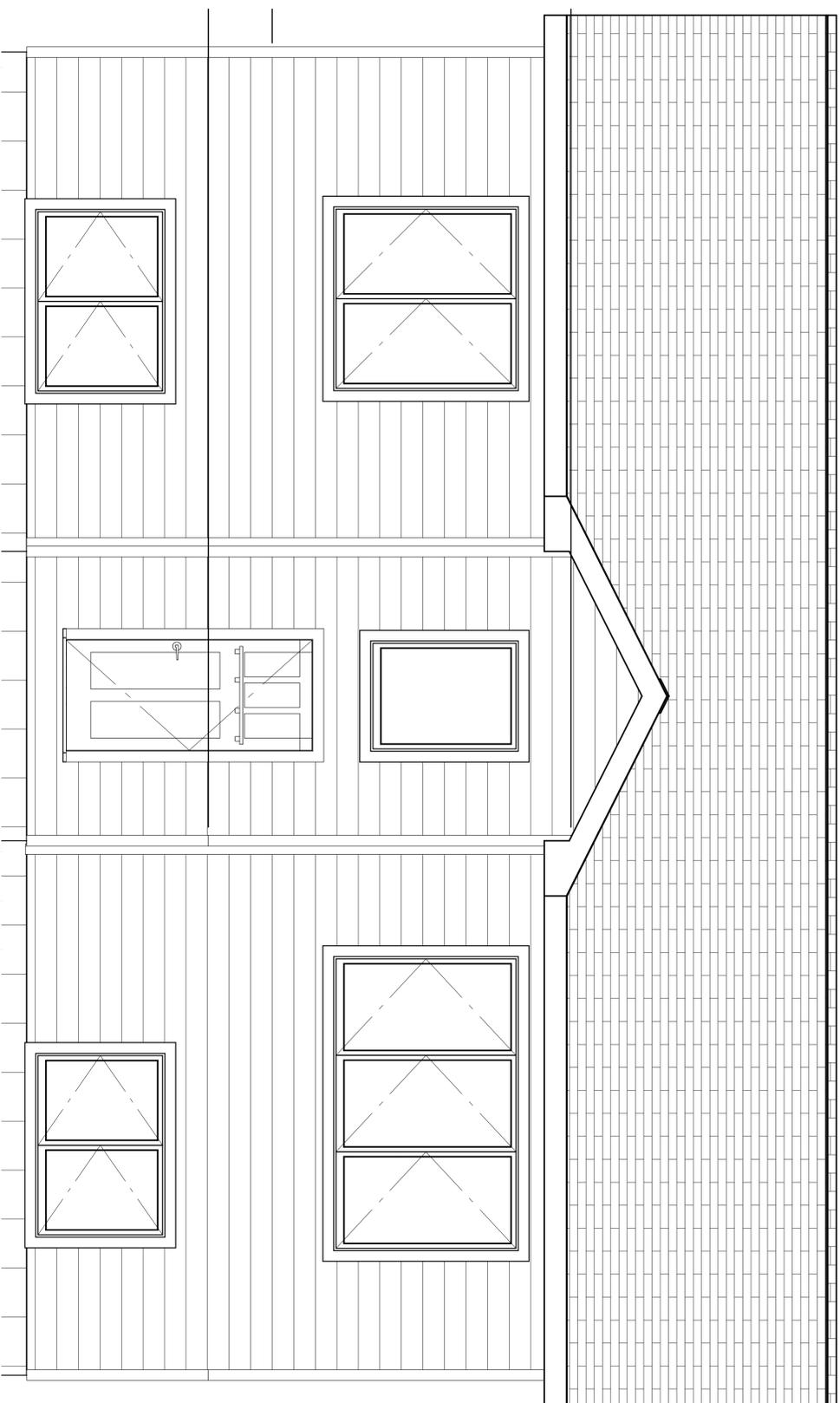
www.ottoassociates.com  
 9 West Division Street  
 Buffalo, MN 55313  
 (763) 682-4727  
 Fax: (763) 682-3522

● denotes iron monument found  
 ○ denotes 1/2 inch by 14 inch iron pipe set and marked by License #40062  
 Project No. 25-0102

# SYOBODNY RESIDENCE

**DOOR NOTES:**

1. DOORS SHALL BE 80" UNO
2. ALL DOORS SHALL BE SOLID CORE 1 3/4" THICK, UNO
3. INTERIOR DOORS SHALL BE PAINTED OR STAINED, VERIFY WITH OWNER
4. DOORS BETWEEN GARAGE AND LIVING AREA SHALL BE 1 3/4" TIGHT FITTING SOLID CORE DOORS WITH A RATING OF 60 MINUTES. DOOR SHALL BE SELF CLOSING
5. EXTERIOR EXIT DOORS SHALL BE 36" MIN. NET CLEAR DOOR WAY SHALL BE 32" MIN. DOOR SHALL BE OPERABLE FROM INSIDE
6. GARAGE DOORS TO BE SECTIONAL INSULATED, OVERHEAD DOORS, GLASS PANELS TO BE INSULATED
7. ALL GLAZING WITHIN 18 IN. OF THE FLOOR AND/OR WITHIN 24 IN. OF ANY DOOR (REGARDLESS OF WALL PLANE) ARE TO HAVE SAFETY GLAZING
8. ALL TUB AND SHOWER ENCLOSURES ARE TO BE GLAZED WITH SAFETY GLASS
9. BARN DOORS, MEASURE TO FIT OPENING. ALL HARDWARE TO BE STAINLESS, UNO



REVISION TABLE			
NUMBER	DATE	REVISED BY	DESCRIPTION

SYOBODNY RESIDENCE  
 4609 TUXEDO BLVD.  
 MOUND, MN 55364

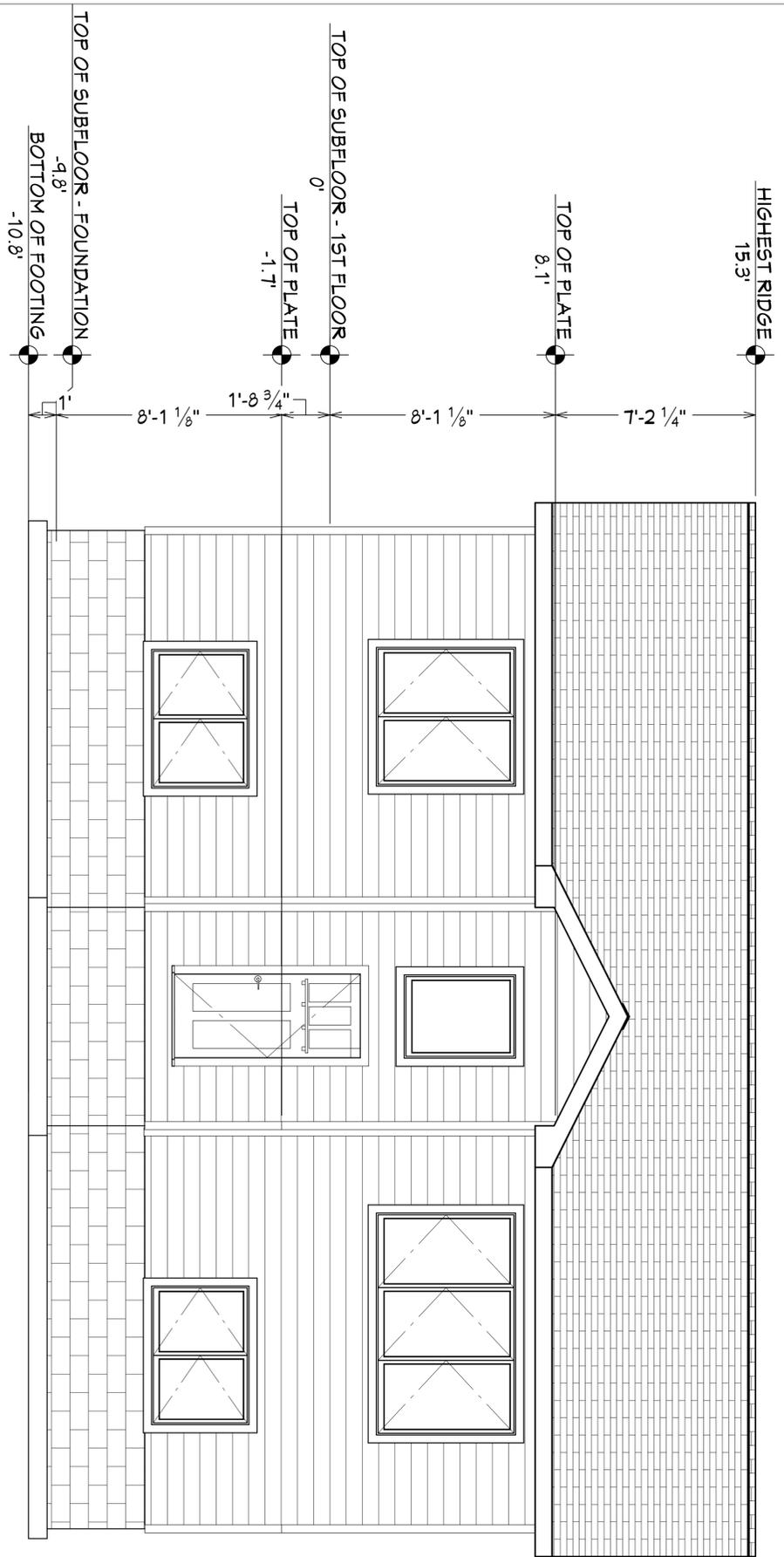


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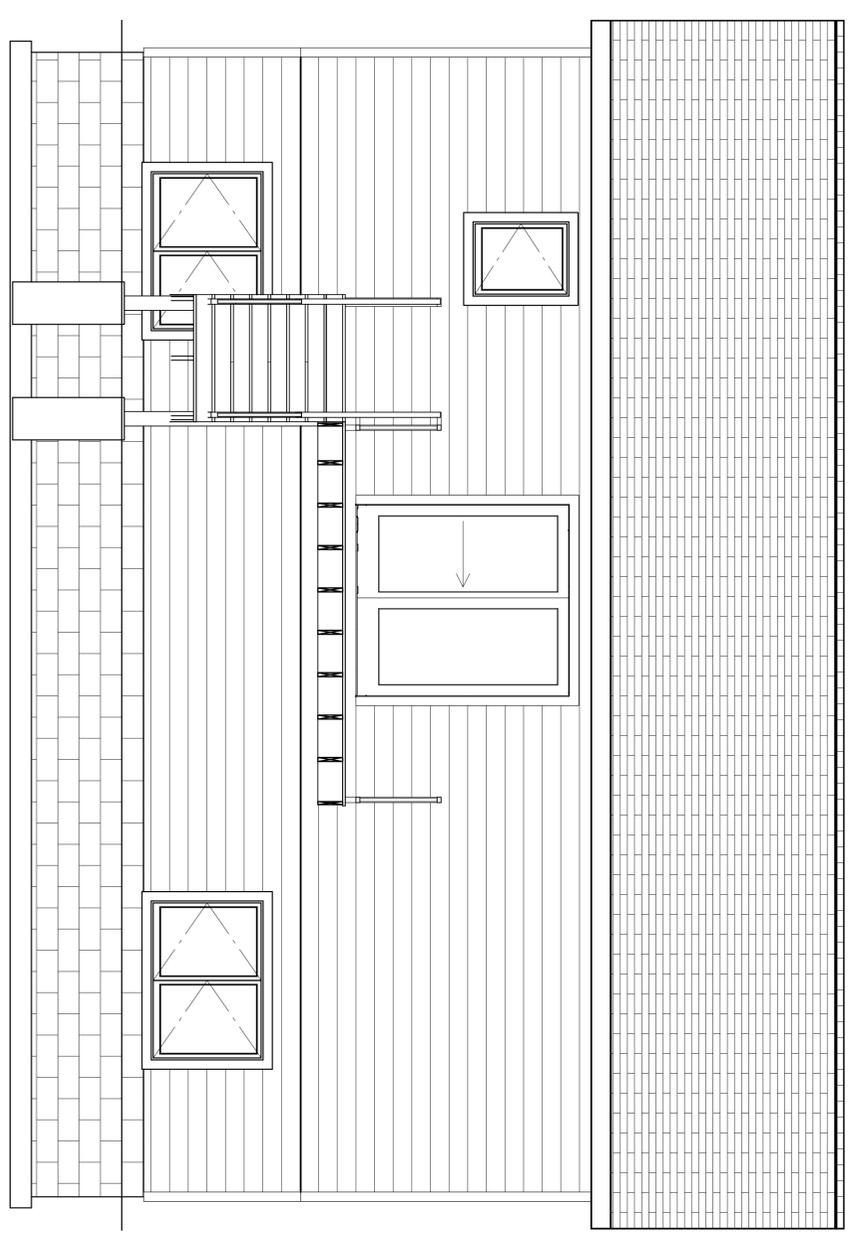
SCALE:

SHEET:

P-1



**E1** EXTERIOR ELEVATION FRONT  
3/8 IN = 1 FT



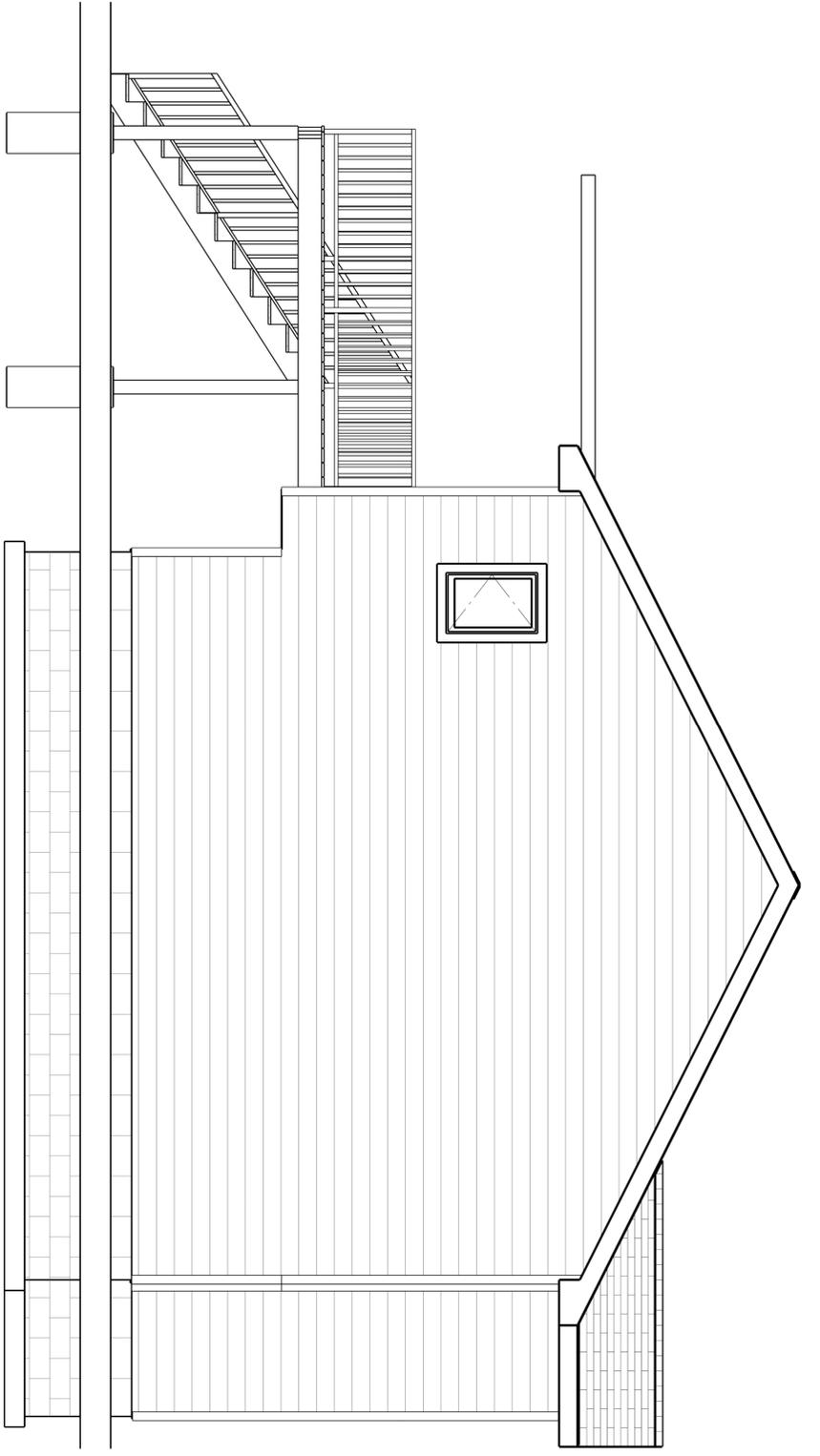
**E3** EXTERIOR ELEVATION BACK  
3/8 IN = 1 FT



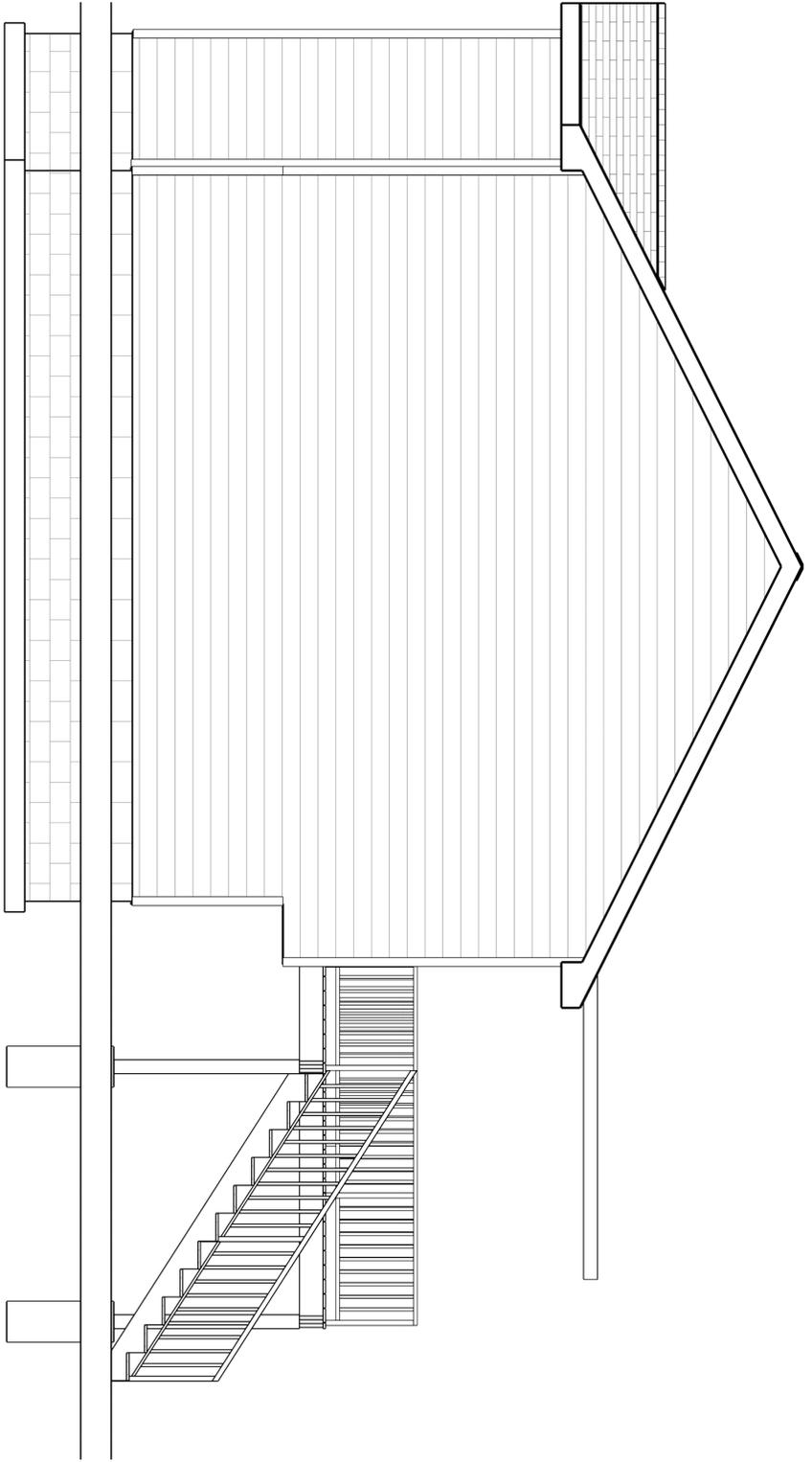
SYOBODNY RESIDENCE  
4609 TUXEDO BLVD.  
MOUND, MN 55364

REVISION TABLE			
NUMBER	DATE	REVISED BY	DESCRIPTION

DATE:  
SCALE:  
SHEET:



E2 EXTERIOR ELEVATION LEFT  
3/8 IN = 1 FT



E4 EXTERIOR ELEVATION RIGHT  
3/8 IN = 1 FT

REVISION TABLE			
NUMBER	DATE	REVISED BY	DESCRIPTION

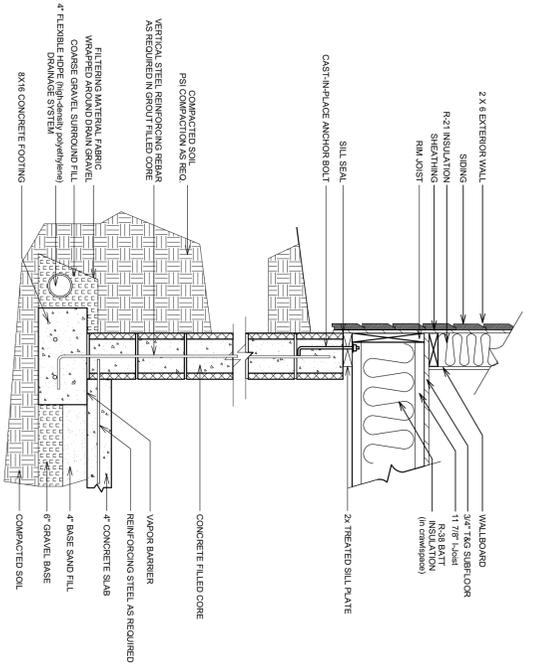
SYOBODNY RESIDENCE  
4609 TUXEDO BLVD.  
MOUND, MN 55364



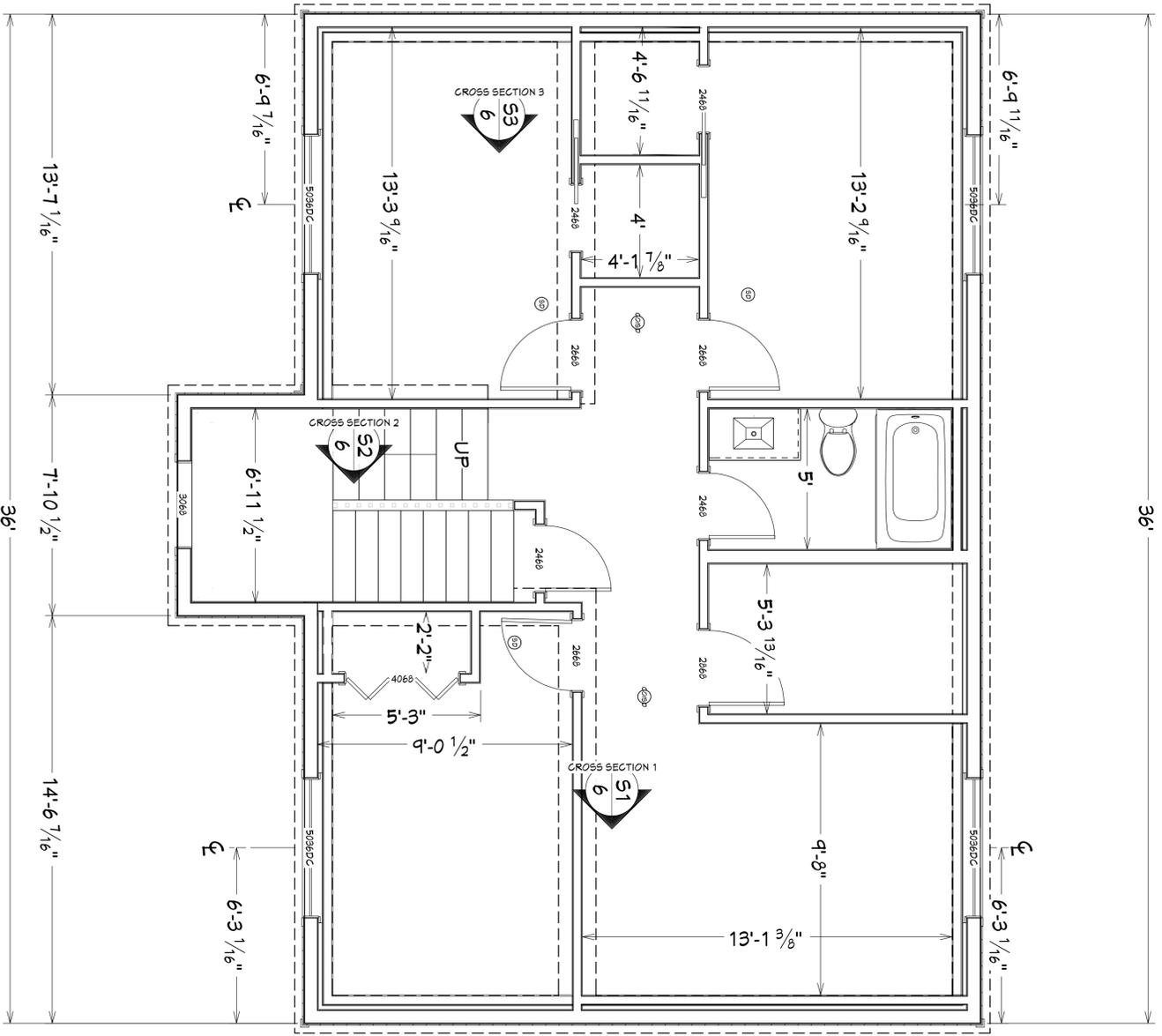
DATE:

SCALE:

SHEET:



CMU Basement Foundation w/11 7/8" I-Joist - L  
Scale:



FOUNDATION  
3/8" IN = 1 FT

REVISION TABLE			
NUMBER	DATE	REVISED BY	DESCRIPTION

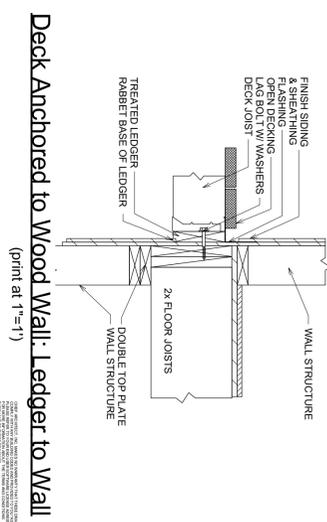
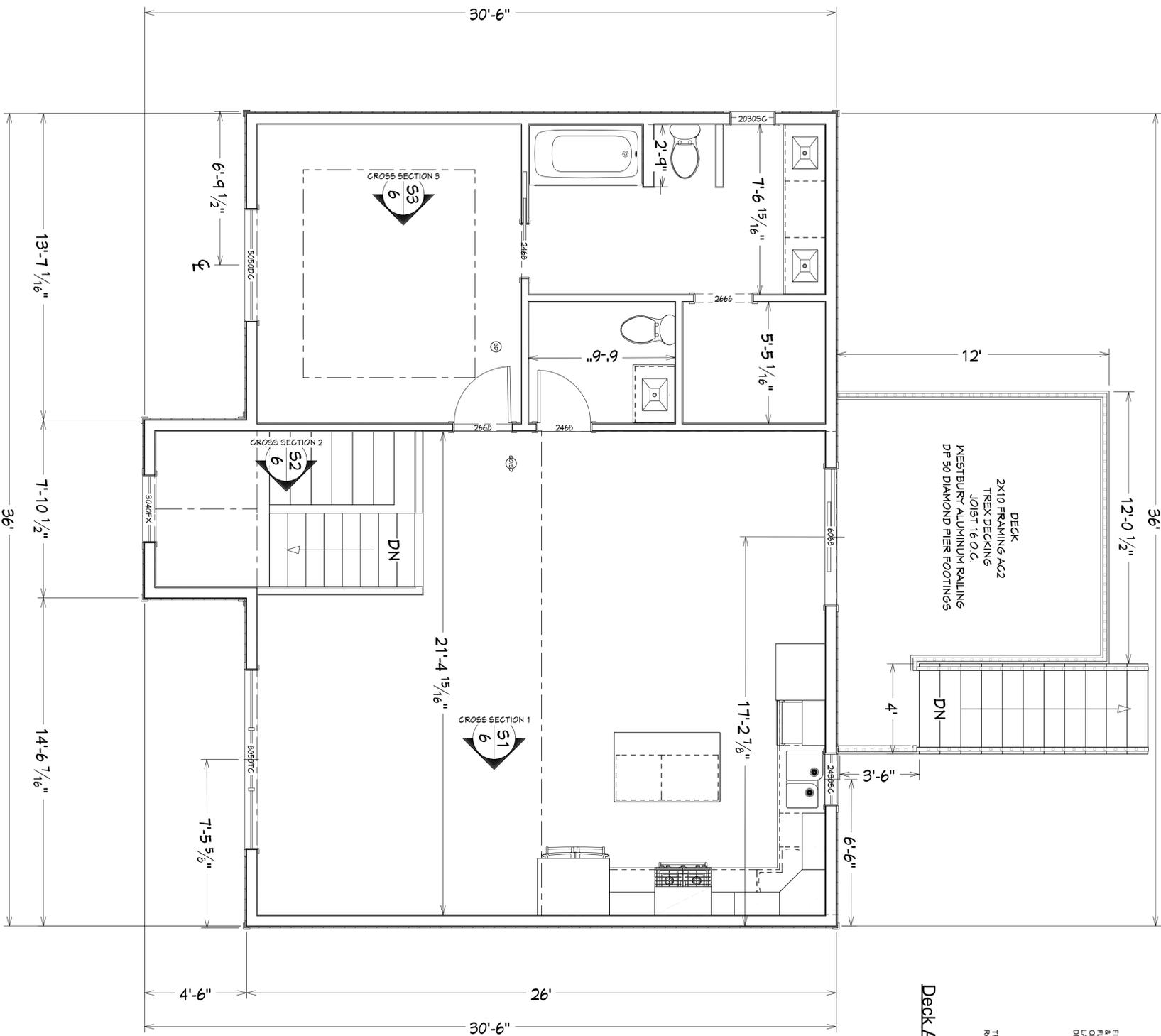
SYOBODNY RESIDENCE  
4609 TUXEDO BLVD.  
MOUND, MN 55364



DATE:

SCALE:

SHEET:



1ST FLOOR  
3/8" IN = 1 FT



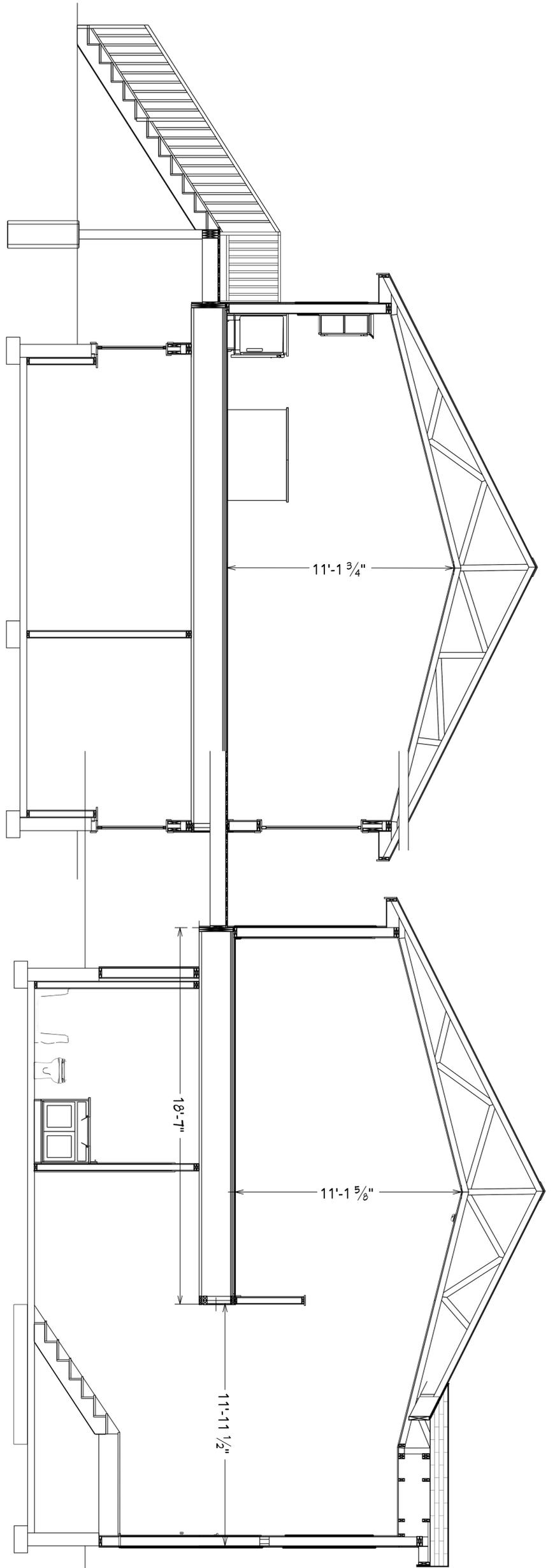
SVOBODNY RESIDENCE  
4609 TUXEDO BLVD.  
MOUND, MN 55364

REVISION TABLE			
NUMBER	DATE	REVISED BY	DESCRIPTION

SHEET:

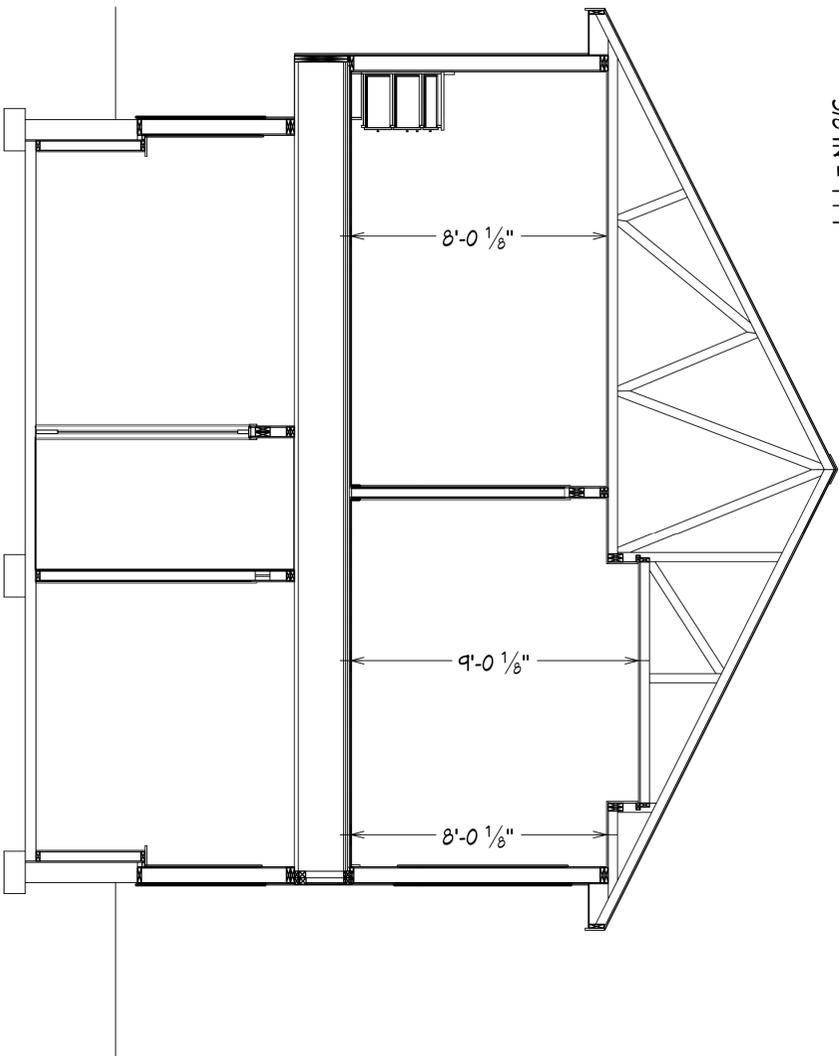
SCALE:

DATE:



S1 CROSS SECTION 1  
3/8 IN = 1 FT

S2 CROSS SECTION 2  
3/8 IN = 1 FT



S3 CROSS SECTION 3  
3/8 IN = 1 FT

REVISION TABLE			
NUMBER	DATE	REVISED BY	DESCRIPTION

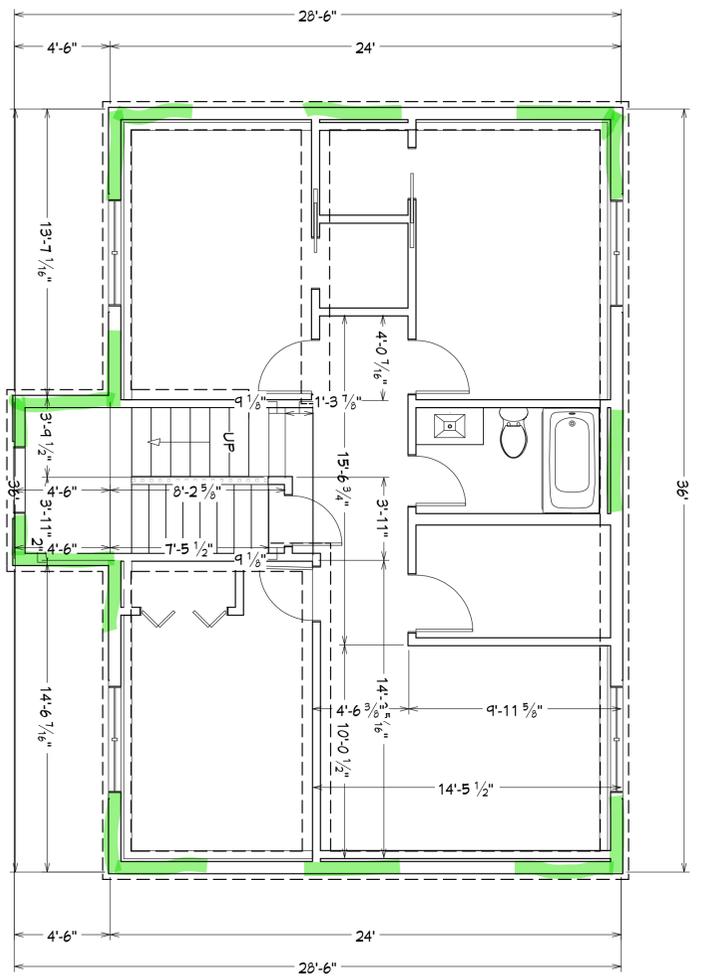
SYOBODNY RESIDENCE  
4609 TUXEDO BLVD.  
MOUND, MN 55364



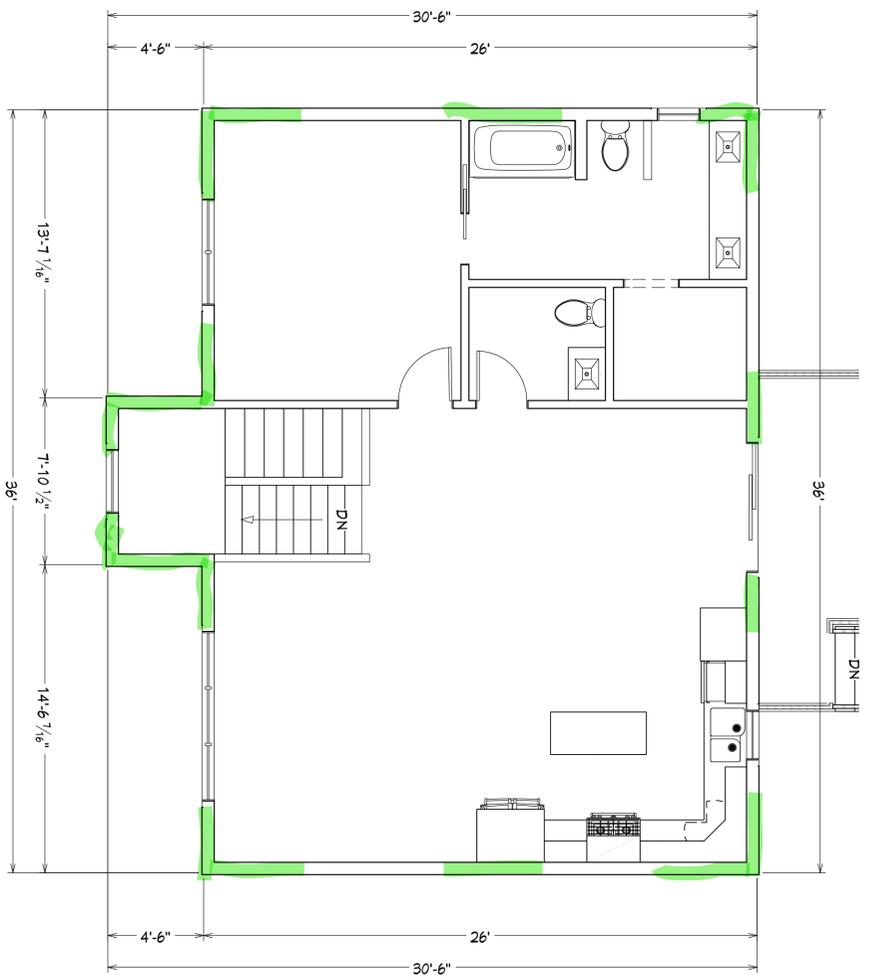
DATE:

SCALE:

SHEET:



FLOOR PLAN VIEW SHELL  
1/4 IN = 1 FT



FLOOR PLAN VIEW SHELL  
1/4 IN = 1 FT

4' BRACED WALL PANELS NAILED  
6" O.C. ON SEAMS  
NAILED 12" O.C. IN FIELD  
2-3/8" RING SHANKS

REVISION TABLE			
NUMBER	DATE	REVISED BY	DESCRIPTION

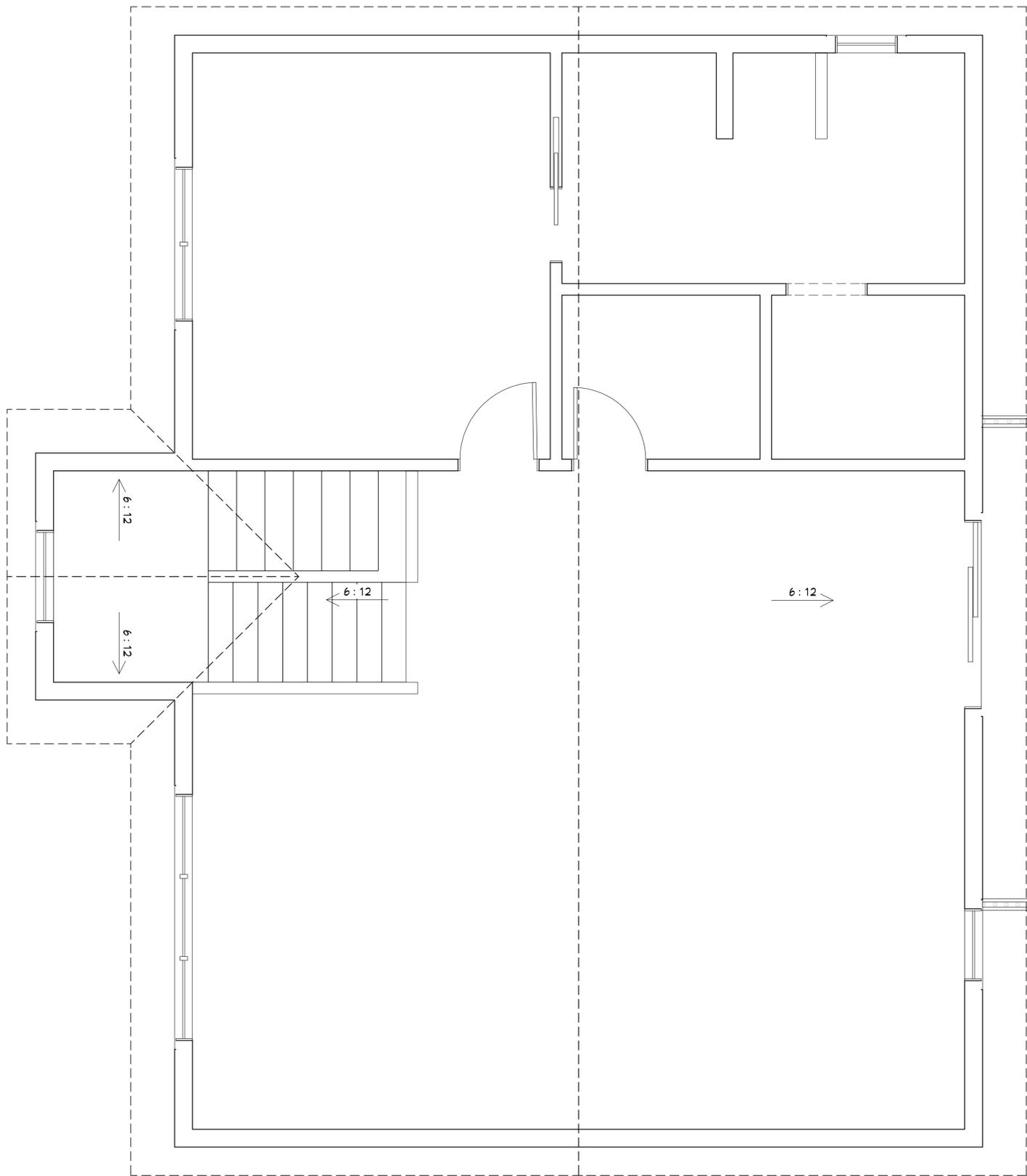
SYOBODNY RESIDENCE  
4609 TUXEDO BLVD.  
MOUND, MN 55364



DATE:

SCALE:

SHEET:



○ ROOF PLAN VIEW  
1/2 IN = 1 FT



SYOBODNY RESIDENCE  
4609 TUXEDO BLVD.  
MOUND, MN 55364

REVISION TABLE			
NUMBER	DATE	REVISED BY	DESCRIPTION

SHEET:

SCALE:

DATE:

**MEMORANDUM**

**To:** Honorable Mayor and City Council  
**From:** Sarah Smith, Community Development Director  
**Date:** March 5, 2025  
**Re:** March 11, 2025 City Council Consent Agenda Item - 2025 Annual Minnetonka Classic Fishing Contest

---

**Summary.** A Public Gathering Permit application was received from Krista Hendley, on behalf of Minnesota B.A.S.S. Nation, for use of Surfside Park and Beach, as a weigh-in station, on Saturday, May 31, 2025 from 6:00 a.m. to 5:00 p.m. (excluding set-up and tear down) for the annual Minnetonka Classic Fishing Contest being held on Lake Minnetonka.

- Similar to past years, Staff recommends that a space in the parking lot, to be determined by the City, be made available to accommodate the trailer for the special event in the event the lawn area in the vicinity of the portable restroom is not available for staging of the weigh in trailer. Applicant is requested to work with Public Works Superintendent Ryan Prich regarding the final staging plan for the event.
- Expected attendance at the event is 100-150 persons.
- Staff has notified Orono Police Chief Farniok, Public Works Superintendent Prich, and Fire Chief Pederson about the upcoming event. Additionally, the Lake Minnetonka Conservation District, the Hennepin County Transportation Department, and the Hennepin County Sheriff's Water Patrol were also notified about the fishing contest.

**Recommendation.** Staff recommends approval of the requested permit, subject to the following conditions:

1. Applicant shall be responsible for procurement of all required local and public agency permits that are needed to hold the event. Applicant shall provide copies of all said permits to the City prior to the issuance and release of the Public Gathering Permit.
2. Applicant shall work with the Orono Police Department, the Fire Department, and the Public Works Department regarding any logistics for the upcoming event including, but not limited to, equipment and personnel needs, site set-up and staging, traffic/pedestrian control and circulation, etc. Applicant is responsible for payment of fees for public safety or public services that may apply.

3. If needed, permission is granted to allow the parking of one trailer in the east parking lot with specific location to be determined in cooperation with the Public Works Department. The applicant shall be responsible for contacting the Public Works Department the week before the event to discuss final staging.
4. Amplified music, speakers and PA/sound systems are to be directed in the direction best suited to minimize impact upon neighbors.
5. Placement of any and/or all temporary signs shall be subject to regulations contained in City Code Chapter 119 and may include issuance of a permit and payment of the required fee. Applicant shall work with the Community Development Department to determine if a temporary sign permit is required.
6. No signage can be placed upon private property unless permission from the private property owner and/or other interested party has been provided to the applicant who shall be responsible for obtaining same.
7. Signage placement is subject to review and approval by the City of Mound. No signage shall be placed in a location so as to affect vehicular and pedestrian traffic. The City of Mound reserves the right to modify sign placement in the field.
8. Signage placed outside of the City's approval of the temporary permit shall be subject to removal by the City.
9. The submittal of a Certificate of Insurance, naming the City of Mound as an additional insured, is required and shall be provided prior to the release and issuance of the Public Gathering Permit. Required insurance and coverage shall be in accordance with the City's established policies. Applicant to work with Deputy City Manager Maggie Reisdorf regarding the form and required amounts for the Certificate of Insurance.
10. Applicant is advised that no special parking approvals in the park/launch area or on local streets are granted as part of the Council's approval of the Public Gathering Permit, with the exception of the trailer as described in Condition No. 3.
11. Applicant is advised that there are vehicle and trailer parking regulations on Bartlett Boulevard / County Road 125 and in the City parking lots.
12. If different from the application, contact information, including name and cell phone number, for the person(s) who will be on site the day of the event shall be provided prior to the release of the Public Gathering Permit.
13. Payment of the Category I application fee and damage deposit.

**CITY OF MOUND  
RESOLUTION NO. 25- \_\_**

**RESOLUTION APPROVING PUBLIC GATHERING PERMIT TO MINNESOTA B.A.S.S. NATION FOR USE OF SURFSIDE PARK AND BEACH AS WEIGH STATION FOR 2025 ANNUAL MINNETONKA CLASSIC FISHING CONTEST ON SATURDAY, MAY 31, 2025**

**WHEREAS**, on December 10, 2024 the City Council of the City of Mound adopted Resolution No. 24-110 to establish its fee schedule for 2025 (“Fee Schedule”)

**WHEREAS**, the Mound Fee Schedule set a Public Gathering Permit for a Category I Location Fee at \$300 per day and the Damage Deposit at \$500 per day; and

**WHEREAS**, Krista Hendley on behalf of the Minnesota B.A.S.S. Nation, submitted a Public Gathering Permit application requesting use of Surfside Park and Beach as a weigh station for fishing contest being held on Saturday, May 31, 2025 from 6:00 a.m. to 5:00 p.m. on Lake Minnetonka (excluding set-up and tear down activities); and

**WHEREAS**, City Staff has reviewed said application and has recommended reasonable conditions to protect the public’s investment in its public parks and common areas as set forth in a staff memo to the City Council dated March 5, 2025 (“Conditions”).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mound as follows:

1. The recitals set forth above are incorporated into this Resolution.
2. The Public Gathering Permit is approved with Conditions.

Adopted by the City Council this 11<sup>th</sup> day of March, 2025.

\_\_\_\_\_  
Mayor Jason R. Holt

\_\_\_\_\_  
Attest: Kevin Kelly, Clerk

CITY OF MOUND  
2415 WILSHIRE BLVD.  
MOUND, MINNESOTA 55364

**PUBLIC GATHERING PERMIT**

Use of a public park or commons by any group consisting of **15 or more individuals.**

Use is not to interfere with traffic and general use of the park or commons or to be beyond the ability of the police in maintaining order.

**NO LIQUOR OR BEER MAY BE USED IN ANY OF THE CITY PARKS OR BUILDINGS.**

Group is to remove all litter and trash and provide a deposit to insure cleaning up of the park area.

Category I Locations: Surfside Park, Greenway, Centerview Park and Parking Deck  
PERMIT FEE: \$300/DAY 300.00 DAMAGE DEPOSIT: \$500/DAY \$500.00

Category II Locations: Other Parks (neighborhoods, veteran's parks)  
PERMIT FEE: \$50/DAY \_\_\_\_\_ DAMAGE DEPOSIT: \$200/DAY \_\_\_\_\_

**A Certificate of Insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands.**

Date(s) of Use 5/31/25

Area to be Used Surfside Beach Park

Time Frame 6:00 am - 5:00 pm

Intended Use Fishing Tournament

Expected Attendance \_\_\_\_\_

Organization Minnesota BASS Nation

Representative's Name Krista Hendley

Address 132 N. Mayfair Dr. Mankato, MN 56001

Telephone No. Daytime: 507-382-5025 Work: \_\_\_\_\_

E-Mail: khendley@mnbbassnation.org

<u>Departmental Approval</u>	
_____	_____
City Clerk	Police Dept.
_____	_____
Public Works Dept.	Fire Dept.

2415 Wilshire Boulevard  
Mound, MN 55364  
(952) 472-0600

**City of Mound**  
**Memorandum**

**To:** Honorable Mayor and City Council  
**From:** Sarah Smith, Community Development Director; City Manager Jesse Dickson  
**Date:** March 6, 2025  
**Re:** Ordinance Amending Chapter 46 of the Mound City Code (*Offenses and Miscellaneous Provisions*)

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**Summary.** For review and consideration by the City Council at its March 11<sup>th</sup> meeting, Staff is recommending amendments to Mound City Code Chapter 46 to include new regulations that prohibit overnight camping on public property. The need to consider new regulations was brought up at the recent concurrent special meeting workshop of the City Council and Planning Commission held on February 18<sup>th</sup>. The proposed ordinance amendment was prepared by the City Attorney. Council members are advised that the ordinance was posted on the City website on February 28, 2025 for compliance with the 10-day requirement in statute and was also posted on the City Hall bulletin board.

**Requested Action.** Staff recommends approval of the proposed ordinance amending City Code Chapter 46. Following action by the City Council, the ordinance becomes effective one day following its publication in the newspaper.

CITY OF MOUND  
ORDINANCE NO. \_\_\_\_

AN ORDINANCE AMENDING CHAPTER 46 OFFENSES AND MISCELLANEOUS  
PROVISIONS

THE CITY COUNCIL OF THE CITY OF MOUND DOES ORDAIN:

**SECTION 1. AMENDMENT.** Mound City Code Chapter 46 is hereby amended as set forth below to add the underlined language and delete the ~~striketrough~~ language as follows:

**ARTICLE IV. OFFENSES INVOLVING PUBLIC PEACE AND ORDER**

\*\*\*\*

**Sec. 46-144. Camping on City Property.**

(a) Definitions. The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Camp means to sleep, or remain in, any tent, lean-to, shack, vehicle, or other temporary shelter.

Campsite means any place where any tent, lean-to, shack, vehicle, or other temporary shelter, or any bedding, sleeping bag, or other sleeping matter, or any stove or fire is placed, established, or maintained for the purpose of establishing a temporary place to live.

Public property means any portion of a public street, road, highway, alley, park, playground, sidewalk, right-of-way, belonging to the City.

(b) Prohibition. It is a violation of this section for a person to camp on public property.

(c) Removal. Any materials or personal property associated with a campsite located on public property may be removed or cleaned up by the City or its contractors.

**Secs. 46-144145 – 46-165. Reserved.**

**SECTION 2. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage and publications as required by law.

**To be considered at March 11, 2025 City Council Meeting**

Adopted by the City Council of the City of Mound this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Jason R. Holt, Mayor

ATTEST:

\_\_\_\_\_  
Kevin Kelly, City Clerk

Published in the \_\_\_\_\_ on \_\_\_\_\_, 2025



## EXECUTIVE SUMMARY

**TO:** Planning Commission  
**FROM:** Rita Trapp, Consulting Planner  
Sarah Smith, Community Development Director  
**DATE:** March 5, 2025  
**SUBJECT:** Amendment to Chapter 119 Signs  
**MEETING DATE:** March 11, 2025

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As identified in the 2024 Work Plan, the Planning Commission has considered and recommended changes to Chapter 119 Signs. Updates to signage are needed as the existing code does not reference the City's current zoning districts (*i.e. mixed use and commercial*) and it does not reflect current federal case law. In reviewing the proposed Chapter 119 Signage, the following are notable changes:

- In accordance with federal case law, the code was updated to organize the sign regulations based on the type of sign (e.g. temporary or permanent), location, and size. The regulations have also been modified to remove regulations that were based on what the sign said. For example, the City can not have specific regulations for garage sale signs or real estate signs.
- Regulations for dynamic display signs were added since the City already has some
- Clarification was provided on how sign area is measured
- To ease administration, permits for temporary signs were eliminated. Staff will still enforce the regulation for temporary signage
- Regulations for murals were added since they are not considered signs
- The Planning Commission requested regulations for signs painted on buildings

### Planning Commission Review and Recommendation

The Planning Commission reviewed the proposed amendments to the sign code at meetings in October, November and December. The approved minutes from those meetings have been included for reference. The Planning Commission unanimously recommended approval of the proposed ordinances.

**Supplemental Information**

The draft ordinance with the Planning Commission direction was reviewed by the City Attorney. The draft ordinance was also posted on the City's website in accordance with state regulations. A public hearing is not required for the sign ordinance as it is not a part of the zoning code.

**Requested Action**

Given Staff and the Planning Commission recommendations for approval, the attached ordinance has been prepared for your consideration. As the ordinance is lengthy, a resolution approving the publishing of the ordinance by title and summary has also been prepared. Please note that the resolution for summary ordinance publication require approval by 2/3 vote (or four members).

Councilmembers are advised that the ordinance has been placed on the consent agenda as the ordinance was part of the 2024 Work Plan. If additional information is needed, Councilmembers are asked to table consideration of the ordinance and resolution to the April 8, 2025 meeting.

CITY OF MOUND  
ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE REPEALING AND REPLACING CHAPTER 119 OF THE MOUND CITY CODE IN ITS ENTIRETY RELATED TO SIGNS

The City Council of the City of Mound ordains:

**SECTION 1.** The City Council of the City of Mound hereby repeals Chapter 119 Signs in its entirety and replaces it with the following:

**Sec. 119-1. Purpose.**

- (a) The purpose of this chapter is to protect and promote the general health, safety, welfare, and order within the city through the establishment of a comprehensive and impartial series of standards, regulations, and procedures governing the erection, use and/or display of devices, signs, or symbols serving as visual communicative media.
- (b) The provisions of this chapter are intended to encourage creativity, a reasonable degree of freedom of choice, an opportunity for effective communication, and a sense of concern for the visual amenities on the part of those designing, displaying, or otherwise utilizing needed communication media of the types regulated by this chapter; while at the same time ensuring that the public is not endangered or distracted by the unsafe, disorderly, indiscriminate, or unnecessary use of such communication facilities.

**Sec. 119-2. Rules of construction and definitions.**

- (a) The language set forth in the text of this chapter shall be interpreted in accordance with the following rules of construction:
  - (1) Whenever a word or term defined hereinafter appears in the text of this chapter, its meaning shall be construed as set forth in such definition.
  - (2) All measured distances expressed in feet shall be to the nearest tenth of a foot.
  - (3) In the event of conflicting provisions, the more restrictive shall apply.
- (b) The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Alteration* means any major structural change to a sign, not including routine maintenance or repainting in the same color scheme as appeared in the original permit.

*Banner and pennants* means temporary signs which are constructed of nonpermanent paper, cloth, or plastic-like material which can be easily folded or rolled.

*Building* means any structure having a roof which may provide shelter or enclosure for persons, animals, chattel, or property of any kind.

*Business* means any occupation, employment, or enterprise wherein merchandise is exhibited or sold, or where services are offered for compensation.

*Canopy or marquee sign* means any sign which is affixed to a projection or extension of a building or structure erected in such a manner as to provide a shelter or cover over the approach to any entrance of a store, building, or place of assembly.

*Development sign* means a single freestanding sign located on a property with multiple units no less than one acre in area which contains a residential subdivision, multiple-family residential complex, industrial area, an office complex, two or more commercial businesses within one structure, or any combination of the above.

*District* means a specific zoning district as defined in this chapter.

*Dynamic display sign* means any sign designed for outdoor use that is capable of displaying a video signal, including, but not limited to, cathode-ray tubes (CRT), light-emitting diode (LED) displays, plasma displays, liquid-crystal displays (LCD), or other technologies used in commercially available televisions or computer monitors.

*Facade* means the portion of any exterior elevation of a building extending from grade to the top of the parapet wall or eaves and the entire width of the building elevation.

*Flashing sign* means an illuminated sign on which such illumination is not kept constant in intensity or color at all times when such sign is in use.

*Freestanding sign* means a sign that is attached to, erected on, or supported by an architecturally-planned structure (such as a pole, mast, frame, or other structure) that is not itself an integral part of or attached to a building or other structure whose principal function is something other than the support of a sign. This definition includes pylon signs and monument signs.

*Ground grade* means the elevation of the ground closest to the sign for the purposes of calculating the sign height.

*Governmental unit* means the city, county, and/or state.

*Governmental unit sign* means a sign which is erected by a governmental unit.

*Ground banner sign* means a sign constructed of cloth, canvas, or other similar light material which is affixed to the ground.

*Illegal sign* means any sign which existed prior to the adoption of the ordinance from which this chapter is derived and which was installed without permit approval as governed by the ordinances in effect at the time of installation.

*Illuminated sign* means a sign which has an artificial light source directed upon it or one which has an interior light source.

*Motion sign* means any sign which revolves, rotates, has any moving parts, or gives the illusion of motion.

*Mural* means artwork directly on the exterior of a building, generally for the purpose of decoration or artistic expression, including, but not limited to, paintings, markings, and etchings. A mural is not intended or used to encourage or promote purchase or use of goods or services.

*Nonconforming sign* means a sign which lawfully existed prior to the adoption of the ordinance from which this chapter is derived, but does not conform to the newly enacted requirements of the ordinance from which this chapter is derived.

*Off-premise sign* means a sign selling or promoting a business, commodity, event, or service which is not located or performed on the premises on which the sign is located.

*On-premise sign* means a sign selling or promoting a business, commodity, event, or service which is located or performed on the premises on which the sign is located.

*Portable sign* means a temporary sign so designated as to be movable from one location to another and is not permanently attached to the ground or any structure.

*Projecting sign* means a sign, any portion of which projects over public property.

*Property identification sign* means a sign for postal numbers, whether written or in numerical form.

*Quasi-public* means any private function which has the characteristics of a function performed by any unit of government, including, but not limited to, schools, places of worship, recreation areas, and institutions.

*Roof line* means the uppermost line of the roof of a building or, in the case of an extended facade, the uppermost height of said facade.

*Roof sign* means any sign erected upon or projecting above the roof of a structure to which it is affixed. Mansard roof surfaces are considered as wall area and are subject to wall signage restrictions.

*Sandwich board* means a portable sign which is a self-supporting A-shaped or freestanding temporary sign with two visible sides that are situated adjacent to a business, typically on a sidewalk.

*Sign* means any letter, word, symbol, device, poster, picture, statuary, reading matter or representation in the nature of an advertisement, announcement, message or visual communication whether painted, posted, printed, affixed or constructed, which is displayed to the general public for informational or communicative purposes. This definition does not include murals.

*Sign area* means the area within a single continuous perimeter enclosing the extreme limits of the actual sign surface but excluding any structural elements outside the limits of each sign and not forming an integral part of the sign. The stipulated maximum sign area for a sign refers to a single face.

*Sign copy* means words, letters, logos, figures, symbols, illustrations, or patterns that form a message or otherwise call attention to a business, product, service, or activity, or to the sign itself.

*Sign, maximum height of,* means the vertical distance measured from the ground grade to the top of such sign.

*Structure* means anything constructed, the use of which requires more or less permanent location on the ground, or attached to something having a permanent location on the ground.

*Temporary sign* means any sign intended to be displayed for a specified period of time.

*Wall sign* means a sign which is affixed to any wall of a building. Such signs shall not project outward more than 12 inches and shall not wholly or partially obstruct any wall opening.

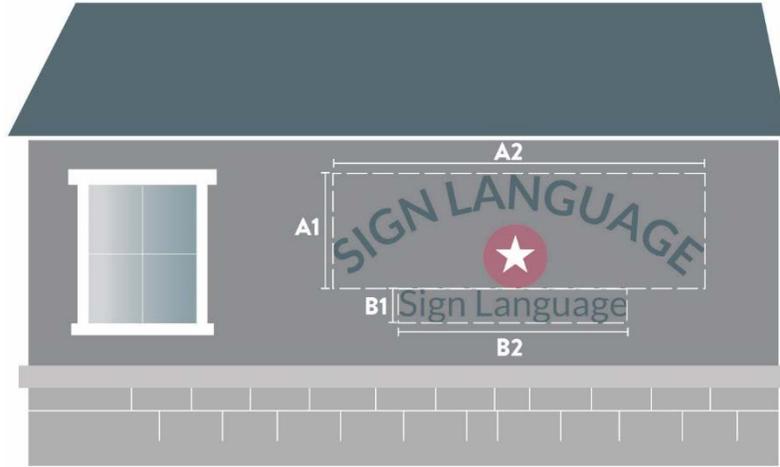
*Window sign* means a sign painted on, placed in, or affixed to any window exclusive of merchandise on display.

### **Sec. 119-3. General provisions applicable to all districts.**

- (a) One property identification sign, visible from the public way, shall be allowed per building in all districts. Such signs shall contain the street address in minimum four-inch numerals and shall be securely attached to the structure.
- (b) No sign other than governmental unit signs shall be erected or placed upon any public right-of-way with the exception of permitted temporary signs as provided for in this chapter.
- (c) No sign shall obstruct the clear line of vision as required by Section 129-322 Traffic Control.
- (d) Except as otherwise noted in this chapter, permanent signs shall be constructed of durable, weather resistant materials anchored in a secure fashion and designed to withstand a wind pressure of 40 pounds per square foot. The exposed backs of all signs and sign structure shall be painted a neutral color.
- (e) Canopies and marquees shall be considered an integral part of any structure onto which they are affixed. The area of a canopy or marquee shall not be considered as part of the wall area for the purpose of calculating allowable sign area.
- (f) Signs shall not exceed two faces.
- (g) Sign Area Formulas
  - (1) The area of a sign is determined by the Community Development Director using actual dimensions where practical or approximate dimensions when irregularity of a sign shape warrants. The area of each sign type is to be measured with either Formula A or Formula

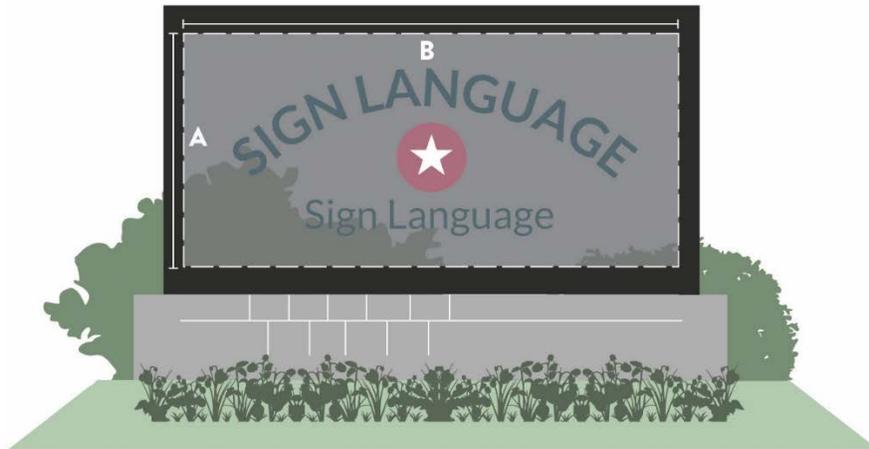
B as noted below:

- a. Formula A: The sign area is the sum of the area of two (2) contiguous rectangles, squares or circles that enclose the extreme points or edges of all copy, logos and symbols of said sign.



$$(A1 \times A2) + (B1 \times B2) = \text{Sign Area}$$

- b. Formula B: The sign area is the area of one rectangle, square or circle that encloses the extreme points or edges of all areas where copy may be placed on a sign. This area does not include structural or architectural features of the sign where copy will not be located.



$$(A \times B) = \text{Sign Area}$$

- (2) In calculating area for development signs with multiple tenants, the sign area shall be calculated for each individual tenant sign excluding the structural elements between the signs.
- (h) In granting permits for illuminated signs, the city shall specify the hours during which the sign may be kept lighted when necessary to prevent the creation of a nuisance. All illuminated signs

shall have a shielded light source and concealed wiring and conduit and shall not interfere with traffic signalization.

- (i) Signs shall be maintained in good condition and shall be removed and/or replaced if they become torn, faded, or otherwise damaged.
- (j) A painted wall sign shall be maintained in good repair, free from peeling paint or damage due to age, weather, or vandalism. Removal of a painted wall sign must be accomplished by physical removal from a wall and/or by covering the painted wall sign completely with paint. The removed painted wall sign must be rendered completely invisible while maintaining the structural and architectural integrity of the building.

#### **Sec. 119-4. Prohibited Signs**

The following signs are prohibited within the city:

- (a) Off-premise signs, except as governed by subsection 119-6(a)(5).
- (b) Motion signs or similar devices.
- (c) Signs which are painted or drawn on the roof of a building or located on trees, rocks, or similar natural surfaces.
- (d) Signs which interfere with the ability of vehicle operators or pedestrians to see traffic signals or which impede the vision of traffic by vehicle operators or pedestrians are prohibited. No private sign shall contain words which might be construed as traffic controls, such as “Stop,” “Caution,” “Warning,” etc., unless such sign is intended to direct traffic on the premises.
- (e) Signs which obstruct any window, door, fire escape, or opening intended to provide ingress or egress to any structure or building or public way.
- (f) Signs containing obscene or indecent statements, words, or pictures.
- (g) Portable signs except as noted in subsection 119-6(a)(7).
- (h) Roof signs except as noted in subsection 119-7(b)(8).

#### **Sec. 119-5. Exempt Signs**

No permit or fee shall be required for the following signs as long as such signs conform with all applicable requirements of this chapter:

- (a) Property identification signs having an area of two square feet or less.
- (b) Warning and restrictive signs, such as “No Trespassing” signs placed upon private property by the owner, not to exceed two square feet in area.
- (c) Signs erected by a governmental unit.
- (d) Signs located on the interior of a building which are not visible from the building’s exterior.
- (e) Window signs placed within a non-residential building and not exceeding 50 percent of the window area.

#### **Sec. 119-6. Temporary Signs**

- (a) *Exempt temporary signs.* The following temporary signs shall be exempt from permits and fees provided they meet all requirements listed in this Section.
  - (1) Noncommercial signs posted in accordance with Minn. Stats. § 211B.045 may be placed in any district.
  - (2) In any district, a temporary freestanding, wall, or window sign may be placed on any property that is currently for sale or rent.

- a. One sign shall be permitted per street and/or lake frontage.
  - b. Such sign shall not be illuminated.
  - c. Such sign shall be removed seven days following lease or sale.
  - d. The maximum size of such signs for each district is as follows:
    - 1. In R-1, R-1A, and R-2 districts the maximum size is five square feet.
    - 2. In R-3 district the maximum size is 18 square feet.
    - 3. In C-1, MU-C, MU-D, and I-1 districts the maximum size is 32 square feet.
- (3) Any multi-unit residential or non-residential property where an open building permit has been issued may place a temporary, non-illuminated sign on the property.
- a. Such sign shall not exceed 32 square feet in area.
  - b. Maximum height of ten feet.
  - c. Maximum number of said signs shall not exceed two.
  - d. Minimum distance between said signs is 500 feet.
  - e. Such signs shall be removed when the project is 90 percent complete, sold, or leased.
  - f. Such signs shall be located no closer than 100 feet to a preexisting residential dwelling unit or the farthest point on the lot if the available distance is less than 100 feet.
- (4) Temporary banners, pennants, and ground banner signs shall be removed within 30 days and shall be limited to four occasions per calendar year.
- a. Temporary ground banner signs may be placed using one or more poles affixed to the ground.
  - b. Temporary banners and pennants are prohibited from being placed upon any decorative fencing unless the banner or pennant is used in conjunction with a government, a quasi-public function, or similar-related special event.
  - c. Temporary banners may only be placed across a roadway with permission of the roadway jurisdiction and in conjunction with a government, quasi-public function, or similar-related special event.
- (5) Temporary off-premise freestanding signs subject to the following:
- a. Signs shall not exceed four square feet in area.
  - b. The use of temporary freestanding signs shall be limited to five occasions per calendar year, per residence.
  - c. Temporary freestanding signs shall be limited to five days per occurrence.
  - d. The consent of the property owner where the off-premise temporary ground signs are to be placed shall be obtained prior to the placement of such signs.
  - e. Off-premise temporary ground signs placed in the right-of-way (ROW) shall be placed a minimum of five feet from the street pavement or curb and shall not obstruct visibility at intersections.
  - f. Off-premise temporary ground signs shall not be located within the right-of-way of county and state roads.

- (6) Sandwich board signs in the C-1, MU-D, MU-C, and I-1 districts are permitted subject to the following regulations:
  - a. The maximum area shall be 12 square feet per side of sign with a maximum height of four feet.
  - b. Only one sandwich board sign per business per street frontage shall be permitted. Signage shall be located directly in front of or adjacent to the building that contains the business. Placement on the sidewalk in front of the building or along the curb is permissible.
  - c. Sandwich board signs shall not be placed so as to cause the width of the sidewalk to be reduced below four feet in width, nor shall any sign be erected or maintained in a manner that prevents free ingress or egress from any door, window or fire escape, nor shall they be attached to any standpipe or fire escape.
  - d. Sandwich board signs shall not be illuminated; shall not contain moving parts; and shall only be displayed during business operating hours.
  - e. Sandwich board signs shall be removed from public sidewalks if there is any snow accumulation and the sign may not be replaced until the snow is removed.
  - f. Sandwich board signs placed in violation of this section will result in immediate removal of the sign.
  - g. Sandwich board signs within the public right-of-way may be moved/removed by the city for municipal purposes (i.e., snow removal, traffic issues, maintenance, etc.).
- (7) A portable sign may be permitted for a government purpose, a quasi-public event, or as part of a special event permit under the following conditions:
  - a. The period of said sign use shall not exceed 30 consecutive days;
  - b. The signs shall not be used more than four times during a calendar year;
  - c. The signs shall be placed on the premises of the associated event and/or on such other premises if given permission by the property owner. Administrative approval of a portable sign is permitted if the following
    - d. The sign is not placed within the road right-of-way.
- (b) *Non-Exempt Temporary Signs.* The following temporary signs shall require a permit and shall meet the standards below:
  - (1) Temporary freestanding signs which exceed the requirements for exempt temporary signs shall be subject to the following requirements:
    - a. Signs may be used in the nonresidential districts.
    - b. Signs shall not exceed 32 square feet in area.
    - c. Such signs shall not be left in place for more than a two-month period.
    - d. Permits may be issued no more than two times per calendar year per business.

**Sec. 119-7. Permanent Signs**

In addition to those temporary signs permitted in all districts, permanent signs as herein designated shall be permitted in each specified district and shall conform as to size, location and character according to the following requirements:

- (a) *Residential districts (R-1, R-1A, R-2, R-3)*

- (1) One sign per street frontage for each permitted or conditional non-residential use. Such sign shall not exceed 48 square feet in area or ten feet in height. The sign shall not be placed closer than ten feet to any street right-of-way line.
  - (2) One development sign not to exceed 24 square feet in area for each entrance to a development provided, however, that said sign does not exceed six feet in height, is placed within ten feet of any right-of-way.
- (b) *Non-Residential districts (C-1, MU-C, MU-D, I-1).* Permanent signs in all non-residential districts shall be as follows:
- (1) *Freestanding signs.* One freestanding sign per street frontage provided, however, said sign does not exceed 48 square feet in area and 25 feet in height and is not placed closer than ten feet from any street right-of-way. The ten-foot setback may be increased at intersections or other areas where freestanding signs may obstruct the clear line of vision as required by Section 129-322 Traffic Control.
  - (2) *Wall signs.* Wall signs are permitted on each street frontage provided:
    - a. The total wall sign area does not exceed 15 percent of said wall up to a maximum of 175 square feet in area.
    - b. An individual wall sign shall not exceed 100 square feet.
    - c. Wall signs not exceeding ten percent of said wall, up to a maximum of 48 square feet, are permitted on each building frontage abutting a public surface parking lot accommodating 25 or more cars provided that all land abutting all sides of the parking lot is either public right-of-way or commercially zoned property.
  - (3) *Lake frontage wall signs.* Wall signs in accordance with the requirements outlined in subsection (b)(2) of this section are permitted on a lake frontage. Such signs shall be approved by conditional use permit.
  - (4) *Development signs.* One development sign is permitted per street frontage per commercial development as long as:
    - a. The sign does not exceed 48 square feet.
    - b. The sign does not exceed 15 feet in height.
    - c. The sign is not placed within ten feet of any street right-of-way.
  - (5) *Retail shopping centers containing at least 20,000 square feet of attached gross floor area.*
    - a. The allowable development sign shall be permitted up to 120 square feet in area.
    - b. If there is a development sign, no freestanding sign shall be permitted.
    - c. In addition to the development sign, one wall sign is permitted for each business use with at least 2,000 square feet of gross floor area. Such signs shall not exceed 48 square feet in area.
  - (6) *Motor fuel station or motor fuel station, convenience store.* Lettering of or sign labels which are an integral part of the design of a gasoline pump shall be permitted and shall not count against the total allowable wall sign or freestanding sign square footage as specified in this section.
  - (7) *Projecting signs.* Projecting signs shall be permitted provided:
    - a. The total sign area does not exceed ten square feet per building face.

- b. The sign does not project over public property more than 18 inches.
  - c. No part of the projecting sign is less than 10 feet above ground level.
- (8) *Roof signs.* Roof signs shall be permitted if they are an integral part of the architecture of a building. Such signs shall not extend more than five feet above the roof line of the building or exceed 75 square feet in area. Roof signs shall be limited to one face, parallel to the front of the building.
- (c) *Planned unit development (PUD)*
- (1) Unless otherwise specified in the conditional use permit for the PUD, signs within a PUD shall follow the regulations of the underlying zoning district.

**Sec. 119-8. Dynamic Displays**

- (a) Districts Allowed.
  - (1) On-premise dynamic signs may be located on properties within the C-1, MU-D, MU-C, and I-1 Districts.
  - (2) On-premise dynamic signs may also be located on properties with public and institutional uses within a residential district.
- (b) Each site can have only one dynamic sign.
- (c) The dynamic display shall not be illuminated between 10:00 p.m. and 6:00 a.m.
- (d) Dynamic signs shall only be allowed to operate in a static mode. Animation, motion or video displays are prohibited. The minimum display time shall be 8 seconds. Any change from one static display to another must be instantaneous and shall not include any distracting effects, such as dissolving, spinning or fading. The images and messages displayed must be complete in themselves, without continuation in content to the next image or message or to any other sign.
- (e) The use of color shall not create distraction or a hazard to the public health, safety or welfare.
- (f) Audio speakers or any audio component is prohibited. The sign shall not emit any sound.
- (g) One dynamic display sign as part of a monument sign is permitted for each property provided:
  - (1) The entire monument sign shall not exceed ten feet in height.
  - (2) The digital display portion of the sign shall not comprise more than 50 percent of the sign area. The remainder of the sign shall not have the capability to have a dynamic display.
  - (3) The sign shall be located at least a ten-foot setback from any lot line and shall not be placed in a public right-of-way. This setback shall be increased to 20 feet if the adjacent property is used or shown on the city's land use plan for residential use.
- (h) The following brightness standards are required for all dynamic display signs:
  - (1) No sign shall be brighter than is necessary for clear and adequate visibility.
  - (2) No sign shall be of such intensity or brilliance as to impair the vision of a motor vehicle driver with average eyesight or to otherwise interfere with the driver's operation of a motor vehicle.
  - (3) No sign may be of such intensity or brilliance that it interferes with the effectiveness of an official traffic sign, device or signal.
  - (4) Dynamic displays must have an automatic dimmer control to produce a distinct illumination change from a higher illumination level to a lower level for the time period between a ½-hour before sunset and a ½-hour after sunrise.

- (5) All dynamic display signs must be equipped with a mechanism to immediately turn off the display or lighting if the sign malfunctions.
- (6) The person owning or controlling the sign must adjust the sign to meet the brightness standards in accordance with the city's instructions. The adjustment must be made within one hour upon notice of noncompliance from the city.

**Sec. 119-9. Administration and enforcement.**

- (a) *Permit required.* Except as herein exempted, no person shall install, erect, relocate, modify, alter, change the color, or change the copy of any sign in the city without first obtaining a permit. If a sign authorized by permit has not been installed within 365 days from the date of issuance of the permit, said permit shall become void and no fee shall be refunded.
- (b) *Application and fee.* Application for permits shall be made in writing upon printed forms furnished by the city. Each application for a permit shall set forth the correct PID number of the tract of land upon which the sign presently exists or is proposed to be located, the location of the sign on said tract of land, the manner of construction and materials used in the sign, a complete description and sketch of the sign and such information as the City Council deems necessary. Every applicant shall pay a fee for each sign regulated by this chapter before being granted a permit. Sign permit fees shall be as established by the city. A triple fee shall be charged if a sign is erected without first obtaining a permit for such sign.
- (c) *Variations/modifications.* The City Council may grant a variation/modification from the requirements of this chapter as to specific signs where it is shown that by reason of topography or other conditions that strict compliance with the requirements of this chapter would cause a hardship. A variation/modification may be granted only if the variation/modification does not adversely affect the spirit or intent of this chapter. Written application for a variation/modification shall be filed with the City Clerk and shall state fully all facts relied upon by the applicant. The application shall be supplemented with maps, plans, or other data which may aid in an analysis of the matter. The application shall be referred to the Planning Commission for its recommendation and report to the City Council.
- (d) Signs determined by the Community Development Director or designee to be in a state of disrepair shall be restored to good repair by the sign owner or property owner on which the sign is situated within 30 days after the mailing of written notice to repair from the Community Development Director or designee. In the event of noncompliance with said notice, the city shall be authorized to remove said sign at the expense of the owner or property owner.
- (e) *Violations.* If the Community Development Director or designee finds that any sign regulated by this chapter is prohibited as to size, location, content, type, number, height or method of construction, or is unsafe, insecure, or a menace to the public, or if any sign has been constructed or erected without a permit first being granted to the installer of said sign, or to the owner of the property upon which said sign has been erected, or is improperly maintained, or is in violation of any other provisions of this chapter, he or she shall give written notice of such violation to the owner or permittee thereof. If the permittee or owner fails to comply with the regulations set forth in this chapter, following receipt of said notice:
  - (1) Such sign shall be deemed to be a nuisance and may be abated by the city by proceedings taken under Minn. Stats. ch. 429, and the cost of abatement, including administration expenses, may be levied as a special assessment against the property upon which the sign is located; and/or
  - (2) It is unlawful for any permittee or owner to violate the provisions of this chapter. No additional licenses shall be granted to anyone in violation of the terms of this chapter or to anyone responsible for the continuance of the violation, until such violation is either

corrected or satisfactory arrangements, in the opinion of the Community Development Director or designee, have been made towards the corrections of said violation. The Community Development Director or designee may also withhold building permits for any construction related to a sign maintained in violation of this chapter. Pursuant to Minn. Stats. § 160.27, the Community Development Director or designee shall have the power to remove and destroy signs placed on street right-of-way with no such notice of violation required.

#### **Sec. 119-10. Nonconforming Signs**

- (a) Any lawfully constructed nonconforming or any legal sign existing upon the effective date of this chapter may be maintained and continued at the size existing upon such date except as hereinafter specified.
- (b) All nonconforming signs must be brought into conformance, on a sign-by-sign basis, at the time that a sign is altered. This shall not include routine maintenance as required by this section.
- (c) A nonconforming sign shall not be replaced by another nonconforming sign.

#### **Sec. 119-11. Murals**

- (a) Murals shall only be permitted in non-residential districts.
- (b) A mural plan must be reviewed and approved by the City Council, after a recommendation is received from the Planning Commission, prior to a permit being issued for the mural creation. The proposed mural plan shall include the location, size, height, color, lighting, and orientation of the mural. The mural plan shall also include a design sketch and photos of the proposed site.
- (c) Murals shall be maintained in good repair, free from peeling paint or damage due to age, weather, or vandalism. Removal of a mural must be accomplished by physical removal from a wall and/or by covering the mural completely with paint. The removed mural must be rendered completely invisible while maintaining the structural and architectural integrity of the building.
- (d) Murals shall be composed of permanent materials and applied only to permanent surfaces. Murals may not be applied to any fabric or temporary surface.
- (e) Murals shall be allowed only on building facades that face a side or rear property line.
- (f) Murals with the following features shall not be allowed:
  - (1) Moving parts, including solar-, wind-, or water-driven devices.
  - (2) Projections from the wall surface
  - (3) Words (in any language), symbols, or representations that are obscene, offensive, of a political nature, or are derogatory.
  - (4) Representations that imitate or appear to imitate any official traffic sign or device to direct the movement of traffic.
  - (5) Colors that are predominantly fluorescent, metallic, or reflective.

**SECTION 2.** This Ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the Ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended

from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this 11<sup>th</sup> day of March, 2025.

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Mayor Jason R. Holt

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Attest: Kevin Kelly, Clerk

Published in the **Laker** the \_\_\_\_\_ of March, 2025.

Effective the \_\_\_\_ day of \_\_\_\_, 2025.

**MEETING MINUTE EXCERPTS**  
**RESCHEDULED PLANNING COMMISSION**  
**DECEMBER 3, 2024**

Chair Goode called the meeting to order at 7:00 p.m.

**ROLL CALL**

Members present: David Goode, Kristin Young, Derek Archambault, Samantha Wacker, Nick Rosener, and Kathy McEnaney.

Members Absent: Jake Savstrom, Jason Baker, and Drew Heal.

Staff present: Sarah Smith, Rita Trapp (Consulting Planner), and Sarah Lenz, Administrative Assistant.

Members of the public: None

**APPROVAL OF MEETING AGENDA**

Motion by Goode, seconded by Archambault, to approve the agenda. Motion carried.

**APPROVAL OF NOVEMBER 19, 2024 SPECIAL/RESCHEDULED MEETING MINUTES**

Motion by Rosener, seconded by Archambault, to approve the November 19, 2024 special/rescheduled meeting minutes as written. Motion carried.

**BOARD OF ADJUSTMENTS AND APPEALS**

**Planning Commission Review/recommendation on proposed amendments to City Code Chapter 119 (Signage) – *Continued from the November 19, 2024 special/rescheduled meeting.***

Trapp addressed there were revised signage regulations in the packet for review. Trapp said the items under review were alphabetizing, banners and pennants, code definition changes, and a new section related to murals at the end of the document. Trapp asked if there were any further comments or questions regarding the changes from the Planning Commission (PC).

Rosener asked Trapp to review the procedures and next steps for the mural plan.

Trapp explained the mural plan will be review and approved by the City Council, Trapp said there are specific items in the code such as location, size, height, color, lighting and orientation of murals with a design sketch.

Rosener asked about the type of banners which span the width of the street which are reserved for quasi-governmental use only. Trapp said those signs need permission from the owner of the roadway and are reserved for governmental and special event use.

Motion by Goode, seconded by Rosener, to approve the proposed amendments to chapter 119 of the City Code. All voted in favor. Motion carried.

**MEETING MINUTE EXCERPTS**  
**RESCHEDULED PLANNING COMMISSION**  
**NOVEMBER 19, 2024**

Chair Goode called the meeting to order at 7:00 pm.

**ROLL CALL**

Members present: David Goode, Jason Baker, Kristin Young, Derek Archambault, Samantha Wacker, Nick Rosener, Drew Heal, and Kathy McEnaney.

Members Absent: Jake Savstrom.

Staff present: Sarah Smith, Rita Trapp (Consulting Planner), Mia Colloredo-Mansfeld (Consulting Planner) and Maggie Reisdorf.

Members of the public: Mark Tighe-Crea and Susan Crea-Tighe (3118 Drury Lane), and Patrick and Rebecca Horgan (2503 Lost Lake Road).

**APPROVAL OF MEETING AGENDA**

**MOTION** by Baker to approve the agenda; seconded by Heal. **MOTION** carried unanimously.

**APPROVAL OF OCTOBER 1, 2024 REGULAR MEETING MINUTES**

**MOTION** by Rosener to approve the October 1, 2024 rescheduled regular meeting minutes as written; seconded by Baker. **MOTION** carried unanimously.

**BOARD OF ADJUSTMENTS AND APPEALS**

***Review/discussion of proposed amendments to City Code Chapter 119 (Signage) – Continued from the October 1, 2024 meeting.***

Trapp introduced this item to the Commission. She informed that the intent is to have the Commission continue its discussion on proposed revisions to the Mound City Code Chapter 119 (Signage) that was initiated at the October 1, 2024 meeting.

Trapp informed that updating this section of the City Code is important because recent changes to the Zoning Code’s districts resulted in Chapter 119 not being fully compatible with those changes. She informed too that recent Federal law cases have also changed how a city can regulate signs and therefore City Code should be updated to reflect that.

Trapp said that the proposed draft of the Chapter 119 City Code reflects one that is more organized by sign types and categories, versus content. She informed that one of the goals is to simplify the permitting process for signs as well and to provide clarification on what needs permitting, and what doesn’t need permitting. Trapp said that updating the Code will hopefully make the process administratively simpler and provide clear rules for users of the Code as well.

McEnaney asked how big of a problem signage is currently administratively.

Trapp informed that temporary pop up signs are those that the City wants to ensure can be enforced better. She talked about signs that stay up for long periods of time and get left up and not taken down.

McEnaney mentioned small right-of-way signs the promote businesses and if those are legal.

Trapp said they are not within the public right-of-way and those signs can be removed through enforcement.

Smith added that many of these signs are seasonal temporary signs that pop up during specific times of the year.

There was discussion from the Commission on on-premise signs, off-premise signs, and time frame for the removal of temporary signs.

Trapp explained that there are signs that specifically state that they can only be up for a specific number of days a year.

Goode said that most people are good at removing garage sale signs. He said that political signs stay up for a long time.

Trapp explained that political signs are regulated by the State of Minnesota and that the City cannot go against State Statute.

Trapp talked about garage sales signs and the provision of allowing them on five occasions, five times per year. She talked about signage complaints and how the initiation for complaint-based enforcement of signs starts on the date of the complaint as it is hard to know when the sign was installed.

Trapp reiterated that the City can only regulate location, type, and size of signs and not content.

Young asked about signs in business windows and if they are regulated. She asked if they were on residential properties as well.

Trapp confirmed that they are regulated for businesses and homes are only allowed property identification signs.

Rosener asked what would change as far as what signage would not need a permit.

Smith stated that portable signs, sandwich signs, and some banner signs would likely not require permits anymore.

Rosener asked about the banner signs that get placed over and across a street.

Smith clarified that those banner signs are restricted to certain activities and get approved with a Public Gathering Permit.

Baker asked about banner signs that get posted between two poles in the ground.

Wacker referenced the prohibited signs section where it talks about motion signs and similar devices. She wondered if holiday spinning projection lights fit into this section.

Trapp stated that she didn't think this fit into signage, but that if it was something that becomes concerning long term, that it could be addressed at some point.

Wacker said the cleaning up of this City Code section will be nice. She wondering if the updates will be conveyed to residents.

Smith informed that staff could put something in the City newsletter, website, and social media.

Rosener asked about painted signs. He said that he liked the art element of painted signs and walls.

Trapp stated the wall murals are different and regulated separate from signs. She said that some cities specifically reference murals in their City Code. She mentioned that painted signs are usually not allowed because they are not well kept and maintained over time.

McEnaney said that she loved murals as well. She said she is against heavy regulation, and that some communities have added character to them because of the downtown wall murals. She said she would like to have people who want them to come to the Planning Commission to present their idea for approval.

Trapp presented an example of mural language from a different city. She reviewed some of the standards and the approval process.

Rosener said that he would like to allow well done painted signs and murals.

Trapp stated that the Planning Commission would not be able to regulate the content of the signs and murals. She informed that some features could be regulated like inappropriate language, colors, etc.

Trapp said that the discussion items on signs would be incorporated in and reviewed again at the next Planning Commission meeting in December.

**MEETING MINUTE EXCERPTS**  
**REGULAR PLANNING COMMISSION**  
**OCTOBER 1, 2024**

Chair Goode called the meeting to order at 7:00 pm.

**ROLL CALL**

Members present: David Goode, Jason Baker, Kristin Young, Derek Archambault, Samantha Wacker, and Drew Heal.

Members Absent: Kathy McEnaney, Nick Rosener, and Jake Savstrom.

Staff present: Sarah Smith, and Maggie Reisdorf.

Members of the public: None

**APPROVAL OF MEETING AGENDA**

Goode recommended that the agenda be amended to remove the discussion on Corner Lot Setbacks for tonight's meeting. Baker recommended that the agenda be amended to table item 6B Planning Commission meeting start time and possible change until a time when more members of the Planning Commission are present to discuss.

**MOTION** by Baker to approve the agenda as amended; seconded by Archambault. **MOTION** carried unanimously.

**REVIEW OF SEPTEMBER 3, 2024 REGULAR MEETING MINUTES**

**MOTION** by Baker to approve the September 3, 2024 rescheduled regular meeting minutes as written; seconded by Archambault. **MOTION** carried unanimously.

**BOARD OF ADJUSTMENTS AND APPEALS**

**Review/discussion of proposed amendments to City Code Chapter 119 (signage)**

Smith introduced this item to the City Council. She informed that it would be a high-level discussion for the first draft review of the proposed amendments as Consulting Planner, Rita Trapp, and three Planning Commissioners were absent for this meeting.

Smith provided a review of the changes that were being considered to City Code Chapter 119. She informed that it is not part of the zoning code and that it is a standalone chapter. She said that the need for updating the chapter stems from the City's recent updates to the City districts. She said that with those recent updates to that section of the City Code, the sign ordinance is now currently outdated with regards to its referencing between the two Code documents. Smith said that a goal of the update is to also better streamline the sign permitting process and to make sure the City's code remains consistent with state and federal laws.

Smith reviewed proposed amendments that will be discussed and considered. She stated that there will be new regulations added to provide clarity, specifically related to the method of calculation with imagery. She mentioned other notable changes including moving away from permitting for items like temporary signage (banners, sandwich boards, and portable signs) and new provisions for dynamic displays.

She informed that the amendments do not require a public hearing, but must be posted on the City website for at least 10 days before it is brought to the City Council for decision making.

She stated again that the goal of tonight's meeting is to do a high level review and for staff to receive questions and comments that can be researched for another meeting in which the Planning Commission will review again.

Baker noted that under definitions, the definition for Development Signs was out of order. He stated that under the definition for Prohibited Signs, it defines signs as those that have changes in intensity and light. He asked Smith if that would have to be eliminated from the Code due to the addition of "dynamic display" signs.

Smith agreed, stating that it would likely be removed.

**CITY OF MOUND RESOLUTION  
NO. 25-\_\_\_**

**RESOLUTION AUTHORIZING PUBLICATION BY TITLE AND SUMMARY  
PURSUANT TO MINN. STAT. §412.191, SUBD. 4, OF AN ORDINANCE  
REPEALING AND REPLACING CHAPTER 119 SIGNS OF THE MOUND  
CITY CODE IN ITS ENTIRETY**

**WHEREAS**, the City Council of the City of Mound on March 11, 2025, enacted Ordinance No. \_\_\_-2025, *AN ORDINANCE REPEALING AND REPLACING CHAPTER 119 SIGNS OF THE MOUND CITY CODE*; and

**WHEREAS**, Minn. Stat. §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

**WHEREAS**, the City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mound that the City Clerk shall cause the following summary of Ordinance No. \_\_\_-2025 to be published in the official newspaper in lieu of the entire ordinance.

**Public Notice**

On March 11, 2025, the City Council of the City of Mound adopted Ordinance No. \_\_\_-2025, *AN ORDINANCE REPEALING AND REPLACING CHAPTER 119 SIGNS OF THE MOUND CITY CODE IN ITS ENTIRETY*.

This summary is adopted pursuant to Minn. Stat. § 412.191, subd. 4. A printed copy of the entire Ordinance is available for inspection and copying at the Mound City Hall located at Mound City Hall located at 2415 Wilshire Boulevard, Mound, Minnesota, 55364.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Mound that the City Clerk keep a copy of the Ordinance at City Hall for public inspection and that the City Clerk post a full copy of the Ordinance on the City's website and in a public place in City Hall.

Adopted by the City Council for the City of Mound this 11th day of March, 2025.

\_\_\_\_\_  
Mayor Jason R. Holt

\_\_\_\_\_  
Attest: Kevin Kelly, Clerk

## Memorandum

**To:** Honorable Mayor and City council  
**From:** Sarah Smith, Comm. Dev. Director  
**Date:** March 6, 2025  
**Re:** Review / Recommendation – 2025 Planning Commission Work Plan and Staff Project List

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**Summary.** As discussed as part of concurrent special meeting workshop of the City Council and Planning Commission held on February 18<sup>th</sup>, the following Planning Commission work plan and Staff project list for 2025 was discussed at the March 4<sup>th</sup> Planning Commission meeting. In its recommendation to the Council for approval of the lists, the Planning Commission requested that the review of the exterior regulations be expanded to include side yards and that the code updates include a review of yard requirements for corner lots. The proposed revisions are underlined below:

### **2025 Planning Commission Work Plan**

1. Review/update of Planning Commission Work Rules
2. Updates to City Code (*i.e. zoning, subdivision, etc.*)
  - Revise ADA stall length as identified during Westonka Library project
  - Revise residential use table in zoning ordinance similar to recent revision of non-residential tables
  - Review front yard and side yard exterior storage regulations
  - Review yard requirements for corner lots as part of updates to 129-197 Required yards and open space

### **2025 Staff List**

- Update International Property Maintenance Code with SafeBuilt
- Preparation of approach for Imagine 2050 comprehensive plan update (*anticipated to be due in 2028*)

# Orono Police Department

## Crime Summary Report

Cities: MOUND

Date Range: 2/1/2025 12:00:01 AM - 2/28/2026 11:59:59 PM

### Crime Category: Aggravated Assault 1

609.713.3(a)(1) Threats of Violence - Cause or Attempt Cause Terror 1

### Crime Category: All Other Larceny 2

609.52.2(a)(1) Theft-Take/Use/Transfer Movable Prop-No Consent 2

### Crime Category: All Other Offenses 3

609.748.6(b) Harassment; Restraining Order - Violate and knows of temporary or restraining order 1

629.75.2(d)(1) Violate No Contact Order - Within 10 years of the first of two or more convictions 1

85.20.6 Littering 1

### Crime Category: Driving Under the Influence 6

169A.20.1(1) Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol 2

169A.20.1(5) Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within 2 Hours 2

169A.25.1(a) Traffic - DWI - Second-Degree Driving While Impaired; 2 or more Aggravating Factors 1

169A.26.1(a) Traffic - DWI - Third-Degree Driving While Impaired; 1 Aggravating Factor 1

### Crime Category: Intimidation (Assault) 1

609.498.1(c) Tampering With a Witness-1st Deg-Threaten Injury 1

### Crime Category: Non-Reportable 73

171.24.2 Traffic-Drivers License-Driving After Revocation 1

ACPD ACC-MOTOR VEHICLE PROPERTY DAMAGE 2

ACPDFO ACC-VEHICLE PROPERTY DAMAGE-FIXED OBJECT 1

ACPUB ACC-ACCIDENT PUBLIC 2

ALFAL ALARM FALSE 1

ANBIT ANIMAL BITE 1

ASOA ASSIST OTHER AGENCY 1

ASPUB ASSIST PUBLIC 4

DEATH DEATH INVESTIGATION 4

DISDOM DISTURB DOMESTIC 2

DISNEI DISTURB NEIGHBORHOOD 1

DISUNW DISTURB UNWANTED PERSON 1

JUVPROT JUV-CHILD PROTECTION	1
LOSTPER LOST/MISSING PERSON	1
MED MEDICAL	3
MEDMH MEDICAL MENTAL HEALTH	3
MEDOD MEDICAL-OVERDOSE	1
MISALC MISC OFCR ALCOHOL COMPLIANCE	1
MISCIV MISC PUBLIC CIVIL MATTER	3
MISDEER MISC OFCR DEER CAR KILL POSS PERMIT	1
MISHRO MISC PUBLIC HARRASSMENT RESTRAINING ORDER	1
MISINE MISC OFCR INEBRIATES	1
MISINFO MISC OFCR INFORMATION	8
MISIVRQ MISC VEHICLE INSURANCE REQUEST	1
MISLIC MISC OFCR LICENSE PLATE PICK-UP	1
MISLOC MISC OFCR VEHICLE LOCKOUT	5
MISPREDCK MISC PUBLIC PREDATORY OFFENDER COMPLIANCE CK	1
MISTRES MISC OFCR TRESPASS NOTICE SERVED	3
MISVUL MISC PUBLIC VULNERABLE ADULT	2
MISWA MISC OFCR WARRANT ARREST	1
MISWEL MISC OFCR WELFARE CHECK	8
MISWRN MISC OFCR WARNING TICKET	1
PKVIO PARKING VIOLATIONS	1
SUSACT SUSPICIOUS ACTIVITY	4
<b>Crime Category: Simple Assault</b>	<b>2</b>
609.224.1(2) Assault-5th Deg-Inflict or Attempt Bodily Harm	1
609.72.1(1) Disorderly Conduct - Brawling or Fighting	1
<b>Crime Category: Trespass of Real Property</b>	<b>1</b>
609.605.1(b)(8) Trespass-Return to Property Within One Year	1

**Total All Categories: 89**

# Orono Police Department Activity Report - Public

(If Juvenile involved, no address provided)

Cities: MOUND

Date Range: 2/1/2025 12:00:01 AM - 2/28/2025 11:59:59 PM

<b>Case:</b> OR25000883	<b>Reported:</b> 2/1/2025 3:12:48 AM	<b>Address:</b> 2149 CENTERVIEW LN	MOUND
<i>Offense:</i> 169A.20.1(1) Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol			
<i>Offense:</i> 169A.20.1(5) Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within 2 Hours			
<i>Offense:</i> 169A.25.1(a) Traffic - DWI - Second-Degree Driving While Impaired; 2 or more Aggravating Factors			
<b>Case:</b> OR25000892	<b>Reported:</b> 2/1/2025 10:38:02 AM	<b>Address:</b> 2900 DICKENS LN	MOUND
<i>Offense:</i> MISLOC MISC OFCR VEHICLE LOCKOUT			
<b>Case:</b> OR25000897	<b>Reported:</b> 2/1/2025 3:09:33 PM	<b>Address:</b> 2221 MILLPOND LN	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
<b>Case:</b> OR25000923	<b>Reported:</b> 2/2/2025 10:24:58 PM	<b>Address:</b> COMMERCE BLVD & SHORELINE DR	MOUND
<i>Offense:</i> MISINE MISC OFCR INEBRIATES			
<b>Case:</b> OR25000931	<b>Reported:</b> 2/3/2025 9:21:27 AM	<b>Address:</b> 1657 FINCH LN	MOUND
<i>Offense:</i> MISLOC MISC OFCR VEHICLE LOCKOUT			
<b>Case:</b> OR25000932	<b>Reported:</b> 2/3/2025 9:37:46 AM	<b>Address:</b> COMMERCE BLVD & GRANDVIEW BLVD	MOUND
<i>Offense:</i> MISWRN MISC OFCR WARNING TICKET			
<b>Case:</b> OR25000975	<b>Reported:</b> 2/2/2025 1:00:00 PM	<b>Address:</b> 2195 COMMERCE BLVD	MOUND
<i>Offense:</i> MISALC MISC OFCR ALCOHOL COMPLIANCE			
<b>Case:</b> OR25000976	<b>Reported:</b> 2/4/2025 5:47:18 PM	<b>Address:</b> 4379 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
<b>Case:</b> OR25000982	<b>Reported:</b> 2/4/2025 3:04:00 PM	<b>Address:</b> 5440 THREE POINTS BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR25000990	<b>Reported:</b> 2/5/2025 3:22:52 PM	<b>Address:</b> 3046 DUNDEE LN	MOUND
<i>Offense:</i> 85.20.6 Littering			
<b>Case:</b> OR25000991	<b>Reported:</b> 2/5/2025 3:30:16 PM	<b>Address:</b> 2396 COMMERCE BLVD	MOUND
<i>Offense:</i> SUSACT SUSPICIOUS ACTIVITY			
<b>Case:</b> OR25000992	<b>Reported:</b> 2/5/2025 5:00:02 PM	<b>Address:</b> 2653 SHANNON LN	MOUND
<i>Offense:</i> MISHRO MISC PUBLIC HARRASSMENT RESTRAINING ORDER			
<b>Case:</b> OR25000997	<b>Reported:</b> 2/5/2025 6:39:17 PM	<b>Address:</b> 2388 COMMERCE BLVD	MOUND
<i>Offense:</i> MED MEDICAL			
<b>Case:</b> OR25001001	<b>Reported:</b> 2/6/2025 8:36:21 AM	<b>Address:</b>	MOUND
<i>Offense:</i> 609.52.2(a)(1) Theft-Take/Use/Transfer Movable Prop-No Consent			

<b>Case:</b> OR25001003	<b>Reported:</b> 2/6/2025 9:16:18 AM	<b>Address:</b> 2149 CENTERVIEW LN	MOUND
<i>Offense:</i> ANBIT ANIMAL BITE			
<b>Case:</b> OR25001016	<b>Reported:</b> 2/6/2025 8:58:49 PM	<b>Address:</b> 5933 BARTLETT BLVD	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
<b>Case:</b> OR25001017	<b>Reported:</b> 2/6/2025 10:22:00 PM	<b>Address:</b> 2450 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISDEER MISC OFCR DEER CAR KILL POSS PERMIT			
<b>Case:</b> OR25001027	<b>Reported:</b> 2/7/2025 3:05:40 PM	<b>Address:</b>	MOUND
<i>Offense:</i> MISPREDCK MISC PUBLIC PREDATORY OFFENDER COMPLIANCE CK			
<i>Offense:</i> MISTRES MISC OFCR TRESPASS NOTICE SERVED			
<b>Case:</b> OR25001029	<b>Reported:</b> 2/7/2025 4:16:23 PM	<b>Address:</b> 2201 CENTERVIEW LN	MOUND
<i>Offense:</i> MEDOD MEDICAL-OVERDOSE			
<b>Case:</b> OR25001032	<b>Reported:</b> 2/7/2025 5:21:15 PM	<b>Address:</b>	MOUND
<i>Offense:</i> 609.605.1(b)(8) Trespass-Return to Property Within One Year			
<b>Case:</b> OR25001041	<b>Reported:</b> 2/8/2025 1:18:07 AM	<b>Address:</b> 4925 GLEN ELYN RD	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR25001044	<b>Reported:</b> 2/8/2025 12:30:03 PM	<b>Address:</b> 2131 COMMERCE BLVD	MOUND
<i>Offense:</i> ACPUB ACC-ACCIDENT PUBLIC			
<i>Offense:</i> MISIVRQ MISC VEHICLE INSURANCE REQUEST			
<b>Case:</b> OR25001054	<b>Reported:</b> 2/8/2025 5:32:20 PM	<b>Address:</b> 4924 THREE POINTS BLVD	MOUND
<i>Offense:</i> DEATH DEATH INVESTIGATION			
<b>Case:</b> OR25001071	<b>Reported:</b> 2/9/2025 9:09:50 AM	<b>Address:</b> 4387 WILSHIRE BLVD	MOUND
<i>Offense:</i> ACPD ACC-MOTOR VEHICLE PROPERTY DAMAGE			
<b>Case:</b> OR25001076	<b>Reported:</b> 2/9/2025 1:09:10 PM	<b>Address:</b> 4781 ABERDEEN RD	MOUND
<i>Offense:</i> DEATH DEATH INVESTIGATION			
<b>Case:</b> OR25001077	<b>Reported:</b> 2/9/2025 2:44:53 PM	<b>Address:</b> 3072 DUNDEE LN	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
<b>Case:</b> OR25001086	<b>Reported:</b> 2/10/2025 6:33:55 AM	<b>Address:</b> 2727 TYRONE LN	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
<b>Case:</b> OR25001097	<b>Reported:</b> 2/10/2025 2:45:34 PM	<b>Address:</b> 1861 COMMERCE BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR25001098	<b>Reported:</b> 2/10/2025 2:47:26 PM	<b>Address:</b> 3000 DEVON LN	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR25001099	<b>Reported:</b> 2/10/2025 1:01:00 PM	<b>Address:</b> 2201 CENTERVIEW LN	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR25001100	<b>Reported:</b> 2/10/2025 11:30:00 AM	<b>Address:</b> 2201 CENTERVIEW LN	MOUND
<i>Offense:</i> ASPUB ASSIST PUBLIC			

<b>Case:</b> OR25001102	<b>Reported:</b> 2/10/2025 4:02:55 PM	<b>Address:</b> 6155 EVERGREEN RD	MOUND
<i>Offense:</i> DEATH DEATH INVESTIGATION			
<b>Case:</b> OR25001115	<b>Reported:</b> 2/7/2025 2:18:00 PM	<b>Address:</b> 2201 CENTERVIEW LN	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR25001118	<b>Reported:</b> 2/11/2025 8:46:29 AM	<b>Address:</b> 2201 CENTERVIEW LANE	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR25001120	<b>Reported:</b> 2/11/2025 10:09:48 AM	<b>Address:</b> 1861 COMMERCE BLVD	MOUND
<i>Offense:</i> MISLOC MISC OFCR VEHICLE LOCKOUT			
<b>Case:</b> OR25001122	<b>Reported:</b> 2/11/2025 9:56:54 AM	<b>Address:</b> 1643 HERON LN	MOUND
<i>Offense:</i> PKVIO PARKING VIOLATIONS			
<b>Case:</b> OR25001123	<b>Reported:</b> 2/11/2025 11:11:34 AM	<b>Address:</b> 2201 CENTERVIEW LN	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
<b>Case:</b> OR25001131	<b>Reported:</b> 2/11/2025 8:12:45 PM	<b>Address:</b> 2613 COMMERCE BLVD	MOUND
<i>Offense:</i> MISLOC MISC OFCR VEHICLE LOCKOUT			
<b>Case:</b> OR25001154	<b>Reported:</b> 2/12/2025 7:10:27 PM	<b>Address:</b>	MOUND
<i>Offense:</i> 609.498.1(c) Tampering With a Witness-1st Deg-Threaten Injury			
<i>Offense:</i> 609.713.3(a)(1) Threats of Violence - Cause or Attempt Cause Terror			
<i>Offense:</i> 609.748.6(b) Harassment; Restraining Order - Violate and knows of temporary or restraining order			
<b>Case:</b> OR25001158	<b>Reported:</b> 2/13/2025 4:37:50 AM	<b>Address:</b> 2110 BALSAM RD	MOUND
<i>Offense:</i> 629.75.2(d)(1) Violate No Contact Order - Within 10 years of the first of two or more convictions			
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
<i>Offense:</i> MISTRES MISC OFCR TRESPASS NOTICE SERVED			
<b>Case:</b> OR25001175	<b>Reported:</b> 2/13/2025 12:12:12 PM	<b>Address:</b> 1861 COMMERCE BLVD	MOUND
<i>Offense:</i> MED MEDICAL			
<b>Case:</b> OR25001176	<b>Reported:</b> 2/13/2025 1:00:05 PM	<b>Address:</b> 2017 COMMERCE BLVD	MOUND
<i>Offense:</i> 609.52.2(a)(1) Theft-Take/Use/Transfer Movable Prop-No Consent			
<b>Case:</b> OR25001177	<b>Reported:</b> 2/13/2025 9:39:00 AM	<b>Address:</b> BARTLETT BLVD & WESTEDGE BLVD	MOUND
<i>Offense:</i> ACPD ACC-MOTOR VEHICLE PROPERTY DAMAGE			
<b>Case:</b> OR25001198	<b>Reported:</b> 2/14/2025 2:13:07 PM	<b>Address:</b> 2110 BALSAM RD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR25001235	<b>Reported:</b> 2/16/2025 7:03:58 AM	<b>Address:</b> 2300-2398 LOST LAKE CT	MOUND
<i>Offense:</i> MISLIC MISC OFCR LICENSE PLATE PICK-UP			
<b>Case:</b> OR25001245	<b>Reported:</b> 2/16/2025 5:23:10 PM	<b>Address:</b> LYNWOOD BLVD & FAIRVIEW LN	MOUND
<i>Offense:</i> 169A.20.1(1) Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol			
<i>Offense:</i> 169A.20.1(5) Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within 2 Hours			
<i>Offense:</i> 169A.26.1(a) Traffic - DWI - Third-Degree Driving While Impaired; 1 Aggravating Factor			

Offense: 171.24.2 Traffic-Drivers License-Driving After Revocation

<b>Case:</b> OR25001250	<b>Reported:</b> 2/16/2025 8:18:54 PM	<b>Address:</b> NORTHERN RD & EDGEWATER DR	MOUND
<i>Offense:</i> MISWA MISC OFCR WARRANT ARREST			
<b>Case:</b> OR25001282	<b>Reported:</b> 2/11/2025 11:39:00 AM	<b>Address:</b> 2106 BALSAM RD	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR25001288	<b>Reported:</b> 2/18/2025 10:17:15 AM	<b>Address:</b> 2925 STRATFORD LN	MOUND
<i>Offense:</i> ASPUB ASSIST PUBLIC			
<b>Case:</b> OR25001291	<b>Reported:</b> 2/18/2025 11:17:52 AM	<b>Address:</b>	MOUND
<i>Offense:</i> MISVUL MISC PUBLIC VULNERABLE ADULT			
<b>Case:</b> OR25001304	<b>Reported:</b> 2/18/2025 4:23:37 PM	<b>Address:</b> 2250 COMMERCE BLVD	MOUND
<i>Offense:</i> MISLOC MISC OFCR VEHICLE LOCKOUT			
<b>Case:</b> OR25001316	<b>Reported:</b> 2/19/2025 10:36:20 AM	<b>Address:</b> 2833 CAMBRIDGE LN	MOUND
<i>Offense:</i> ASOA ASSIST OTHER AGENCY			
<b>Case:</b> OR25001317	<b>Reported:</b> 2/19/2025 11:12:38 AM	<b>Address:</b> 2415 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR25001318	<b>Reported:</b> 2/19/2025 11:12:38 AM	<b>Address:</b> 2415 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR25001320	<b>Reported:</b> 2/19/2025 11:39:49 AM	<b>Address:</b> 5400 THREE POINTS BLVD	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
<b>Case:</b> OR25001346	<b>Reported:</b> 2/20/2025 2:58:24 PM	<b>Address:</b>	MOUND
<i>Offense:</i> JUVPROT JUV-CHILD PROTECTION			
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR25001350	<b>Reported:</b> 2/20/2025 4:44:14 PM	<b>Address:</b> 5080 WOODRIDGE RD	MOUND
<i>Offense:</i> DISNEI DISTURB NEIGHBORHOOD			
<b>Case:</b> OR25001351	<b>Reported:</b> 2/20/2025 4:43:42 PM	<b>Address:</b> 3101 PAISLEY RD	MOUND
<i>Offense:</i> ASPUB ASSIST PUBLIC			
<b>Case:</b> OR25001358	<b>Reported:</b> 2/20/2025 10:12:46 PM	<b>Address:</b> 2251 COMMERCE BLVD	MOUND
<i>Offense:</i> ASPUB ASSIST PUBLIC			
<b>Case:</b> OR25001362	<b>Reported:</b> 2/21/2025 5:00:59 AM	<b>Address:</b> 2316 FERNSIDE LN	MOUND
<i>Offense:</i> LOSTPER LOST/MISSING PERSON			
<b>Case:</b> OR25001366	<b>Reported:</b> 2/21/2025 12:46:23 PM	<b>Address:</b> 1861 COMMERCE BLVD	MOUND
<i>Offense:</i> ACPDFO ACC-VEHICLE PROPERTY DAMAGE-FIXED OBJECT			
<b>Case:</b> OR25001382	<b>Reported:</b> 2/21/2025 8:34:44 PM	<b>Address:</b> 2165 OLD SCHOOL RD	MOUND
<i>Offense:</i> SUSACT SUSPICIOUS ACTIVITY			
<b>Case:</b> OR25001435	<b>Reported:</b> 2/23/2025 6:20:27 AM	<b>Address:</b> 2135 COMMERCE BLVD	MOUND
<i>Offense:</i> ALFAL ALARM FALSE			

<b>Case:</b> OR25001448	<b>Reported:</b> 2/23/2025 2:43:16 PM	<b>Address:</b> 4379 WILSHIRE BLVD	MOUND
<i>Offense:</i> DEATH DEATH INVESTIGATION			
<b>Case:</b> OR25001458	<b>Reported:</b> 2/23/2025 5:19:19 PM	<b>Address:</b> 2206 COMMERCE BLVD	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR25001484	<b>Reported:</b> 2/24/2025 8:12:50 AM	<b>Address:</b> 2044 COMMERCE BLVD	MOUND
<i>Offense:</i> SUSACT SUSPICIOUS ACTIVITY			
<b>Case:</b> OR25001519	<b>Reported:</b> 2/24/2025 5:24:05 PM	<b>Address:</b> 4708 HANOVER RD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR25001522	<b>Reported:</b> 2/24/2025 6:56:28 PM	<b>Address:</b> 4407 WILSHIRE BLVD	MOUND
<i>Offense:</i> SUSACT SUSPICIOUS ACTIVITY			
<b>Case:</b> OR25001526	<b>Reported:</b> 2/24/2025 8:21:57 PM	<b>Address:</b> 4379 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR25001529	<b>Reported:</b> 2/25/2025 1:26:14 AM	<b>Address:</b> 2333 WILSHIRE BLVD	MOUND
<i>Offense:</i> 609.224.1(2) Assault-5th Deg-Inflict or Attempt Bodily Harm			
<i>Offense:</i> 609.72.1(1) Disorderly Conduct - Brawling or Fighting			
<b>Case:</b> OR25001568	<b>Reported:</b> 2/26/2025 12:05:51 PM	<b>Address:</b> 5118 THREE POINTS BLVD	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR25001592	<b>Reported:</b> 2/27/2025 6:28:38 PM	<b>Address:</b> 2145 COMMERCE BLVD	MOUND
<i>Offense:</i> DISUNW DISTURB UNWANTED PERSON			
<i>Offense:</i> MISTRES MISC OFCR TRESPASS NOTICE SERVED			
<b>Case:</b> OR25001618	<b>Reported:</b> 2/28/2025 2:51:24 PM	<b>Address:</b>	MOUND
<i>Offense:</i> MISVUL MISC PUBLIC VULNERABLE ADULT			
<b>Case:</b> OR25001620	<b>Reported:</b> 2/28/2025 3:37:57 PM	<b>Address:</b> 2461 COMMERCE BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			

**Total Cases: 74**

# State of the Water

March 11, 2025



# Purpose and Process

## Purpose :

- Provide the Residents of Mound with Safe and Affordable drinking water

## Process:

- The solution is to construct a Water Treatment Plant to remove Manganese
- This solution has a \$40 Million Price Tag (\$36 Million + inflation since we started)



# Drinking Water at the Source

- *Composition of the water coming from the Aquifer has not changed*

Testing Results City of Mound, Minnesota			
	2021 Well No.3	2021 Well No.8	Max Contamination Limit
Arsenic (ug/L)	3.10	4.57	10
Bromide (mg/L)	<0.4	<0.2	NA
Chloride (mg/L)	14.7	3.2	250
Dissolved Oxygen (mg/L)	10.3	10.7	NA
Iron (mg/l)	0.500	1.050	0.3
Manganese (mg/L)	0.761	0.475	0.05
Nitrate + Nitrite as N (mg/L)	<0.05	<0.05	10
pH	7.1	7.4	6.5-8.5
Sulfate (mg/L)	34.7	24.6	250
Total Organic Carbon (mg/L)	1.6	1.8	NA



Sampling Tests Manganese Only mg/l		
Location	2024	2025
Lynwood Blvd	0.421	0.395
Bartlett Blvd	0.406	0.726
Three Points Blvd	0.403	0.419
Manchester Rd	0.634	0.613

# Continued Guidance for Residents

- Maintain your water softener - this includes salt and resin media
- We encourage testing the water in your home
  - Preferably after any filtering and water softening in your home
    - RMB Environmental Laboratories, Inc. – Bloomington, MN
    - Tri-City/William Lloyd Analytical Lab – Bloomington, MN
    - Twin City Water Clinic, Inc. – Hopkins, MN
    - Pace Analytical – Minneapolis, MN
    - EMSL Analytical – New Hope, MN
- Bottled water is still recommended for infants
  - Health Based limits – 0.3 mg/l for infants and 1.0 mg/l for adults
- Manganese is poorly absorbed through the skin, so bathing, showering and contact with water results in less exposure than consumption



# Accomplishments of the Last Year

Since the last State of the Water presentation:

- Clarified state language for the \$10.3 Million appropriation to finally START design
  - Designed the first 2 phases of the trunk watermains to utilize unlocked funds
  - Laid out framework for reimbursement using these funds
- Started the Part 106 Cultural Resources Investigations for the Plant and Well site
- Continued soliciting for, asking for, and talking about the urgency of additional state, federal, or other funding sources



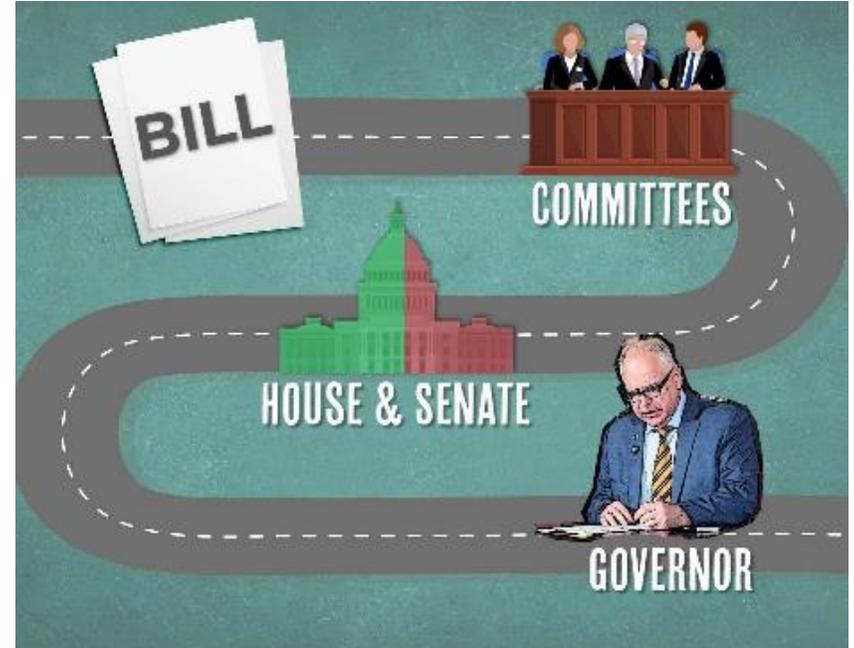
# Funding To Date

## Requested

- State of Minnesota Direct Appropriations
- Federal Direct Appropriations
- Drinking Water Revolving Fund (IUP/PPL)

## Received

- \$10.3 Million – State of Minnesota Direct Appropriations
  - Administered by the Minnesota PFA
- \$0.9 Million – Federal Direct Appropriations
  - Administered by the Federal EPA
- **~\$30 Million Funding Gap – This is up from \$24.5 due to inflation**



# Current Challenges & Opportunities



LOADING...



## Addressing the Funding Gap

- Rep. Myers continues to be our partner at the Minnesota Legislature in asking for additional funding

## EPA Required Due Diligence

- Added Steps needed to meet requirements for the use of federal funds
  - Cultural Resources Investigation
  - Being EPA led
  - Property Ownership/rights clearances
- Completion of this step is necessary to move forward on well and plant design

# IUP / PPL Based Funding

State of Minnesota Ranks Project Funding requests for Drinking Water Revolving Fund monies

- IUP = Intended Use Plan
- PPL = Project Priority List
- Administered by the Public Facilities Authority (PFA)
- Combination of Grants and Low Interest Loans made available via the DWRF



	2022	2023	2024*	2025*
RANK	343	658	135	188
POINTS	10	5	15	15

\*Fundable via Part B1

# Implementing the Solution: 2025

- Continue to submit the project for direct appropriations
  - State and Federal
  - Continued Efforts by Mayor and Council and City Manager
- Consider the future of City led solutions if the necessary funding is not forthcoming in 2025
  - Low Interest Loans vs. Grant Dollars
  - How long can we wait?
- Continue to submit to the IUP/PPL
  - Final packages offered to us may include some low interest loans and/or refinancing of existing water system bond debt
- Continue to push Manganese and Manganese as a contaminant at the state level
- Navigate timeline and due diligence hurdles presented by EPA management of Federal Funds
- **KEEP ADVOCATING | CONTINUE TELLING OUR STORY | DON'T STOP ASKING**  
This applies to EVERYONE

# State of the Water

March 11, 2025



Real People. Real Solutions.



## FEBRUARY 2025 VS 2024

	DATE		SALES		+/-	CUSTOMERS		+/-	AVERAGE TICKET		+/-	GROSS PROFIT %	
	25	24	25	24		25	24		25	24		25	24
Thursday		1		7,335	-100%		268	-100%	#DIV/0!	27	#DIV/0!		30%
Friday		2		17,125	-100%		483	-100%	#DIV/0!	35	#DIV/0!		30%
Saturday	1	3	9,939	12,399	-20%	342	374	-9%	29	33	-12%	32%	31%
Sunday	2	4	5,837	6,867	-15%	202	266	-24%	29	26	12%	33%	31%
Monday	3	5	5,605	5,610	0%	235	237	-1%	24	24	1%	33%	31%
Tuesday	4	6	5,775	6,688	-14%	207	252	-18%	28	27	5%	32%	32%
Wednesday	5	7	6,000	7,540	-20%	228	258	-12%	26	29	-10%	33%	31%
Thursday	6	8	8,439	8,409	0%	265	280	-5%	32	30	6%	33%	31%
Friday	7	9	16,050	16,244	-1%	462	454	2%	35	36	-3%	29%	29%
Saturday	8	10	11,575	17,386	-33%	355	403	-12%	33	43	-24%	32%	30%
Sunday	9	11	13,044	15,037	-13%	398	474	-16%	33	32	3%	32%	31%
Monday	10	12	4,445	4,423	0%	195	198	-2%	23	22	2%	33%	32%
Tuesday	11	13	5,902	6,779	-13%	203	252	-19%	29	27	8%	31%	32%
Wednesday	12	14	5,519	8,255	-33%	237	285	-17%	23	29	-20%	34%	32%
Thursday	13	15	7,732	6,814	13%	256	256	0%	30	27	13%	32%	30%
Friday	14	16	15,179	44,023	-66%	451	612	-26%	34	72	-53%	31%	33%
Saturday	15	17	11,183	10,722	4%	363	355	2%	31	30	2%	33%	30%
Sunday	16	18	6,214	7,079	-12%	238	248	-4%	26	29	-9%	33%	30%
Monday	17	19	5,365	6,578	-18%	214	248	-14%	25	27	-5%	32%	32%
Tuesday	18	20	6,724	6,439	4%	223	253	-12%	30	25	18%	31%	31%
Wednesday	19	21	6,690	6,498	3%	243	254	-4%	28	26	8%	32%	32%
Thursday	20	22	7,439	8,173	-9%	288	299	-4%	26	27	-6%	32%	31%
Friday	21	23	32,828	13,625	141%	451	416	8%	73	33	122%	32%	29%
Saturday	22	24	10,484	11,503	-9%	336	367	-8%	31	31	0%	32%	31%
Sunday	23	25	5,400	5,074	6%	222	201	10%	24	25	-4%	32%	31%
Monday	24	26	5,024	6,940	-28%	216	277	-22%	23	25	-7%	33%	32%
Tuesday	25	27	6,144	7,083	-13%	233	255	-9%	26	28	-5%	33%	31%
Wednesday	26	28	6,311	8,417	-25%	236	246		27	34	-22%	32%	30%
Thursday	27	29	7,288	7,747	-6%	278	281		26	28	-5%	32%	31%
Friday	28		11,571			374			31			30%	
<b>TOTAL - February</b>			<b>249,707</b>	<b>296,813</b>	<b>-16%</b>	<b>7,951</b>	<b>9,052</b>	<b>-12%</b>	<b>31</b>	<b>33</b>	<b>-4%</b>	<b>32%</b>	<b>31%</b>



## 2025 VS 2024

	Sales			+/-	Customer		+/-	Avg Ticket		+/-
	2025	2024			2025	2024		2025	2024	
January	242,580	244,805	-1%	8,483	8,555	-1%	29	29	0%	
February	249,707	296,813	-16%	7,951	9,052	-12%	31	33	-4%	
<b>FIRST QTR</b>	<b>492,287</b>	<b>541,618</b>	<b>-9%</b>	<b>16,434</b>	<b>17,607</b>	<b>-7%</b>	<b>30</b>	<b>31</b>	<b>-3%</b>	

**2024 MOUND FIRE DEPARTMENT ACTIVITY REPORT**  
Emergency Response and Firefighter Hours Detail

MONTH: January

City	Call Type	2025				2024			
		Month	Firefighter	YTD	YTD	Month	Firefighter	YTD	YTD
		Calls	Hours	Calls	Hours	Calls	Hours	Calls	Hours
MOUND	Fire	5	62	5	62	12	177	12	177
	Rescue	23	310	23	310	25	361	25	361
	Duty Officer	2	2	2	2	2	2	2	2
MINNETRISTA	Fire	2	26	2	26	4	62	4	62
	Rescue	3	48	3	48	12	181	12	181
	Duty Officer	0	0	0	0	0	0	0	0
SHOREWOOD	Fire	0	0	0	0	0	0	0	0
	Rescue	0	0	0	0	1	18	1	18
	Duty Officer	0	0	0	0	0	0	0	0
SPRING PARK	Fire	2	27	2	27	4	170	4	170
	Rescue	13	175	13	175	4	48	4	48
	Duty Officer	1	1	1	1	1	1	1	1
MUTUAL AID	Fire	5	129	5	129	4	57	4	57
	Rescue	0	0	0	0	0	0	0	0
	Weather, Special Event, Etc.	0	0	0	0	0	0	0	0
STAND BY									
<b>Total Activity All Cities</b>		14	244	14	244	24	466	24	466
	<b>Rescue</b>	39	533	30	533	42	608	42	608
	<b>Duty Officer</b>	3	3	3	3	3	3	3	3
	<b>Stand By</b>	0	0	0	0	0	0	0	0
	<b>TOTAL</b>	56	780	56	780	69	1077	69	1077

Monthly Activity by Call Category	2025	2024
COMMERCIAL	5	6
RESIDENTIAL	47	61
OTHER (OUTSIDE/ROADWAY/LAKE/OPEN AREA/MISC)	4	2
SERVICE CALLS (Smoke/CO Detectors)	2	3
LEGITIMATE FIRE ALARMS	0	7
FALSE FIRE ALARMS	3	2

MUTUAL AID AND TRAINING/DRILL SUMMARY	2025		2024	
Category	Month	YTD	Month	YTD
MUTUAL AID CALLS RECEIVED	0	0	2	2
MUTUAL AID CALLS GIVEN	5	5	4	4
TRAINING/DRILL HOURS	305	305	329	329

# Mound Fire Department Incident Reports - Mound January, 2025

FIRE NO.	DATE	CITY	ADDRESS	FIRE/ RESCUE	DESCRIPTION	ACTION TAKEN	FF HOURS		
3	1/2/2025	Mound	18XX Commerce Blvd	Fire	Alarm - Fire	Set off by vacuum dust, reset alarm	12		
20	1/10/2025	Mound	62XX Red Oak Road	Fire	Steam from Boiler Pressure	Investigated	18		
28	1/15/2025	Mound	17XX Bluebird Lane	Fire	Odor of Smoke	Cancelled by OPD	10		
31	1/16/2025	Mound	Edgewater Dr & Northern Road	Fire	Haz Cond - Wires Down	Secured Wire	10		
51	1/25/2025	Mound	Surfside Beach	Fire	Fall	Transported	12		
<b>Total Fire Calls</b>							<b>5</b>	<b>Total Fire Hours</b>	<b>62</b>

2	1/1/2025	Mound	24XX Commerce Blvd	Rescue	EMS	Transported	9		
5	1/3/2025	Mound	24XX Commerce Blvd	Rescue	EMS	Transported	12		
7	1/4/2025	Mound	23XX Wilshire Blvd	Rescue	EMS	Transported	13		
13	1/7/2025	Mound	50XX Tuxedo Blvd	Rescue	EMS	Cancelled	17		
15	1/7/2025	Mound	50XX Woodridge Road	Rescue	EMS	Unknown Transport	15		
16	18/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	15		
17	1/8/2025	Mound	51XX Emerald Drive	Rescue	Assist	Assisted	9		
21	1/10/2025	Mound	23XX Wilshire Blvd	Rescue	EMS	Unknown Transport	15		
23	1/11/2025	Mound	56XX Grandview Blvd	Rescue	EMS	Transported	16		
25	1/13/2025	Mound	59XX Lynwood Blvd	Rescue	EMS	Cancelled upon arrival	31		
29	1/15/2025	Mound	27XX Tyrone Land	Rescue	EMS	Transported	14		
30	1/16/2025	Mound	44XX Radnor Road	Rescue	Assist	Assisted	11		
32	1/16/2025	Mound	18XX Commerce Blvd	Rescue	Assist	Assisted	11		
33	1/16/2025	Mound	44XX Radnor Road	Rescue	Assist	Assisted	13		
34	1/16/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	16		
35	1/17/2025	Mound	20XX Commerce Blvd	Rescue	EMS	Unknown Transport	15		
37	1/19/2025	Mound	23XX Wilshire Blvd	Rescue	EMS	Transported	6		
39	1/20/2025	Mound	17XX Shorewood Lane	Rescue	EMS	Transported	15		
43	1/22/2025	Mound	60XX Lynwood Blvd	Rescue	EMS	Cancelled prior to going into service	13		
46	1/23/2025	Mound	44XX Wilshire Blvd	Rescue	EMS	Cancelled enroute	8		
47	1/24/2025	Mound	4924 Three Points Blvd	Rescue	EMS	Transported	7		
52	1/25/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	12		
55	1/27/2025	Mound	20XX Waterside Lane	Rescue	EMS	Transported	17		
<b>Total Rescue Calls</b>							<b>23</b>	<b>Total Rescue Hours</b>	<b>310</b>

9	1/5/2025	Mound	59XX Beachwood Rd	Fire	Alarm - CO	Monitored, No Reading	1		
50	1/25/2025	Mound	59XX Sunset Rd	Fire	Haz Cond - Wires Down	Secured line	1		
<b>Total Duty Officer Calls</b>							<b>2</b>	<b>Total Duty Officer Hours</b>	<b>2</b>

<b>TOTAL FIRE, RESCUE &amp; DUTY OFFICER HOURS</b>							<b>30</b>	<b>TOTAL FIRE, RESCUE &amp; DUTY OFFICER HOURS</b>	<b>374</b>
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**MEETING MINUTES**  
**REGULAR PLANNING COMMISSION**  
**FEBRUARY 4, 2025**

**1. Call to Order**

David Goode called the meeting to order at 6:00 p.m.

**2. Swearing in of Planning Commissioner by City Manager Jesse Dickson**

Dickson administered the Oath of Office to Commissioner Drew Heal.

**3. Roll Call**

Members present: David Goode, Jason Baker, Kathy McEnaney, Kristin Young, Samantha Wacker, Drew Heal, and Nick Rosener

Members absent: None

Staff present: Jesse Dickson, Sarah Smith, Sarah Lenz

Others present: Michael Jimenez Salazar and Helen Canning

**4. Review and approval of agenda, including any amendments**

Goode outlined an amendment to the agenda to include two additional letters.

**MOTION**, by Baker, seconded by Rosener, to approve the agenda, as amended. **MOTION** passed unanimously.

**5. Review and action on January 7, 2025 Planning Commission minutes**

**MOTION** by Baker, seconded by Rosener, to approve the January 7, 2025 meeting minutes as written.

**MOTION** passed unanimously.

**6. Board of Adjustment and Appeals**

- A. Planning Commission Case No. 24-20  
Review/recommendation - variance and public lands permit applications (after the fact) for construction/landscaping project at 4756 Kildare Road and undeveloped Longford Road  
Applicant: Catherine Benjamin of Dreamscapes Natural Pools  
Owner: Michael Jimenez Salazar

Smith presented a slideshow giving an overview of the property and describing the requests for an after-the-fact variance and an after-the-fact public lands permit.

The land area is guided as low density residential use. Zoning is R-1 single family residential. Smith explained that the Technical Evaluation Panel conducted an on-site meeting with the contractor and it was determined there was no wetland violation. The constructed improvements occurred on both private property and undeveloped right of way and permitting was required due to the presence of bluff. After the fact permitting was preferred to the removal of the constructed improvements to prevent and minimize erosion and disturbance of the slope.

Smith explained improvements being made to the right of way require a public lands permit. The shoreland regulations allow an uncovered four-foot staircase to provide access up and down a slope when placed in the most visually inconspicuous location and causing the least amount of disturbance to the slope.

Smith showed before and after pictures of the project and stated the new stone staircase is 4 feet and is in a similar location to the previous staircase. A permeable filter fabric is located under the landscaping rock and not considered hardcover making the total hardcover calculation 22.1%, which is under the maximum of 40%. Some of the boulder landscaping and retaining wall show 6-8 inches over 4 feet and a building permit to include engineering is required for a wall exceeding 4 feet. A building permit with engineering is preferred over removing the structure to prevent disturbance to the area. The owner or contractor will need to contact the City's Building Official to evaluate the retaining wall.

Smith outlined proposed Findings of Fact for the Public Lands Permit.

- A. A staircase previously existed in a similar location.
- B. A staircase is allowed in a bluff to provide access to the lakeshore.
- C. The undeveloped portion of the Longford Road right of way is not being used by the public and is generally used as a back yard for the owner.

Smith outlined proposed Findings of Face for the Variance.

- A. The City Code Section 129-40 Variance are being met.
- B. A staircase is allowed in a bluff to provide access to the lakeshore.
- C. A staircase previously existed in a similar location.
- D. The request to add steps to reach the lake is in harmony with other uses and fits the character of the neighborhood and R-1 district.
- E. The establishment of a natural buffer helps provide water quality protection.

Smith outlined the conditions in Staff's recommendation for approval:

- A. The property owner will be responsible for payments and costs associated with the applications.
- B. The property owner shall be responsible for recording the resolution with Hennepin County unless the applicant requests the City record the resolution with the involved recording fee to be taken out of the submitted escrow. An additional escrow may be required.
- C. The owner or designated representative will reach out to SafeBuilt to evaluate the retaining wall project.

- D. A natural buffer is required from the shoreline edge to the toe of the bluff with the exception of a 4-foot path from the bottom of the staircase. The plan with a proposed design for appropriate buffer is to be submitted to the City for review.
- E. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

Goode asked if the City had any comments about the assertion that the land is not a bluff. Smith said that Staff disagrees. The visual inspection on-site and topographical information evaluated show it to be a bluff.

Goode asked for clarification on the next steps believed to be needed for a building permit for the wall height. Smith recommended that the applicant reach out to the Building Official and arrange for an on-site visit.

The property owner, Michael Jimenez Salazar, approached the podium and asked about the possibility of obtaining ownership of the right of way. Smith outlined the vacation process that would be needed. Discussion ensued regarding possible uses of the right of way.

Baker believes the improvements made are visually more appealing and is in favor of approval.

Heal asked if the variance is approved, will the owner need to come back for another variance for the retaining wall height. Smith stated a variance cannot be given for a building code requirement.

**MOTION** by Baker, seconded by Heal, to approve Case No. 24-20, as recommended by Staff, to include conditions and findings of fact. Motion carried unanimously.

## **7. Old / New Business**

- A. City of Mound Volunteer Recognition Special Event on Monday, February 24, 2025 will be held at the Surfside Bar & Grill Monday at 6:00 p.m.
- B. City Council Liaison and Staff Project Update/Report

McEnaney talked about the letter that was sent to Governor Walz requesting additional assistance for the Mound Water Treatment Plant to move forward. McEnaney requested that any Commissioners willing to write a letter requesting additional funding would be greatly appreciated.

Dickson explained that the City applies annually to the Public Facility Authorities for grant funding through PFA's Drinking Water Revolving Loan Fund. Last year, manganese was reclassified as an emerging contaminant so Dickson anticipates that Mound will be bumped up the list for funding approval.

McEnaney said the State is setting aside \$18 million for water projects and with all the cities looking to receive assistance the amount Mound will receive will not likely be substantial.

Young asked what the process is to send a letter in. Wacker responded that she had sent an email to the representatives at that time and received a reply back.

Rosener asked where the Water Treatment Plant would be located.

Dickson said the water treatment plant would be in the wooded area behind Sorbo Park near the water tower.

Discussion ensued about chemical testing and letters being sent in for grant funding.

C. Next Meeting - Tuesday, February 18, 2025 concurrent special meeting workshop with City Council at 6:00 p.m.

**8. Information Items – None**

**9. Adjourn**

**MOTION**, by Baker, seconded by Rosener, to adjourn at 7:11 p.m. **MOTION** passed unanimously.